

BOARD OF COUNTY COMMISSIONERS

FEBRUARY 25, 2025

A Regular and Land Use Meeting was held at the Murdock Administration Complex in Commission Chambers; Room 119, Port Charlotte, Florida.

The following members were present: Chair Tiseo, Commissioner Constance (departed at 12:06 pm), Commissioner Deutsch, and Commissioner Doherty. Also in attendance were: County Administrator Flores, County Attorney Knowlton (departed at 5:47 pm), Deputy County Attorney David (arrived at 5:47 pm), and Minutes Clerk Welsh. The following members were absent: Commissioner Truex.

The Meeting was called to order at 9:00 am

The Invocation was given by **Chair Tiseo**, followed by the Pledge of Allegiance.

Pledge of Allegiance

Changes to the Agenda

Addition #1: R-3, Harborview Road Appraisal Process. Update on the appraisal process for Harborview Road.

Requested by: Commission Office

Addition #2: R-4, Temporary Emergency Burn Ban Resolution. Approve Resolution declaring a drought emergency and imposing restrictions and prohibitions.

Requested by: Public Safety

Addition #3: R-5, 911 Update from Sheriff. Sheriff to provide an update on 911.

Requested by: Commission Office

Change #1: D-2, Added attachments – Redline Updated Resolution and Updated Resolution.

Requested by: County Attorney

Change #2: D-3, Added attachment – Letter of Support, House Bill 697. Updated wording: Recommended Action: a) Approve updates to the 2025 State Legislative Agenda; and b) Approve a letter of support for House Bill 697; designating a portion of U.S. 41 between Melbourne Street and Church Street in Charlotte County as "Sergeant Elio Diaz Memorial Highway," to recognize and memorialize the ultimate sacrifice made by Sergeant Diaz.

Requested by: County Administration

Change #3: F-4, Updated Wording: Recommended Action: a) Approve File #25-249, Fire Engine Replacement to Matheny Fire & Emergency of Ocala, Florida; piggybacking off the Florida Sheriff's Association Contract #FSA23-VEF17.0; for the total amount of ~~\$1,154,933~~ \$1,154,993; and b) Authorize the Trade-In of one (1) 2005 E-One pumper (Asset #30234) for a trade-in allowance of \$6,000. This is for the purchase of one (1) E-One rescue pumper on a Cyclone chassis to replace Asset #30234.

Requested by: Budget & Admin Services

Change #4: R-4, Added attachment – Presentation.

Requested by: Public Safety

COMMISSIONER CONSTANCE MOVED TO APPROVE CHANGES TO THE AGENDA, SECONDED BY COMMISSIONER DOHERTY

MOTION CARRIED 4:0.

Proclamations - Commissioner Christopher Constance

COMMISSIONER DOHERTY MOVED TO THE PROCLAMATIONS, SECONDED BY COMMISSIONER DEUTSCH

MOTION CARRIED 4:0.

Flood Awareness Week

Community Development Director Ben Bailey, Building Official Shawn McNulty, and Floodplain Coordinator David Freed accepted the Proclamation.

Irish-American Heritage Month

Stephen C. McPhillips, Ancient Order of Hibernians (AOH) Lee County Division President accepted the Proclamation.

St. Vincent De Paul Day

Joanne Pierre and Peter Catauro accepted the Proclamation.

Zonta Yellow Rose Day

Angie Matthiessen, United Way of Charlotte County Executive Director and Zonta Club of Punta Gorda-Port Charlotte Staff accepted the Proclamation.

Employee Recognition

Ambassador Program Graduates - Fall 2024

Kendra Arnold, Utilities; Alexia Bigord, Community Services; Shirley Ciampi, Budget & Administrative Services; Jessica Delligatti, Community Development; Kelly Gammon, Human Services; Bryan Hatfield, Utilities; Scott Hill, Community Development; Justin Howard, Community Development; Tiffany Hummel, County Attorney's Office; Kevin James, Facilities Management; Yuliana Jimenez, Community Services; Dawn Johnston, Public Safety; Christie Keyser, Community Development; Ewa Kurowska-Tomszak, Budget & Administrative Services; Vince Lockhart, Utilities; Jason Maiolo, Budget & Administrative Services; Greg Mosher, Budget & Administrative Services; Sarah Shields, Community Services; Alexander Slowinski, Budget & Administrative Services; Jennifer D. Smith, Budget & Administrative Services; Teresa VanderWaag, Facilities Management; and Brittany Wilburn, Public Works.

