

**MINUTES
EDGEWATER NORTH WATERWAY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
MONDAY, MARCH 2, 2026**

**2:12 p.m. – 3:13 p.m.
Charlotte Harbor Event Center
75 Taylor Street, Punta Gorda, Florida**

Members Present: Elizabeth Groth, Vice Chair
Stephanie King
Michael Ploskina
Members Absent: Anthony Paolicelli, apologies received
County Staff: Erica Hayes, Community Liaison
Guests: None

Call to Order / Roll Call:

The meeting was called to order at 2:12 p.m. A roll call was taken, and a quorum was established.

Changes to the Agenda / Motion to Approve Changes:

None

Election of Officers:

Nominations were received for Mr. Paolicelli. Mr. Paolicelli was unanimously elected Chair. Mr. Ploskina was nominated and unanimously elected Vice Chair.

Citizen Input on Agenda Items (3 Minute Limit):

None

Approval of the Minutes:

The December 15, 2025, minutes were unanimously approved as written.

Unfinished Business:

- a. Buena Vista Waterway Exterior Dredge Project: The board received an update on the recently completed dredging project. County staff reported that approximately 99.6% of dredge material was successfully removed. The project manager indicated that the contractor completed the work to a high standard. The dredged sand was also used for beach renourishment as part of the overall project scope. The project primarily included work in the Sunrise, Gardner, and George waterways. The Edgewater North MSBU was financially responsible only for the Sunrise portion of the project. The dredging effort was partially funded through WCIND (West Coast Inland Navigation District) grant funding. Approximately \$150,000 in WCIND funds were allocated to support the dredging work. This funding typically offsets most dredging costs associated with the Sunrise Waterway due to the public boat ramp and beach park located there. Board members discussed concerns regarding how dredging costs were presented within the project documentation. The dredging project had been bundled with additional park and shoreline stabilization projects managed by Community Services. As a result, the financial breakdown within the project

packet appeared confusing because MSBU expenses and Community Services costs were combined within the same documents. Staff explained that the MSBU was responsible only for the dredging component of the project and that they would follow up by providing clearer financial documentation and cost summaries.

New Business:

- a. Financial Reports: Staff presented the Fiscal Year (FY) 2026 quarter one actual expenditure and activity maintenance reports for Board review. In addition, the FY25 Annual Report was reviewed. Board members requested a clearer revenue and expenditure report like what had recently been provided to the Buena Vista Waterway Advisory Board. Staff agreed to request a more detailed report from Fiscal Services that breaks down expenditures line-by-line to better track MSBU spending. Staff explained that only approximately \$5,027 had been spent during FY2025. The FY2026 budget includes a placeholder amount of approximately \$15,000 for potential navigational trimming, surveys, or administrative project management time. Staff clarified that budgeting this amount does not mean the full amount will be spent. Any unused funds will remain within the MSBU reserves.

Citizen Input on MSTU items (3 Minute Limit):

None

Advisory Board Open Discussion:

- The board discussed whether continuing to perform regular bathymetric surveys is worthwhile. County staff indicated that FEMA reimbursement requirements have become increasingly strict, and FEMA has denied more claims in recent years. The purpose of the surveys is to compare pre-storm and post-storm conditions in order to demonstrate storm-related sedimentation when applying for FEMA reimbursement. Staff noted that Charlotte County has not yet received reimbursement for Hurricane Ian-related projects and that applications for Hurricanes Helene and Milton are still pending. To reduce costs, the county is considering budgeting for surveys every other year rather than annually beginning in the FY2028–2029 cycle. Advisory boards may also decide to eliminate survey budgeting entirely if they determine the benefit is minimal.
- Board members requested greater transparency regarding FEMA reimbursement applications submitted on behalf of the MSBU. Specifically, members asked whether status reports or application summaries exist that show what projects were submitted, when the applications were filed, and the current status of those requests. County staff agreed to contact the project manager to determine whether documentation or status reports are available and to provide that information to the advisory board.
- The board discussed situations where residents request dredging beneath boat lifts or near private seawalls. Staff explained that county dredging contracts do not include dredging under boat lifts or within approximately 20 feet of seawalls. However, residents may privately hire the dredging contractor to perform this work outside of the county's contracted working hours.

