

**MINUTES
WEST CHARLOTTE STORMWATER UTILITY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD SPECIAL MEETING
MONDAY, MARCH 31, 2025**

**1:30 p.m. – 1:35 p.m.
Mac V. Horton West County Annex, Room 120
6868 San Casa Drive, Englewood, FL**

Members Present: Hank Killion, Chair
Geoffrey Norton, Vice Chair
Derrick Hedges
Benjamin Sinclair

Members Absent: John House

County Staff: Lorraine Moneypenny, Community Liaison

Guests: Sign-in sheet attached

Call to Order / Roll Call:

The Chair called the meeting to order at 1:30 p.m. A roll call was taken. A quorum was present.

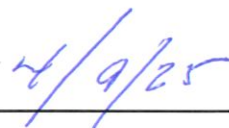
FY26/27 Budget:

Mr. Norton moved to accept the FY26/27 budget. Mr. Sinclair seconded and the motion carried unanimously.

The meeting adjourned at 1:35 p.m.

Submitted by Lorraine Moneypenny
Public Works Department


Chair Signature


Date

AGENDA

WEST CHARLOTTE STORMWATER UTILITY MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD SPECIAL MEETING MONDAY, MARCH 31, 2025

**9:30a.m., Mac V. Horton West County Annex
6868 San Casa Drive, Englewood, Florida**

BOARD MEMBERS: Hank Killion, Vice Chair
Derrick Hedges
John House
Geoffrey Norton
Benjamin Sinclair

COUNTY STAFF: Lorraine Moneypenny, Community Liaison

PURPOSE: SPECIAL Meeting

1. Call to Order / Roll Call
2. FY26/27 Budget
3. Motion to Adjourn

[illegible]

West Charlotte Stormwater District MSBU

Preliminary 2 Year Budget FY2026 & FY2027

Estimated Acres and Cost per Acre

Vacant	FY2026	FY2027
<i>Estimated Acres</i>	12,206.179	12,206.179
<i>Cost per Acre</i>	\$ 103.10	\$ 103.10
Occupied		
<i>Estimated Acres</i>	11,485.285	11,485.285
<i>Cost per Acre</i>	\$ 103.10	\$ 103.10
Current FY25 Vacant Rate	\$ 103.10	
Current FY25 Occupied Rate	\$ 103.10	
Current Maximum Rate	\$ 125.00	

Beginning Balance

Revenues

	Preliminary Budget FY2026	Preliminary Budget FY2027
Assessments & Earnings		
<i>Assessments</i>	2,442,590	2,442,590
<i>Interest</i>	27,722	23,130
<i>Less 5% Reserve - FS 129.01(2)b</i>	(123,516)	(123,286)
Grant & Subsidy Revenue		
Loans & Borrowing		
Total Revenue	\$ 2,346,796	\$ 2,342,434

Expenditures

Contract Services

<i>Engineering</i>	50,000	50,000
<i>Other Contractual Svcs</i>	20,000	12,000
<i>Concrete Flatwork</i>	-	-
<i>Drainage</i>	-	-
<i>Sod Installed</i>	-	-
<i>ROW Reclamation</i>	-	-
<i>Specialty Mowing</i>	31,000	33,000

Contract Services; other

<i>Pipe Lining</i>	1,500,000	1,500,000
<i>Water Quality Monitoring</i>	173,667	173,667

Public Works Services

<i>Equip Repl Charges-PubWrks</i>	137,763	137,763
<i>Operating Exp-PubWrks</i>	496,537	496,537

	Preliminary Budget FY2026	Preliminary Budget FY2027
<i>Lighting Materials</i>	-	-
<i>Road & Bridge Materials</i>	130,075	136,580
Internal Charges		
<i>Central/Indirect Svcs</i>	15,409	16,180
Purchased Services		
<i>Postage</i>	-	-
<i>Personal Svcs-InterDept</i>	3,334	3,334
<i>Reimb-Aquatic Weed Chrgs</i>	430,000	430,000
<i>Printing & Binding</i>	-	-
<i>Advertising-Legal</i>	-	-
<i>Fees-Landfill</i>	2,000	2,000
<i>Collection Fee-Tax Collector</i>	48,852	48,852
Project Costs		
<i>Canal Sediment Removal-West County</i>		
<i>Engineering</i>	100,000	100,000
<i>Construction</i>	500,000	500,000
<i>Labor</i>	20,000	20,000
Total Expenditures	3,658,637	3,659,913
Reserves (Ending Fund Balance)	\$ 6,608,539	\$ 5,291,060
<i>Reserve %</i>	64.4%	59.1%