Leadership Development Program Recognition

Noelle Allen, Budget & Administrative Services (IT); Bryan Beckman, Public Safety; Brendan Betancourt, Public Safety; Samantha Eubanks, Community Development; Josh Fulleton, Budget & Administrative Services (IT); Ashlyn Gamble, Public Safety; Nicole Harrelson, Public Works; Brittany Holston, Community Development; Dawn Pressley, Utilities; Jessica

Reynolds, Public Works; Casey Rodman, Community Services; William St. Onge II, Utilities; Brittany Stamer, Budget & Administrative Services (Fiscal Svcs); Kellie Stewart, Community Development; and Teresa VanderWaag, Facilities Management.

Award Presentations

PUBLIC INPUT - AGENDA ITEMS ONLY

John Valickas discussed Placida Bunkhouse.

Captain Marian Schneider mentioned Placida Bunkhouse.

Jeff Lustig spoke against Verification of Completion of Mandatory Training.

Cherlynn Scott commented on Verification of Completion of Mandatory Training.

John Lloyd noted Verification of Completion of Mandatory Training.

Robert Deighton spoke to Verification of Completion of Mandatory Training.

Myrna Charry remarked on Verification of Completion of Mandatory Training.

Vivian Taylor discussed Verification of Completion of Mandatory Training.

Diane Allen mentioned Verification of Completion of Mandatory Training.

Diane Hutchins commented on Verification of Completion of Mandatory Training.

Maria Lara, Charlotte Harbor League of United Latin American Citizens (LULAC) President noted Verification of Completion of Mandatory Training.

Connie Payne, Charlotte County National Association for the Advancement of Colored People (NAACP) President spoke to Verification of Completion of Mandatory Training.

Richard Patrick, Charlotte County NAACP Vice President remarked on Verification of Completion of Mandatory Training.

Ronald Norvelle remarked on Verification of Completion of Mandatory Training.

Tim Ritchie discussed Notice of Award, U.S. Environmental Protection Fiscal Year (FY) 2025 Grant Agreement Award to Charlotte County – Coastal & Heartland National Estuary Partnership.

Karen Zusman mentioned Verification of Completion of Mandatory Training.

Peggy Doret commented on Verification of Completion of Mandatory Training.

David Kalin noted Verification of Completion of Mandatory Training.

Steve Cornwell spoke in support of Verification of Completion of Mandatory Training.

James W. Herston spoke in support of Verification of Completion of Mandatory Training.

Greg Dion, Dion Development Corporation spoke in support of Verification of Completion of Mandatory Training.

James Emerick spoke in support of Verification of Completion of Mandatory Training.

COMMITTEE VACANCIES

The committee vacancy list below is for informational purposes only. It is not part of the County Commission agenda upon which action is to be taken, and therefore not a topic on which public input is allowed at the beginning of this meeting.

Barrier Island Fire Service Municipal Service Benefit Unit (MSBU) Advisory Board is seeking a volunteer to fill a vacant position with term ending October 31, 2025. Applicants must be residents of Charlotte County and reside within the Unit. Submit applications to Public Safety Department, 26571 Airport Road, Punta Gorda, Florida 33982; call 941-833-5602 or email Carole.Thomas@CharlotteCountyFL.gov.

The Community Action Agency Advisory Board is looking for one volunteer or agency to serve as a representative in the private sector for community-at-large. The representative or agency must be in Charlotte County. For more information, please contact Colleen.Turner@charlottecountyfl.gov. or go to: <https://www.charlottecountyfl.gov/boards-committees/community-action-agency-advisory-board/>.

The following **MSBU/TU Advisory Boards** are seeking volunteers who must be both a property owner within and reside within the Unit. Submit applications to Public Works Department, 7000 Florida Street, Punta Gorda, Florida 33950; call 941-575-3600 or e-mail MSBU-TU@CharlotteCountyFL.gov.

