

AGENDA

SOUTH GULF COVE WATERWAY MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD REGULAR MEETING WEDNESDAY, DECEMBER 18, 2024

**9:30 a.m., Mac V. Horton, West County Annex
6868 San Casa Drive, Englewood, Florida**

BOARD MEMBERS: Jenna Ginsberg, Chair
Patrick Gilchrist, Vice-Chair
Roland Coderre
Jim Krause
John Osanitsch

COUNTY STAFF: Lorraine Moneypenny, Community Liaison
DFC Richard Nelson, CCSO Marine Patrol Division

PURPOSE: Regular Meeting

1. Call to Order / Roll Call
2. Pledge of Allegiance
3. Changes to the Agenda / Motion to Approve Changes
4. Citizen Input on Agenda Items (3 Minute Limit)
5. Approval of Minutes: May 22, 2024
6. Election of Officers FY25
7. Unfinished Business
 - a. Lock Repair and Maintenance Contract
 - b. Update - Parallel Lock / Tender House
 - c. Lock Cameras
 - d. Interior Dredge
8. New Business
 - a. Charlotte County Sheriff's Office Marine Patrol
 - b. Financial Reports
 - c. Lock Vessel Logs
 - d. Boat Ramp
 - e. Navigational trimming

f. Harbor Village

9. Citizen Input on MSBU Items (3 Minute Limit)
10. Advisory Board Open Discussion
11. Meeting Schedule / Items for Next Agenda
12. Motion to Adjourn

**MINUTES
SOUTH GULF COVE WATERWAY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
WEDNESDAY, DECEMBER 18, 2024**

**9:30 a.m. – 12:03 p.m.
Mac V. Horton West County Annex
6868 San Casa Drive, Englewood, Florida**

Board Members: Jenna Ginsberg, Chair
Patrick Gilchrist
Jim Krause
John Osanitsch
Roland Coderre

County Staff: Lorraine Moneypenny, Community Liaison
DeWayne Nodine, Projects Manager
Dan Bonis, Lock Tender

Guests: Commissioner Stephen R. Deutsch
Sign-in sheet attached

Call to Order / Roll Call:

The meeting was called to order at 9:30 a.m. A roll call was taken, and a quorum was present.

Pledge of Allegiance

Members recited the pledge and observed a moment of silence for Deputy Diaz, who was killed in the line of duty.

Changes to Agenda / Motion to Approve Changes:

Mr. Patrick motioned to move item 7d, Interior Dredge, to the beginning of Unfinished Business and to move item 6, Election of Officers, to the end of the meeting. Mr. Osanitsch seconded, and the motion carried.

Citizen Input on Agenda Items (3 Minute Limit):

- Mr. Wheeler suggested that the public boat ramp in South Gulf Cove could be repaired with MSBU funds. The ramp is on the Community Services list of hurricane-impacted facilities for which FEMA funding is sought, but the lengthy process of receiving the reimbursement and conducting the work will leave the public without a ramp for too long.

Approval of Minutes:

The May 22, 2024 minutes were unanimously approved as submitted.

Unfinished Business:

- a. Lock Repair and Maintenance Contract: The community liaison presented the contract of Florida Drawbridge, the successful bidder for maintenance of the South Gulf Cove lock. It was recently approved by the Board of County Commissioners. Mr. Bonis, the lock tender, said work will be planned in the new year. The maintenance priority is fixing the floating dock, as it is a safety issue. He affirmed, in response to Mr. Coderre, that maintenance would include

fixing the pull chains. The Board discussed the utility of draining canals before big storms and agreed it reduces the risk of flooding somewhat.