**Includes engineering labor for NDPES program, not in Cityworks work program report*

Version Date

3/13/2025

Budget Report

Activity Description: All

West Charlotte Storm Water Utility Unit

Budget Year: 2026

Budget Details						
Activity Description	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Contractor Cost
Camera/Video	4	PIPES	\$2,454.08		\$946.08	
Concrete (Catch Basins)	3	CATCH BASINS	\$8,850.00	\$1,273.65	\$1,212.60	
Concrete Catch Basin Repair	4	REPAIRS	\$2,908.40	\$243.26	\$323.60	
Data Collection	10	CT	\$315.88		\$9.50	
Fuel Work	20	EQUIPMENT	\$1,511.40		\$453.20	
GIS Update	50	CT	\$1,316.17			
Investigation	15	INSPECTIONS	\$1,212.15		\$71.25	
Large Pipe Install (Pipes 31" And Up)	120	LF	\$8,905.20	\$17,063.97	\$3,490.20	
Large Pipe Repair (Pipes 31" And Up)	2	REPAIRS	\$2,934.40	\$305.56	\$1,163.40	
Major Outfall Maintenance	150,000	SQ YDS	\$384,400.00	\$94,662.50	\$101,937.50	
Major Outfall Maintenance - Menzi	1,500,000	SF	\$29,613.75		\$24,735.00	
MSBU Administrative Work	100	HOURS	\$7,897.00		\$416.00	
Project Management	20	LABOR	\$1,875.13			
Small Pipe Install (Pipes 31" And Under)	240	LF	\$16,457.25	\$16,361.40	\$2,207.25	
Small Pipe Repair (Pipes 31" And Under)	2	REPAIRS	\$2,194.30	\$164.66	\$404.20	
Transport	6	TRIP	\$1,579.40		\$254.60	
Vacuum Culvert Cleaning	3	CULVERTS	\$446.46		\$137.64	
West Charlotte Storm Water Utility Unit Total			\$474,870.97	\$130,075.00	\$137,762.02	\$742,707.99

Budget Report

Activity Description: All West Charlotte Storm Water Utility Unit
Budget Year: 2027

Budget Details						
Activity Description	Work Quantity	Unit of Measure	Labor Cost	Materials Cost	Equipment Cost	Contractor Cost
Camera/Video	4	PIPES	\$2,454.08		\$946.08	
Concrete (Catch Basins)	3	CATCH BASINS	\$8,850.00	\$1,337.31	\$1,212.60	
Concrete Catch Basin Repair	4	REPAIRS	\$2,908.40	\$255.42	\$323.60	
Data Collection	10	CT	\$315.88		\$9.50	
Fuel Work	20	EQUIPMENT	\$1,511.40		\$453.20	
GIS Update	50	CT	\$1,316.17			
Investigation	15	INSPECTIONS	\$1,212.15		\$71.25	
Large Pipe Install (Pipes 31" And Up)	120	LF	\$8,905.20	\$17,917.14	\$3,490.20	
Large Pipe Repair (Pipes 31" And Up)	2	REPAIRS	\$2,934.40	\$320.84	\$1,163.40	
Major Outfall Maintenance	150,000	SQ YDS	\$384,400.00	\$99,396.25	\$101,937.50	
Major Outfall Maintenance - Menzi	1,500,000	SF	\$29,613.75		\$24,735.00	
MSBU Administrative Work	100	HOURS	\$7,897.00		\$416.00	
Project Management	20	LABOR	\$1,875.13			
Small Pipe Install (Pipes 31" And Under)	240	LF	\$16,457.25	\$17,179.43	\$2,207.25	
Small Pipe Repair (Pipes 31" And Under)	2	REPAIRS	\$2,194.30	\$172.89	\$404.20	
Transport	6	TRIP	\$1,579.40		\$254.60	
Vacuum Culvert Cleaning	3	CULVERTS	\$446.46		\$137.64	
West Charlotte Storm Water Utility Unit Total			\$474,870.97	\$136,579.28	\$137,762.02	\$749,212.27

