

MINUTES

CHARLOTTE COUNTY CONSTRUCTION INDUSTRY LICENSING BOARD 18500 Murdock Circle, Room 119, Port Charlotte, Florida 33948

June 4, 2026, at 4:00 pm

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs, and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to David.Lyles@charlottecountyfl.gov.

A. CALL TO ORDER & OPENING STATEMENT

Michael Melton, Chairman calls meeting to order at 4:00PM

- This meeting of the Charlotte County Construction Industry Licensing Board is now called to order. This board is responsible for certain contractor licensing requirements and for conducting discipline hearings to determine the validity of alleged violations brought forth by the County.

B. ROLL CALL

B: Tammy Breden, Clerk to the Board

Kevin Correll

Brian Midolo, Vice Chair

Michael Melton, Chair

Charles Hackbarth

Dianne Quilty

Michael LaPorta

Christopher Knight

Gregg Brown

NOT PRESENT:

Michael Laporta

STAFF PRESENT:

Derek Rooney, Board Attorney

Alex Villoria, Assistant County Attorney

Ben Bailey, Community Development Director

Daryl Dillow, Deputy Building Official

Tom Atkinson, Certified Code Compliance Officer

Kenneth Garcia, Certified Code Compliance Officer

Guy De Castris, Certified Code Compliance Officer

Tammy Breden, Senior Administrative Assistant and Clerk to the Board

C. NEXT MEETING DATE

August 6, 2026, at 4:00 pm

D. APPROVAL OF MINUTES- motion to approve minutes by Charles Hackbarth, Brian Midolo

seconds motion. Passes 7/0

AGENDA CHANGES

E. SWEARING IN OF ALL THOSE GIVING TESTIMONY

By: Tammy Breden, Clerk to the Board: administered oath to those who gave testimony.

G. CONSENT – AFFIDAVITS OF NONCOMPLIANCE FINES

All matters listed under this item are routine and action will be accomplished by one motion without separate discussion of each item. If discussion is desired by a member of the Board, that item(s) will be removed from the Consent Agenda and considered separately. **Upon Board approval of the Affidavits of Noncompliance, each case will be assessed with an additional \$20.00 for the cost.**

	Citations				
	Name	CIT No.	Case #	Amount	Officer Name
	Joaquin Hilario Aguilar- Sanchez	7000	CIT-26-00006	\$1,000	KG
	Autumn Lynn Evans	7025	CIT-26-00010	\$1,000	GD

MOTION: to accept fines as stated on Affidavits of Non-Compliance. Charles Hackbarth approves motion and Kevin Correll seconds motion to accept staff recommendations. Passes 7/0

H. CONTESTING CITATIONS- NONE

I. REINSTATEMENT

Rafael Martinez
DBA NEW HAVENS CONSTRUCTION & DEVELOPMENT LLC
Certified Residential Contractor
License No. CRC1333035
CASE No. CIL-25-00058

See Appendix 1 page 4

J. DISCIPLINE CASES Motion's Upheld: Please see Appendix1 page 4

1 Guido Spinelli
dba SS CO
Certified Building Contractor
License No. CBC1263830
Case No. CIL-26-00070

Tom A
SERVED

See Appendix1 page 5

K. OLD BUSINESS

None

L. NEW BUSINESS Derek Rooney

M. REPORT FROM THE LICENSING MANAGER

Daryl Dillow, Deputy Building Official, & Licensing Manager
23 CIL's open
260 phone calls
203 site evals
19 work comp assists'
Assist DBPR with 2 cases
Assist State attorney with 1 case

N. REPORT FROM THE BUILDING DEPARTMENT

Daryl Dillow reporting for Ben Bailey, Building Official Community Development
Not a lot to report
Tom Robinson was hired as Building Official
268 SF permits
98 in Babcock
230 last month
Total intake 2700 down from last year

O. REPORT FROM THE ASSISTANT COUNTY ATTORNEY

Alex Villoria, Assistant County Attorney:

P. BOARD ATTORNEY COMMENTS

None

Q. REPORT FROM CONSTRUCTION INDUSTRY LICENSING BOARD MEMBERS

None

R. ADJOURNMENT

Any person who decides to appeal a decision of this Board will need a record of the proceedings pertaining there to and therefore may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

MOTION: motioned to adjourn hearing. seconds.

MOTION: Motion carries: 7/0 Michael Melton, Chairman adjourned at 4:50 PM.

CHARLOTTE COUNTY
CONSTRUCTION INDUSTRY LICENSING BOARD
MINUTES OF April 2, 2026
READ AND APPROVED on June 4, 2026


Michael Melton, Chairman

ATTEST:



Tammy Breden
Sr. Administrative Assistant
Community Development Department
Code Enforcement and Contractor Licensing Division

Complete files of all cases, as well as taped recordings of all proceedings of this meeting are kept in the Community Development Department and are available to the public.

Any person who decides to appeal a decision of this Board will need a record of the proceedings pertaining thereto, and therefore may need to ensure that a verbatim record of the proceedings are made, which record includes the testimony and evidence upon which the appeal is to be based.