- b. Update - Parallel Lock / Tender House: The engineering design of a second, parallel lock proceeds, incorporating the design of tender house at the existing lock. Mr. Osanitsch recommended the County cease, as Florida Fish and Wildlife has already denied a permit. A second lock would be better suited at the south end of the community. The current lock is not at capacity, and likely won't be when Harbor Village Marina is built. Now that there is a tender, there are few mechanical failures. Mr. Gilchrist presented his analysis of daily lock opening logs. Eighty-four percent of days, fewer than seventy-five boats pass through. Ms. Ginsberg warned that it would be challenging to site a lock on the south end where there is nature preserve. Noting the large audience, she urged concerned community members to mobilize. Mr. Osanitsch motioned that the MSBU advisory board urge County Commissioners to cancel the parallel lock design contract they approved; divert effort and expense to designing the tender house to replace the current mobile unit; and open discussion about a lock on the south end. Mr. Coderre seconded, and the motion carried unanimously.
- c. Lock Cameras: County Real Estate Services is proceeding with a plan to get the Right-of-Way necessary for the installation of power and Internet at the tender house. Mr. Coderre suggested this would be a good time for Florida Power & Light to bury power lines.
- d. Interior Dredge: Mr. Nodine presented the May 2023 interior bathymetric study map, marked to show areas of more or less shoaling. He pointed out the three previously identified areas for spot dredging. Overall, the shoaling is low density, and that might increase the cost. He presented a cost estimate of \$1,180,747. This is based on a unit price of \$161 per cubic yard (the contracted price for the Sunrise/Buena Vista Waterway) plus inflation to FY26. April 2025 is the deadline for submission of storm-related emergency dredge applications. Commissioner Deutsch joined some of the discussion. Mr. Osanitsch verified that the dredge would apply to navigable waterways – not docks – and that a general permit is in place for work on the waterway interior. To achieve economies of scale, he suggested combining the interior dredge with an exterior dredge. That would require an Army Corps of Engineers permit, which takes more than two years. The Chair requested that Mr. Nodine add the South Gulf Cove dredge to the packet of emergency dredge applications. The exterior qualifies because it was dredged just before Hurricane Ian. The County can produce the necessary pre- and post-storm surveys. It is more important to dredge the exterior from the lock to the harbor; it shoals quickly and gets high usage. The lagoon can be considered a “harbor of refuge” for FEMA purposes. Boats are already grounding there. Mr. Kraus moved that Charlotte County move forward with work to arrange an exterior dredge. Mr. Osanitsch seconded, and the motion was approved unanimously. It is understood that any work done without pre-approval by FEMA would be at risk for reimbursement. Mr. Nodine said he would investigate the possibility and report back. After questioning Mr. Nodine, Ms. Ginsberg ventured that an extra foot could be dredged. The bottom of the dredge template permitted by the USACE is 5 feet below Mean Low Water (MLW) but is 6.2 feet below the North American Vertical Datum of 1988 (NAVD 88). She stressed that citizens should be entitled to the xyz files of surveyors paid by the County.

New Business:

- a. Charlotte County Sheriff's Office Marine Patrol: Deputy Nelson sent his regrets. He rescheduled for the March meeting.
- b. Financial Reports: The FY24 unaudited financial report and FY24 maintenance activity reports were reviewed. Mr. Gilchrist noted the \$269,000 encumbered for lock design. The contracted amount is agreed and set aside, but not paid until delivery. He noted that the total for lock maintenance activities does not match with budget actuals. The community liaison emphasized that audited financials will be available in the new year. The FY26-27 budget will be available then too. It may be necessary to call a special meeting to discuss and approve the budget before March.
- c. Lock Vessel Logs: Because derelict vessels are a problem in the waterway, Ms. Ginsberg suggested the lock tender, who already counts vessels, collect identifying information, at least about vessels under tow, such as vessel name, size and registration number. It would help law enforcement enforce laws against dumping. Mr. Coderre asked if that is legal. The community liaison said a Legal Service Request on that topic is under consideration. Mr. Bonis, the lock tender, said tenders can get any information when it is needed, can take pictures. Mr. Gilchrist said the yacht club already has a patrol; perhaps issuing resident stickers would help? A marine patrol deputy will attend the March meeting. The Board opted to continue the discussion after meeting with him.
- e. Boat Ramp at South Gulf Cove Park: A well-used boat ramp was destroyed by recent hurricanes. The repair is eligible for FEMA funding. County Parks & Recreation (Parks & Rec) will apply for the funds. Mr. Gilchrist noted the ramp does not appear on the Parks & Rec list recently presented to the Marine Advisory Committee. The Board expressed concern that the repair will not begin soon. Ms. Ginsberg suggested the Advisory Board find a mechanism whereby it can advance the money for the repair and get reimbursed when FEMA funds arrive. Mr. Gilchrist said it is not a simple fix; there is a three-foot drop-off and it is eroding underneath. He moved that the MSBU approve an expenditure up to \$300,000 to repair the ramp. There was no second. The community liaison said a Legal Service Request has been submitted to determine if the law allows such an arrangement.
- f. Navigational Trimming: The community liaison relayed that a citizen requested navigational trimming. The County trims only for boater safety / line of sight. It does not trim private property, and it is prohibited from trimming in preserves. The County does apply herbicide treatments to floating or shoreline vegetation that significantly impacts water flow within the canals. Ms. Ginsberg reminded the Board that its purpose is limited to cattails in the Interceptor Lagoon. Mr. Coderre said vegetation is narrowing a channel on the east side of Bird Island.
- g. Harbor Village: Mr. Osanitsch distributed a concept plan for the 500-acre development in permitting stage. Although it is not in the MSBU purview, its planned marina may impact South Gulf Cove Waterway boaters. The Board opted to discuss it at the next meeting.