- **Boca Grande Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2026, and one member to fill a position with a term through October 31, 2027.
- **Edgewater North Waterway Unit** is seeking one member to fill a position with a term through October 31, 2025.
- **Englewood East Non-Urban Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2027.
- **Gardens of Gulf Cove Street & Drainage Unit** is seeking two members to fill position with a term through October 31, 2027.
- **Greater Port Charlotte Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2025, and one member to fill a position with a term through October 31, 2027.
- **Grove City Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2025.
- **Gulf Cove Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2025, and one member to fill a position with a term through October 31, 2027.
- **Gulf Cove Waterway Unit** is seeking one member to fill a position with a term through October 31, 2025, and one member to fill a position with a term through October 31, 2027.
- **Harbour Heights Waterway Unit** is seeking one member to fill a position with a term through October 31, 2027.
- **Manasota Key Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2026.
- **Manchester Waterway Utility Unit** is seeking one member to fill a position with a term through October 31, 2027.

- **Northwest Port Charlotte Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2025.
- **Rotonda Sands Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2025, and one member to fill a position with a term through October 31, 2027.
- **South Charlotte Stormwater Unit** is seeking one member to fill a position with a term through October 31, 2025.
- **South Burnt Store Street & Drainage Unit** is seeking one member to fill a position with a term through October 31, 2025.
- **Suncoast Waterway Unit** is one member to fill a position with a term through October 31, 2025.

REPORTS RECEIVED AND FILED

Clerk of Court's County Quarterly Investment Report

Comptroller Division

Clerk of Court's County Quarterly Investment Report, December 31, 2024.

CONSENT AGENDA

COMMISSIONER DOHERTY MOVED TO APPROVE THE CONSENT AGENDA WITH THE EXCEPTION OF C-5, SECONDED BY COMMISSIONER CONSTANCE

MOTION CARRIED 4:0.

Clerk of the Circuit Court

A. Comptroller Division

1. Finance

Recommended Action: Approve the Clerk's Finance Memorandum.

Budgeted Action: No action needed.

B. Minutes Division

1. Minutes

Recommended Action: Approve the following Minutes:

February 6, 2025 BCC Pre-Agenda
February 11, 2025 BCC Regular Meeting

Budgeted Action: No action needed.

Board of County Commissioners

C. Commission Office

1. Appointment - Gulf Cove Street & Drainage Advisory Board

Recommended Action: Approve the appointment of Joanna Marino to the Gulf Cove Street & Drainage Advisory Board. This appointment will be effective immediately and will expire on October 31, 2027.

Budgeted Action: No action needed.

2. Appointment - Gulf Cove Waterway Advisory Board

Recommended Action: Approve the appointment of Rick Jarrett to the Gulf Cove Waterway Advisory Board. This will be a three-year term replacing Leon Demere who has chosen not to seek reappointment. This appointment will be effective immediately and will expire on October 31, 2027.

Budgeted Action: No action needed.

3. Appointment - Northwest Port Charlotte Street & Drainage Advisory Board

Recommended Action: Approve the appointment of James Caruthers to fill the unexpired term of Rick Chial on the Northwest Port Charlotte Street & Drainage Advisory Board. This appointment will be effective immediately and will expire on October 31, 2025.

Budgeted Action: No action needed.

4. Appointments - Marine Advisory Committee

Recommended Action: a) Approve the appointment of Jenna Ginsberg to the Marine Advisory Committee as a representative of the South Gulf Cove Yacht Club; and b) Approve the appointment of Michael Walsh to the Marine Advisory Committee as a representative of the Harbor Heights Yacht Club. Terms are effective February 25, 2025 and will expire on February 25, 2028.

Budgeted Action: No action needed.

5. Verification of Completion of Mandatory Training

Recommended Action: Verification of completion of mandatory training.

Budgeted Action: No action needed.

Chair Tiseo spoke to February 11, 2025 Regular Meeting, public rebuke and servants, higher standards, transcripts, public and sworn testimonies, investigator's conclusion, inconsistencies, workplace environment and discussion topics, language, tax payer dollars, resignation, committee assignments, and Board representation. **Commissioner Constance** discussed February 11, 2025 Regular Meeting, transcripts, apology, behavior, D'Juan Harris, inconsistencies, authority, sworn testimony, leadership, public servants, and resignation. **Commissioner Deutsch** mentioned D'Juan Harris' resignation and one-on-one meeting, childhood experiences, apologies, interpretation, and mistake. **Commissioner Doherty** commented on resignation, effectiveness, forgiveness, mistake, apology, language, and committee assignments.