Annual Review: Staff informed the board that advisory board members are now required to complete Sunshine Law training videos only once every four years. Each year, members must

simply sign an acknowledgment form confirming that they understand the Sunshine Law requirements and know where to access the training materials if needed.

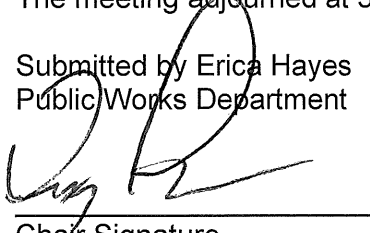
Schedule Meetings / Items for Next Agenda:

Future meetings are tentatively scheduled at 2:00 p.m., as follows:

- Wednesday, June 3, 2026 at Charlotte Harbor Event Center
- Wednesday, September 9, 2026 at Charlotte Harbor Event Center
- Wednesday, December 2, 2026 at Punta Gorda Library

The meeting adjourned at 3:13 p.m.

Submitted by Erica Hayes
Public Works Department



Chair Signature

06-03-26

Date

**AGENDA
EDGEWATER NORTH WATERWAY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
MONDAY, MARCH 2, 2025**

**2:00 p.m., Charlotte Harbor Event Center
75 Taylor Street, Punta Gorda, Florida**

BOARD MEMBERS: Anthony Paolicelli, Chair
Elizabeth Groth, Vice Chair
Stephanie King
Michael Ploskina

COUNTY STAFF: Erica Hayes, Community Liaison

PURPOSE: Regular Meeting

1. Call to Order / Roll Call
2. Changes to the Agenda / Motion to Approve Changes
3. Election of Officers
4. Citizen Input on Agenda Items (3-Minute Limit)
5. Approval of Meeting Minutes: December 15, 2025
6. Unfinished Business:
 - a. Update: Buena Vista Exterior Dredge Project
7. New Business
 - a. Financial Reports
8. Citizen Input on MSBU Items (3-Minute Limit)
9. Advisory Board Open Discussion
10. Annual Review: Sunshine Law, Records Request, Robert Rules of Order
11. Meeting Schedule / Items for Next Agenda
12. Motion to Adjourn

Edgewater North Waterway MSBU
Fund Financial Report - 5 Year Annual Report
Oct. 1, 2020 - Sept. 30, 2025