Citizen Input on MSBU Items (3 Minute Limit):

- Mr. Stephens expressed support for draining the lock before a storm. Water is shallow at his own dock; will the dredge help? Ms. Ginsberg explained that a dredge impacts the middle

third of a canal. Owners are responsible for dredging at their own docks. The community liaison added that the MSBU-funded dredge will be a good opportunity for residents to contract for individual dockside dredges.

- A citizen noted the long wait for security cameras at the tender house. Cameras can be installed without running wire. Ms. Ginsberg said the Board echoes his frustration.

Election of Officers

Deferred until next meeting.

Advisory Board Open Discussion:

None

Schedule Meetings / Items for Next Agenda:

Future meetings are scheduled in the West County Annex Room 120 as follows:

- Wednesday, Mar. 12, 2025
- Wednesday, May 28, 2025
- Wednesday, Sep. 10, 2025
- Wednesday, Dec. 17, 2025

The meeting was adjourned at 12:03 p.m.

Submitted by Lorraine Money Penny
Public Works Department

Chair Signature

3/18/2024
Date



South Gulf Cove Waterway
Municipal Service Benefit Unit

Advisory Board Meeting Attendance
1:30 p.m., Wednesday, December 18, 2024

Location: Mac V. Horton, West County Annex
6868 San Casa Dr., Englewood, FL

**INFORMATION SUPPLIED ON THIS FORM
BECOMES PUBLIC RECORD**

NAME (please print)	Email Address	Phone Number
DAVID BONN	chieb98781@AOLMAIL.COM	757 615 6344
Jenny Guck		
JOHN OSANITSCH	JOHNO@SELFSTARTER.COM	707-235-6200
John Wheeler	Wheeler, John@comcast.com	732-674-0817
Roland Coderre	RC8178@gmail.com	618-660-4356
Jim Krause	JKrause@gmail.com	585-261-3752
TOM BROWN	tomrbrown@yahoo.com	774-288-3638
PAT GILCHRIST	PATGILCHRIST@YAHOO.COM	
JEFF BROWN	jbrown2@MBARGMAIL.COM	513 218 1435
WESLEY FEDUKE	WFEDUKE@AOL.COM	717 648 6249
DICK NOLAN	DNOLAN12566@GMAIL.COM	845-518-1712
✓ Tim & Cindy Ouellette	Timocino@gmail.com	603-571-6061
MIKE KREBS	MIKREBS72@GMAIL.COM	410-428-5636
Charlie Cremin	CharlieCremin@yahoo.com	239-919-2756
Phil Jeleniewski	Phil.Jelenowski@gmail.com	708-542-7122
JOEY JACKSON	JOEY.JACKSON@CHARLOTTECOUNTYFL.GOV	(941) 787 4093
✓ TERRY STEVENS	SPEEDBOOTS@AOL.COM	864-363-7474
PAUL JEAN		908-202-4490