COMMISSIONER CONSTANCE MOVED TO STRIP COMMISSIONER DEUTSCH OF ALL COMMITTEE ASSIGNMENTS INCLUDING ALTERNATES, SECONDED BY COMMISSIONER DOHERTY

MOTION CARRIED 3:1., COMMISSIONER DEUTSCH OPPOSED

COMMISSIONER CONSTANCE MOVED TO ACCEPT VERIFICATION OF COMPLETION OF MANDATORY TRAINING,
SECONDED BY COMMISSIONER DOHERTY

MOTION CARRIED 4:0.

D. County Administration

1. Addendum Number Two to Memorandum of Understanding - Joint Region 6 Next Generation 911 Project

Recommended Action: a) Approve the Addendum Number Two to Memorandum of Understanding regarding a Joint Regional Next Generation 911 (NG911) Project; and b) Authorize the Chairman to sign the Addendum Number Two to Memorandum of Understanding. **A.AGR 2022-101**

Budgeted Action: No action needed.

2. MOA Approval and Property Access Documents for Snapper Creek Restoration

(Change #1) Added attachments – Redline Updated Resolution and Updated Resolution.

Recommended Action: a) Approve Memorandum of Agreement with Florida Fish and Wildlife Conservation Commission to conduct the Snapper Creek restoration project; and b) Approve Resolution delegating authority to execute property access documents for water quality monitoring; and c) Authorize the County Administrator to sign the Memorandum of Agreement and Resolution. **AGR 2025-029 / RES 2025-035**

Budgeted Action: No action needed.

3. 2025 State Legislative Agenda

(Change #2) Added attachment – Letter of Support, House Bill 697. Updated wording: Recommended Action: a) Approve updates to the 2025 State Legislative Agenda; and b) Approve a letter of support for House Bill 697; designating a portion of U.S. 41 between Melbourne Street and Church Street in Charlotte County as "Sergeant Elio Díaz Memorial Highway," to recognize and memorialize the ultimate sacrifice made by Sergeant Diaz.

Recommended Action: Approve updates to the 2025 State Legislative Agenda.

Budgeted Action: No action needed.

4. 2025 Federal Legislative Agenda

Recommended Action: Approve updates to the 2025 Federal Legislative Agenda.

Budgeted Action: No action needed.

E. County Attorney

F. Budget and Administrative Services

Fiscal Services

1. Property Appraiser Carryover Funding

Recommended Action: a) Approve the Charlotte County Property Appraiser's request to carryover excess FY24 funding to FY25 due to Hurricane Impacts; and b) Approve Resolution for Budget Adjustment BA25-160 in the amount of \$33,511. RES 2025-036

Budgeted Action: Approve Budget Adjustment BA25-160 in the amount of \$33,511 to the General Fund - Property Appraiser budget. Funding for this expenditure comes from ad valorem.

Information Technology

Purchasing

2. 25-234, Piggyback, Purchase Dump Truck Replacements (Public Works)

Recommended Action: a) Approve award of "Piggyback" to File #25-234, for the purchase of ten (10) 2026 Peterbilt 567 Dump Trucks, per Florida Sheriff's Association Cooperative Purchasing Program Contract #FSA23-VEH21.0, and award to the Peterbilt Store South FL of Fort Myers, Florida for a purchase price of \$238,100 per unit; and b) Approve Assets #34399, #34400, #34401, #34107, #34108, #34702, #34703 and #34705 to be sold via auction.

Budgeted Action: No action needed. Budgeted in the Heavy Equipment Replacement Plan and the Capital Improvement Project Additional Rolling Stock Public Works (FY24/FY25) as approved in the FY25 budget process. Funding is supplied from the Vehicle Replacement fund and will be charged to the appropriate department.

