

## MINUTES

### CHARLOTTE COUNTY CONSTRUCTION INDUSTRY LICENSING BOARD 18500 Murdock Circle, Room 119, Port Charlotte, Florida 33948

April 2, 2026, at 4:00 pm

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs, and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to [David.Lyles@charlottecountyfl.gov](mailto:David.Lyles@charlottecountyfl.gov).

#### A. CALL TO ORDER & OPENING STATEMENT

**Michael Melton, Chairman calls meeting to order at 4:00PM**

- This meeting of the Charlotte County Construction Industry Licensing Board is now called to order. This board is responsible for certain contractor licensing requirements and for conducting discipline hearings to determine the validity of alleged violations brought forth by the County.

#### B. ROLL CALL

**B: Tammy Breden, Clerk to the Board**

Kevin Correll

Brian Midolo, Vice Chair

Michael Melton, Chair

Charles Hackbarth, Chair

Dianne Quilty

Michael LaPorta

Christopher Knight

#### **NOT PRESENT:**

Brian Midolo

Charles Hackbarth

#### **STAFF PRESENT:**

Derek Rooney, Board Attorney

Alex Villoria, Assistant County Attorney

Ben Bailey, Community Development Director

Daryl Dillow, Deputy Building Official

Tom Atkinson, Certified Code Compliance Officer

Kenneth Garcia, Certified Code Compliance Officer

Guy De Castris, Certified Code Compliance Officer

Tammy Breden, Senior Administrative Assistant and Clerk to the Board

#### C. NEXT MEETING DATE

June 4, 2026, at 4:00 pm

#### D. APPROVAL OF MINUTES- Mike Laporta motion to approve minutes, Chris Knight seconds motion. Passes 5/0

**AGENDA CHANGES** all cases were continued. Sunshine Law and Robert's Rules were played for CILB members

**E. SWEARING IN OF ALL THOSE GIVING TESTIMONY**

By: Tammy Breden, Clerk to the Board: administered oath to those who gave testimony.

**G. CONSENT – AFFIDAVITS OF NONCOMPLIANCE FINES**

All matters listed under this item are routine and action will be accomplished by one motion without separate discussion of each item. If discussion is desired by a member of the Board, that item(s) will be removed from the Consent Agenda and considered separately. **Upon Board approval of the Affidavits of Noncompliance, each case will be assessed with an additional \$20.00 for the cost.**

**MOTION: to accept fines as stated on Affidavits of Non-Compliance.**

**H. CONTESTING CITATIONS- NONE**

**I. DISCIPLINE CASES Motion's Upheld: Please see Appendix  
NONE**

**J. OLD BUSINESS**

None

**K. NEW BUSINESS Derek Rooney**

**L. REPORT FROM THE LICENSING MANAGER**

Daryl Dillow, Deputy Building Official, & Licensing Manager  
66 CIL's open  
30 in process  
Issued 15 citations to date

**N. REPORT FROM THE BUILDING DEPARTMENT**

Ben Bailey, Building Official Community Development  
Not a lot to report  
Interviews are being done for building official position  
220 SF permits  
Permits are still down by 30% from last year

**O. REPORT FROM THE ASSISTANT COUNTY ATTORNEY**

Alex Villoria, Assistant County Attorney:

**P. BOARD ATTORNEY COMMENTS**

None

**Q. REPORT FROM CONSTRUCTION INDUSTRY LICENSING BOARD MEMBERS**

None

**R. ADJOURNMENT**

Any person who decides to appeal a decision of this Board will need a record of the proceedings pertaining there to and therefore may need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**MOTION:** Diane Quilty motioned to adjourn hearing. Christopher Knight seconds.

**MOTION:** Motion carries: 5/0 Michael Melton, Chairman adjourned at 4:20 PM.

CHARLOTTE COUNTY  
CONSTRUCTION INDUSTRY LICENSING BOARD  
MINUTES OF April 2, 2026  
READ AND APPROVED on June 4, 2026

  
\_\_\_\_\_  
Michael Melton, Chairman

ATTEST:

  
\_\_\_\_\_  
Tammy Breden

Sr. Administrative Assistant  
Community Development Department  
Code Enforcement and Contractor Licensing Division

Complete files of all cases, as well as taped recordings of all proceedings of this meeting, are kept in the Community Development Department and are available to the public.

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