	Actual FY2021	Actual FY2022	Actual FY2023	Actual FY2024	Adopted Budget FY2025	Actual FY2025
Beginning Balance	\$ 67,192	\$ 41,940	\$ 42,701	\$ 61,400	\$ 69,082	\$ 73,411
Revenues						
Assessments & Earnings						
<i>Assessments</i>	19,687	19,891	19,742	19,729	20,374	19,744
<i>Interest</i>	390	334	2,058	1,496	242	1,111
<i>Interest-L.G.S.F.T.F.</i>	-	-	-	1,610	-	1,044
<i>Net Inc/(Decr) Fair Market Value-Investments</i>	(338)	(824)	413	843	-	220
<i>Interest-Tax Coll</i>	-	-	-	5	-	42
<i>Misc Rev-Refund Prior Year Exp</i>	-	-	-	-	-	-
<i>Excess Fees /Tax Collector</i>	119	109	107	96	-	92
<i>Less 5% Reserve - FS 129.01(2)b</i>	-	-	-	-	(1,031)	-
Grant & Subsidy Revenue						
<i>State Grant</i>	-	-	-	-	-	-
<i>Interfund Tfr-Boater Revolving</i>	-	-	-	-	22,500	38,906
Loans & Borrowing						
<i>Debt Proceeds</i>	-	-	-	-	-	-
<i>Interfund Tfr-Canal Maint.</i>	-	-	-	-	-	-
Total Revenue	\$ 19,857	\$ 19,511	\$ 22,320	\$ 23,779	\$ 42,085	\$ 61,160
Expenditures						
Contract Services						
<i>Other Contractual Svcs</i>	-	-	-	-	-	-
Contract Services; other						
<i>Survey</i>	32,632	8,158	-	-	-	-
<i>Navigational Trimming</i>	-	-	-	-	5,000	-
Public Works Services						
<i>Equip Repl Charges-PubWrks</i>	-	-	9	-	217	-
<i>Operating Exp-PubWrks</i>	10,174	8,430	1,701	7,283	4,012	5,027
Internal Charges						
<i>Central/Indirect Svcs</i>	292	391	411	627	254	254
Purchased Services						
<i>Postage-MSBU Notices</i>	-	-	-	-	-	-
<i>Advertising-Legal</i>	-	-	-	-	-	51
<i>Collection Fee-Tax Collector</i>	252	252	238	201	408	195
Materials and Supplies						
Capital Outlay						
Debt Services						
<i>Principal</i>	-	-	-	-	-	-
<i>Interest</i>	-	-	-	-	-	-
<i>Interfund Trf-Canal Maint</i>	-	-	-	-	-	-
Project Costs						
<i>Buena Vista WW Maint. Dredge FY23</i>						
<i>Engineering</i>	1,759	1,520	1,263	3,598	7,862	3,745
<i>Dredging</i>	-	-	-	58	67,819	38,906
<i>Labor (not reported separate prior to FY23)</i>	-	-	-	-	2,479	-
Total Expenditures	45,109	18,750	3,621	11,767	88,051	48,178
Reserves (Ending Fund Balance)	\$ 41,940	\$ 42,701	\$ 61,400	\$ 73,411	\$ 23,116	\$ 86,393
Reserve %	48.2%	69.5%	94.4%	86.2%	20.8%	64.2%

Date Prepared: 1/27/2026

Edgewater North Waterway MSBU

Fund Financial Report
Oct. 1, 2025 - Dec. 31, 2025

	Actual FY2025	Adopted Budget FY2026	YTD Actual FY2026	Encumbered FY2026	Balance FY2026
Beginning Balance	\$73,411	\$40,456	\$86,393		
Revenues					
Assessments & Earnings	22,254	19,490	13,120		
Grant & Subsidy Revenue	38,906	62,500	-		
Loans & Borrowing	-	-	-		
Total Revenue	\$61,160	\$81,990	\$13,120		
Expenditures					
Contract Services	3,745	-	-	-	-
Survey	-	7,500	-	-	7,500
Navigational Trimming	-	5,000	-	-	5,000
Public Works Services	5,027	15,345	-	-	15,345
Internal Charges	254	357	-	-	357
Purchased Services	247	408	254	-	154
Materials and Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Services	-	-	-	-	-
Project Costs					
Buena Vista WW Maint. Dredge FY23	38,906	32,153	-	-	32,153
Total Expenditures	\$48,178	\$60,763	\$254	-	\$60,508.52
Reserves (Ending Fund Balance)	\$86,393	\$61,683	\$99,259		
<i>Reserve %</i>	64.2%	50.4%	99.7%		

*Per Legal: Edgewater North Waterway and Buena Vista Waterway split dredging costs proportionately.