Clara E Martine

cern1on1@yahoo.com

305-798-6197

Lawrence Esposito

larman77@gmail.com

305-205-8547

South Gulf Cove Waterway MSBU

Fund Financial Report
Oct. 1, 2024 - Dec. 31, 2024

	Actual FY2024	Adopted Budget FY2025	YTD Actual FY2025	Encumbered FY2025	Balance FY2025
Beginning Balance	\$4,298,391	\$4,540,272	\$4,805,709		
Revenues					
Assessments & Earnings	769,448	517,372	334,855		
Grant & Subsidy Revenue	-	-	-		
Loans & Borrowing	-	-	-		
Total Revenue	\$769,448	\$517,372	\$334,855		
Expenditures					
Salaries and Benefits (Lock)	81,605	74,937	2,740	-	72,197
Contract Services	1,140	1,311	285	855	171
Survey	24,865	15,000	-	-	15,000
Navigational Trimming	-	25,000	-	-	25,000
Public Works Services	58,356	47,128	-	-	47,128
Internal Charges	5,990	16,768	16,768	-	-
Purchased Services	25,624	11,756	10,524	9,850	(8,619)
Materials and Supplies	2,052	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Project Costs					
SGC WW Maint. Dredging	-	1,680,183	-	-	1,680,183
SGC Parallel Lock	7,890	265,382	-	263,157	2,225
SGC WW Lock	54,608	50,000	260	-	49,740
Total Expenditures	\$262,129	\$2,187,465	\$30,577	\$273,863	\$1,883,026
Reserves (Ending Fund Balance)	\$4,805,709	\$2,870,179	\$5,109,988		
Reserve %	94.8%	56.7%	99.4%		

Date Prepared: 1/31/2025

South Gulf Cove Waterway MSBU

Adopted Budget
FY2025

Estimated ERU's and Cost per ERU

Waterfront & Village of Holiday Lakes

Estimated ERU's

Cost per ERU

Dry Lots

Estimated ERU's

Cost per ERU

Current Maximum Rate

Approved FY2025	Adopted FY2025	Changes FY2025
5,209.230	5,321.400	112.170
\$ 50.00	\$ 50.00	\$ -
9,758.000	9,869.000	111.000
\$ 25.00	\$ 25.00	\$ -
\$ 50.00		

Beginning Balance

Revenues

Assessments & Earnings

Assessments

Interest

Interest Earnings-L.G.S.F.T.F.

Net Inc/(Decr) Fair Market Value-Investments

Interest-Tax Coll

Misc Rev

Misc Rev-Refund Prior Year Exp

GDC Recovery (Interfund Trf-Capital Projects)

Excess Fees /Tax Collector

Less 5% Reserve - FS 129.01(2)b

Grant & Subsidy Revenue

Interfund Trf-Boater Revolving

Loans & Borrowing

Total Revenue

Approved Budget FY2025	Adopted Budget FY2025	Budget Changes FY2025
\$ 2,393,087	\$ 4,540,272	\$ 2,147,185
504,412	512,795	8,383
8,376	15,891	7,515
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
15,121	15,121	-
-	-	-
(25,640)	(26,435)	(795)
-	-	-
-	-	-
\$ 502,269	\$ 517,372	\$ 15,103
65,047	65,047	-
-	-	-
6,137	6,137	-
2,039	2,039	-
1,714	1,714	-
-	1,311	1,311
-	-	-
15,000	15,000	-
25,000	25,000	-
903	903	-
46,225	46,225	-
-	-	-

Expenditures

Salaries and Benefits (Lock)