3. 25-241, Piggyback, Purchase of Two (2) Freightliner Ambulances (Public Safety)

Recommended Action: a) Approve File #25-241, for the purchase of two (2) 2026 Freightliner M2 2-Door AEV Type I Ambulances including Stryker Power Pro XT cot, FLIR K2 camera and Activetek Induct Active Pure Technology, to ETR, LLC, of Altamonte Springs, Florida, to piggyback off the Florida Sheriff's Associations Contract #FSA23-VEF17.0, at the unit cost of \$480,986; and b) Authorize Property #35103 and #35104 to be sold at auction.

Budgeted Action: No action needed. Budgeted in the Heavy Equipment Replacement plan as approved in the FY25 budget process. Funding is supplied from Capital Projects, ad valorem.

4. 25-249, Piggyback, Fire Engine Replacement (Public Safety)

(Change #3) Updated Wording: Recommended Action: a) Approve File #25-249, Fire Engine Replacement to Matheny Fire & Emergency of Ocala, Florida; piggybacking off the Florida Sheriff's Association Contract #FSA23-VEF17.0; for the total amount of ~~\$1,154,933~~ \$1,154,993; and b) Authorize the Trade-In of one (1) 2005 E-One pumper (Asset #30234) for a trade-in allowance of \$6,000. This is for the purchase of one (1) E-One rescue pumper on a Cyclone chassis to replace Asset #30234.

Recommended Action: a) Approve File #25-249, Fire Engine Replacement to Matheny Fire & Emergency of Ocala, Florida; piggybacking off the Florida Sheriff's Association Contract #FSA23-VEF17.0; for the total amount of \$1,154,933; and b) Authorize the Trade-In of one (1) 2005 E-One pumper (Asset #30234) for a trade-in allowance of \$6,000. This is for the purchase of one (1) E-One rescue pumper on a Cyclone chassis to replace Asset #30234.

Budgeted Action: No action needed. Budgeted in the Heavy Equipment Replacement plan approved in the FY25 budget process. Funding is supplied from Fire/Rescue Municipal Service Benefit Unit assessments.

5. 25-185, Award, 2025 Road and Bridge/MSBU Paving Program (Public Works)

Recommended Action: a) Approve award of Request for Bid #25-185, 2025 Road and Bridge/MSBU Paving Program to the overall lowest, responsive, responsible bidder, Ajax Paving Industries of Florida LLC of North Venice, Florida, for a total amount of \$16,343,888.65. This is for resurfacing Charlotte County roadways; and b) Approve Resolution for budget adjustment BA25-159 in the amount of \$909,354 increasing the Capital Maintenance Paving Programs. **RES 2025-037**

Budgeted Action: Approve Budget adjustment BA25-159 in the amount of \$909,354 to amend the Road and Bridge Capital Maintenance Paving Program (\$498,393) and the MSBU Road Capital Maintenance Paving Program (\$410,961). Sufficient budget is available for the Placida Area Street and Drainage MSBU. Funding is provided by Englewood East Street and Drainage MSBU and Placida Area Street and Drainage MSBU assessments and Capital Gas Tax in the Road Improvement Fund.

6. 25-252, Award, Sheriff's Office District 4 Furniture (Facilities)

Recommended Action: Approve award of Piggyback #25-252, Sheriff's Office District 4 Furniture, per the State of Florida Contract #56120000-24-NY-ACS, which was awarded to Workscapes, Inc of Fort Myers, Florida for the total amount of \$268,339.23. The purchase of furniture for the new Charlotte County Sheriff's Office (CCSO) District 4 building, which spans approximately 20,000 square feet, and is expected to be completed in June of 2025.

Budgeted Action: No action needed. Budgeted in the Capital Improvement Project "Sheriff District 4 HQ with Training Facility" as approved in the FY25 budget process. Funding is provided from Capital Projects Fund, ad valorem.

7. 25-268, Piggyback, Volvo EW180E Wheeled Excavator (Public Works)

Recommended Action: Approve Piggyback for File #25-268, Volvo EW180E Wheeled Excavator, to Alta Equipment Company of Tampa, Florida; piggybacking off the Florida Sheriff's Association Contract #FSA23-EQU21.0; for the total amount of \$361,737. This is for the purchase of one (1) Volvo EW180E 42,000 lb. Wheeled Excavator.