Date Prepared: 1/8/2026

Monthly Funding Report

START DATE:

10/01/2025

END DATE:

12/31/2025

Edgewater North Waterway Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accompl	Total Cost
	128205	MSBU Administrative Work		10/01/2025	0.18	13.04	0.00	0.00	0.00		13.04
	128205	MSBU Administrative Work		10/02/2025	0.33	24.63	0.00	0.00	0.00		24.63
	128205	MSBU Administrative Work		10/06/2025	0.33	24.63	0.00	0.00	0.00		24.63
	128205	MSBU Administrative Work		10/07/2025	0.35	25.87	0.00	0.00	0.00		25.87
	128205	MSBU Administrative Work		10/09/2025	0.39	29.03	0.00	0.00	0.00		29.03
	128205	MSBU Administrative Work		10/13/2025	0.37	27.10	0.00	0.00	0.00		27.10
	128205	MSBU Administrative Work		10/20/2025	0.25	18.48	0.00	0.00	0.00		18.48
	128205	MSBU Administrative Work		10/21/2025	0.06	4.35	0.00	0.00	0.00		4.35
	128205	MSBU Administrative Work		10/27/2025	0.35	25.87	0.00	0.00	0.00		25.87
	128205	MSBU Administrative Work		10/28/2025	0.35	25.87	0.00	0.00	0.00		25.87
	128205	MSBU Administrative Work		10/30/2025	0.56	41.57	0.00	0.00	0.00		41.57
	128205	MSBU Administrative Work		11/03/2025	0.59	43.47	0.00	0.00	0.00		43.47
	128205	MSBU Administrative Work		11/04/2025	0.09	6.52	0.00	0.00	0.00		6.52
	128205	MSBU Administrative Work		11/06/2025	0.38	27.71	0.00	0.00	0.00		27.71
	128205	MSBU Administrative Work		11/10/2025	0.60	44.01	0.00	0.00	0.00		44.01
	128205	MSBU Administrative Work		11/12/2025	0.31	22.93	0.00	0.00	0.00		22.93
	128205	MSBU Administrative Work		11/13/2025	0.24	17.84	0.00	0.00	0.00		17.84
	128205	MSBU Administrative Work		11/17/2025	0.19	13.86	0.00	0.00	0.00		13.86
	128205	MSBU Administrative Work		11/20/2025	0.53	39.26	0.00	0.00	0.00		39.26
	128205	MSBU Administrative Work		11/24/2025	0.15	10.87	0.00	0.00	0.00		10.87
	128205	MSBU Administrative Work		12/02/2025	0.78	57.60	0.00	0.00	0.00		57.60
	128205	MSBU Administrative Work		12/03/2025	0.50	36.95	0.00	0.00	0.00		36.95
	128205	MSBU Administrative Work		12/09/2025	0.25	18.48	0.00	0.00	0.00		18.48

Monthly Funding Report

START DATE:

10/01/2025

END DATE:

12/31/2025

Edgewater North Waterway Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accompl	Total Cost	
	128205	MSBU Administrative Work		12/11/2025	0.57	42.38	0.00	0.00	0.00		42.38	
	128205	MSBU Administrative Work		12/15/2025	2.00	147.80	0.00	0.00	0.00		147.80	
	128205	MSBU Administrative Work		12/16/2025	0.50	36.95	0.00	0.00	0.00		36.95	
	128205	MSBU Administrative Work		12/17/2025	0.24	17.39	0.00	0.00	0.00		17.39	
	128205	MSBU Administrative Work		12/22/2025	0.50	36.95	0.00	0.00	0.00		36.95	
		Administrative Time Total				11.93	881.39	0.00	0.00	0.00	881.41	
	128205	MSBU Administrative Work		12/15/2025	3.00	221.70	0.00	0.00	0.00		221.70	
		MSBU Meeting Total				3.00	221.70	0.00	0.00	0.00	221.70	
	128205	MSBU Administrative Work		12/22/2025	1.75	129.33	0.00	0.00	0.00		129.33	
		MSBU Minutes Total				1.75	129.33	0.00	0.00	0.00	129.33	
	Work Order 128205 Total					16.68	1,232.42	0.00	0.00	0.00	0.00	1,232.44
	MSBU Administrative Work Total					16.68	1,232.42	0.00	0.00	0.00	0.00	1,232.44
	Edgewater North Waterway Unit Total					16.68	1,232.42	0.00	0.00	0.00	0.00	1,232.44