Salaries/Wages-Temporary

Overtime

FICA Taxes

Retirement Contributions

Workers' Compensation

Contract Services

Other Contractual Svcs

Drainage

Contract Services; other

Survey

Navigational Trimming

Public Works Services

Equip Repl Charges-PubWrks

Operating Exp-PubWrks

Lighting Materials

	Approved Budget FY2025	Adopted Budget FY2025	Budget Changes FY2025
Internal Charges			
<i>Central/Indirect Svcs</i>	6,290	16,768	10,478
Purchased Services			
<i>Postage</i>	-	-	-
<i>Postage</i>	-	-	-
<i>Utility Srv-Electricity</i>	1,500	1,500	-
<i>Rentals & Leases-Land/Bldg</i>	-	-	-
<i>Advertising-Legal</i>	-	-	-
<i>Fees-Landfill</i>	-	-	-
<i>Collection Fee-Tax Collector</i>	10,089	10,256	167
Materials and Supplies			
<i>Equipment-Under \$1000 Each</i>	-	-	-
<i>Operating Supplies-Gen</i>	-	-	-
Capital Outlay			
<i>ROW Acquisition</i>	-	-	-
<i>Imprv-Other Than Bldgs</i>	-	-	-
Debt Services			
<i>Principal</i>	-	-	-
<i>Interest</i>	-	-	-
<i>Other Debt Service Costs</i>	-	-	-
Project Costs			
SGC WW Maint. Dredging			
<i>Engineering</i>	-	349,740	349,740
<i>Dredging</i>	-	1,308,125	1,308,125
<i>Labor</i>	-	22,318	22,318
SGC Parallel Lock			
<i>Engineering</i>	-	251,483	251,483
<i>Land (or ROW)</i>			
<i>Construction</i>	-	-	-
<i>Labor</i>	-	13,899	13,899
South Gulf Cove WW Lock Split Funded			
<i>*for tracking purposes only. Not a CIP/CMP</i>			
<i>Repairs and Maintenance</i>	50,000	50,000	-
<i>Labor</i>	-	-	-
Total Expenditures	229,944	2,187,465	1,957,521
Reserves (Ending Fund Balance)	\$ 2,665,412	\$ 2,870,179	\$ 204,767
<i>Reserve %</i>	92.1%	56.7%	

Version Date

9/6/2024

Capital Maintenance Schedule
Public Works - MSBU/TU Dredging
2025

Project Costs (in thousands)

<u>Project Name</u>	2025	2026	2027	2028	2029	2030	TOTAL
Alligator Creek - Entrance Channel	400	0	0	0	0	0	400
Buena Vista/Edgewater North WW Maintenance Dredging	472	0	0	0	0	0	472
Don Pedro/Knight/Palm Island Re-nourishment	502	121	127	0	0	0	750
Don Pedro/Knight/Palm Island Re-nourishment FY28	0	0	55	9,770	195	0	10,020
Gulf Cove WW Dredging	1,831	54	46	37	28	19	2,015
Harbour Heights WW Maintenance Dredging	279	0	0	0	0	0	279
Hayward Canal Exterior Dredging	8	0	0	0	0	0	8
Manasota Key Beach Nourishment	930	221	257	0	0	0	1,408
Manasota Key Beach Nourishment FY28	0	0	125	22,055	486	0	22,666
Manchester WW Maintenance Dredging FY22	831	0	0	0	0	0	831
NWPC Interior Channel Dredging FY22	695	0	0	0	0	0	695
NWPC Exterior Dredging	105	252	0	0	0	0	357
Pirate Harbor Dredging FY23	479	10	7	3	1	0	500
South Gulf Cove WW Maintenance Dredging	1,680	0	0	0	0	0	1,680
Stump Pass Maintenance Dredging FY22	40	0	0	0	0	0	40
Stump Pass Maintenance Dredging FY26	162	4,128	64	65	131	4,473	9,023
TOTAL	8,414	4,786	680	31,930	841	4,492	51,144

Capital Maintenance Schedule
Public Works - MSBU/TU Dredging Long Range Plan
2025