APPENDIX 1

Rafael Martinez **Ken G**
dba New Havens Construction & Development LLC
Certified Residential Contractor
License No. CRC1333035
Case No. CIL-25-00058

Rafael Martinez: Was present

- Rafael Martinez was present to provide testimony to the Construction Licensing Board
- Licensing investigator Ken Garcia also provided testimony to the board

ORDER

This matter was heard by the Charlotte County Construction Industry Licensing Board, hereinafter BOARD, on the **4th day of June 2026**, upon the Respondent's request to have his permitting privileges reinstated. The Respondent's testimony was taken as supplementary to the written request, as was the License Investigator's testimony.

By a motion duly made and seconded, the Board therefore **ORDERS:**

1. That the permitting privileges and the right to work in Charlotte County of **RAFAEL MARTINEZ LICENSE NO. CRC1333035** be permanently reinstated.
2. Additionally, **RAFAEL MARTINEZ** is to be placed on probation for no less than **ONE (1) year** with the understanding that if **RAFAEL MARTINEZ** violates the Florida Statutes, Florida Building Code or Charlotte County Code regulating the construction industry, he will be brought before the Board for additional sanctions.

DONE AND ORDERED by the Charlotte County Construction Industry Licensing Board this 4th day of June 2026.

MOTION TO CLOSE PUBLIC PORTION: Charles Hackbarth motions to close public portion Kevin Correll seconds. Passes: 7/0

7/16/2026 10:54 AM

MOTION FOR CILB RECOMMENDATIONS DISCUSSION: Gregg Brown made a motion to approve staff recommendations with a 12-month probation period. Charles Hackbarth second's motion
Motion passed: 5/2

Guido Spinelli
dba SS CO
Certified Building Contractor
License No. CBC1263830
Case No. CIL-26-00070

Tom A
SERVED

Guido Spinelli: Not Present

- Guido Spinelli was not present to provide testimony to the Construction Industry Licensing Board, hereinafter, (Board)
- Licensing investigator Tom Atkinson provided testimony to the Board.

The Respondent was charged with the following:

FLORIDA BUILDING CODE

Section 105.1, 110.3, and 110.5, adopted by Charlotte County Code 3-2-23: The building official upon notification from the permit holder or his or her agent, shall make the following inspections, and shall either release that portion of the construction or shall notify the permit holder or his or her agent of any violations which must be corrected in order to comply with the technical codes. The building official shall determine the timing and sequencing of when inspections occur and what elements are inspected at each inspection. Additionally, it shall be the duty of the holder of the building permit or their duly authorized agent to notify the building official when work is ready for inspection. It shall be the duty of the permit holder to provide access to and means for inspections of such work that are required by this code.

You were previously notified of these violations by a warning letter email dated April 10, 2026. You are hereby notified to comply with these cited sections within thirty (30) days by obtaining permit(s), as well as obtaining timely inspections including final inspections.

- **Please be advised that it is your responsibility to contact the Licensing Division to verify that the violations have been corrected.**
- **Your failure to comply with the terms of this Notice will result in this matter being heard before Charlotte County Contract Industry Licensing Building Board.**

You were previously notified of these violations by Notice of Violation dated **April 20th, 2026**. You are hereby notified to comply with these cited sections within **thirty (30) days** by renewing the expired permits, as well as obtaining timely inspections including final inspections.

That **Guido Spinelli 's NEW permitting** privileges as a contractor in Charlotte County be **SUSPENDED. GUIDO SPINELLI** will need to appear before **FCILB for REINSTATEMNET**.

It is further ordered a copy of this case along with a copy of this case along with a copy the Board's order be forwarded to the Department of Business and Professional Regulation and Florida Construction Industry Licensing Board (FCILB) with the recommendation the FCILB order **GUIDO SPINELLI** to renew the permits in a timely manner and obtain final inspections as required by the Florida Building Code. It is also recommended that if

GUIDO SPINELLI fails to comply, the FCILB order the State Certified Building Contractor's License of **GUIDO SPINELLI** be **SUSPENDED** by the Florida Construction Industry Licensing Board. FCILB IS further requesting that a monetary fine be imposed upon **GUIDO SPINELLI**.

In accordance with Florida Statutes, Chapter 489.131(7)(c) (d), & (e), the disciplined contractor, the complainant, or the Department of Business and Professional Regulation may challenge the local jurisdiction enforcement body's recommended penalty for Board action to the State Construction Industry Licensing Board. A challenge shall be filed within sixty (60) days of the issuance of the recommended penalty to the State Construction Industry Licensing Board in Tallahassee, Florida.

MOTION TO CLOSE PUBLIC PORTION: Charles Hackbarth motions to close public portion Diane Quilty seconds. Passes: 7/0

MOTION FOR CILB RECOMMENDATIONS DISCUSSION: Kevin Correll made a motion to approve staff recommendations. Brian Midolo second's motion

Motion was passed unanimously: 7/0