<u>MSBU / MSTU Fund Name</u>	<u>Type of Dredge</u>	<u>Year Last Dredged</u>	<u>Dredging cycle/est. useful life</u>	<u>Planned Dredging Year</u>
Ackerman Waterway (done with Manchester WW)	Spot	2020	7	FY 2026
Alligator Creek Waterway	Entrance channel	2017	7	FY 2024
Buena Vista Waterway	Access channel and main canal	2016	7	FY 2024
Don Pedro/Knight Is Beach Renourishment	Renourishment	2020	8	FY 2028
Edgewater North Waterway	Maintenance	N/A	10	none scheduled
Gulf Cove Waterway	Exterior	2010	5	FY 2026
Gulf Cove Waterway	Interior	2019	10	FY22 & FY23
Harbour Heights Waterway	Canals and access channels	2017	7	FY 2025
Hayward Canal Waterway	Finger channels	2019	10	none scheduled
Hayward Canal Waterway	Main Channel	2019	5	FY 2024
Manchester Waterway	Spot	2020	7	FY 2024
North Manasota Key Beach Renourishment	Renourishment	2020	8	FY 2028
Northwest Port Charlotte Waterway	Exterior	2009	5	FY 2026
Northwest Port Charlotte Waterway	Interior	2014	10	FY 2024
Pirate Harbor Waterway	Interior	2013	7	FY 2024
South Bridge Waterway	Canals and access channels	2013	7	none scheduled
South Gulf Cove Waterway	Spot	2016	7	FY25 & FY26
Stump Pass Dredging	Channel and renourishment	2022	4	FY 2026
Suncoast Waterway	Canals and access channels	2014	7	none scheduled

FY2025 Capital Improvements Budget / FY 2025 - FY 2030 Project Detail

Project No. c391204

GENERAL PROJECT DATA:		Status	In Progress	CONCURRENCY REQUIREMENTS:	(Y/N)	PROJECT NEED	PROJECT	FY25	FY26	FY27	FY28	FY29	FY30						
Project Title:	South Gulf Cove Parallel Lock			Does project add new capacity?	No	CRITERIA	SCHEDULE	1	2	3	4	1	2	3	4	1	2	3	4
Functional Area:	Engineering, Dredging, Coastal Management			Is project required to maintain level of service:		Safety	Design/Arch												
Department:	Public Works\Engineering			- Within 5 years? List project in CIE	No	Mandate	Land/ROW												
Location:	South Gulf Cove WW MSBU			- From 6 to 10 years? Monitor Annually	No	Replace	Construct												
						Maint	Equipment												

<p>Permitting, design and construction of an additional automated lock system and lock house for the lower end of the South Gulf Cove Waterway.</p> <p>Funds were added to design, permit and construct a tenderhouse with the new lock.</p> <p>The design of the project will be funded by assessments in the South Gulf Cove WW MSBU.</p>										<p>PROJECT RATIONALE (Include Additional LOS Detail, if necessary):</p> <p>The MSBU Committee is concerned about the congestion of the lock area being more than the current lock can handle.</p> <p>They feel an additional parallel lock is needed in the SGC Waterway system.</p>									
---	--	--	--	--	--	--	--	--	--	---	--	--	--	--	--	--	--	--	--

OPERATING BUDGET IMPACT:										REPLACEMENT COUNTY PROPERTY NO.:									
The operating impact will be based on the annual maintenance plan that will be developed in coordination with construction.																			

		Calc. for FY25											
	Prior Actual	Est FY24	Orig. FY25	Est c/o to FY25	New \$ FY25	FY25	FY26	FY27	FY28	FY29	FY30	FUTURE	Total
EXPENDITURE PLAN (000'S)													
Design/Arch/Eng	475			271	-19	251	581	1,000					2,308
Land (or ROW)	2	1		-1	1.2								3
Construction								13,235					13,235
Internal Costs	53	1		-4	18	14	8	10					86
Equipment													
Interest													
Other Fees & Costs													
Total Project Cost	530	2		265		265	588	14,245					15,631
FUNDING PLAN (000'S)													
MSBU/TU Assessments	530	2		265		265	588	14,245					15,631
Total Funding	530	2		265		265	588	14,245					15,631
LOAN REPAYMENT SCHEDULE (000'S)													
Total Loan Repayment													
ANNUAL OPERATING BUDGET IMPACT (000'S)													
Personal Svc.													
Non-personal													
Capital													
Total Operating													