Budgeted Action: No action needed. Budgeted in the Capital Improvement Project "Additional Rolling Stock Public Works FY24/FY25)" as approved in the FY25 budget process. Funding is supplied from the Vehicle Replacement fund and will be charged to the appropriate department.

8. 11-079, Approve Amendment 4, Fixed Base Automatic Meter Reading System (Utilities)

Recommended Action: a) Approve Amendment #4 to Contract #11-079, Fixed Base Automatic Meter Reading (AMR) System, with Mueller Systems, LLC, of Cleveland, North Carolina, extending the contract up to and including September 30, 2026, and revising the parts listing; and b) Authorize the Chairman to sign Amendment #4.

Budgeted Action: No action needed. Budgeted in the Utilities Operations and Maintenance Fund - Administrative budget as approved in the FY2025 budget process. Funding for this expenditure comes from rate revenues.

Real Estate Services

9. Second Lease Agreement for Charlotte County Computer Group

Recommended Action: a) Approve the Second Lease Agreement between Charlotte County and the Charlotte County Computer Group; and b) Approve Resolution to authorize the Chairman to sign the Second Lease Agreement; and c) Authorize the Chairman to sign the Second Lease Agreement; and d) Authorize the Chairman to sign the Resolution. **AGR 2025-030 / RES 2025-038**

Budgeted Action: No action needed. Budgeted in the General Fund.

10. Agreement for Asbestos Consulting Services - Harborview Road

Recommended Action: a) Approve the Agreement between Charlotte County and O2 Consulting, Inc for Asbestos Consulting Services for Harborview Road Widening Project - Segments 1 & 2 ("Agreement") of fee simple or easement interest in property that may be required for the future implementation of the Harborview Road Widening Project; and b) Approve Resolution authorizing the Manager of Real Estate Services, or his designee, with the advice and counsel of the County Attorney's Office, to supervise and authorize payments for services as indicated in the Agreement; and c) Authorize the Chairman to execute the Agreement; and d) Authorize the Chairman to execute the Resolution. **AGR 2025-031 / RES 2025-039**

Budgeted Action: No action needed. Budgeted in the Capital Improvement Project "Harborview Road Widening - Melbourne to I75" as approved in the FY25 budget process. Funding is supplied from the 2020 Sales Tax Extension.

11. Agreement for Business Damage Consulting Services - Harborview Road

Recommended Action: a) Approve the Agreement between Charlotte County and Morgenstern, Phifer, & Messina, P.A. for Business Damage Consulting Services for Harborview Road Widening Project - Segments 1 & 2 ("Agreement") of fee simple or easement interest in property that may be required for the future implementation of the Harborview Road Widening Project; and b) Approve Resolution authorizing the Manager of Real Estate Services, or his designee, with the advice and counsel of the County Attorney's Office, to supervise and authorize payments for services as indicated in the Agreement; and c) Authorize the Chairman to execute the Agreement; and d) Authorize the Chairman to execute the Resolution. **AGR 2025-032 / RES 2025-040**

Budgeted Action: No action needed. Budgeted in the Capital Improvement Project "Harborview Road Widening - Melbourne to I75" as approved in the FY25 budget process. Funding is supplied from the 2020 Sales Tax Extension.

12. Agreement for Engineer Consulting Services - Harborview Road

Recommended Action: a) Approve the Agreement between Charlotte County and Scalar Consulting Group, Inc. for Engineer Consulting Services for Harborview Road Widening Project - Segments 1 & 2 ("Agreement") of fee simple or easement interest in property that may be required for the future implementation of the Harborview Road Widening Project; and b) Approve Resolution authorizing the Manager of Real Estate Services, or his designee, with the advice and counsel of the County Attorney's Office, to supervise and authorize payments for services as indicated in the Agreement; and c) Authorize the Chairman to execute the Agreement; and d) Authorize the Chairman to execute the Resolution. **AGR 2025-033 / RES 2025-041**

Budgeted Action: No action needed. Budgeted in the Capital Improvement Project "Harborview Road Widening - Melbourne to I75" as approved in the FY25 budget process. Funding is supplied from the 2020 Sales Tax Extension.

13. Agreement for Review Appraisal Services - Harborview Road

Recommended Action: a) Approve the Agreement between Charlotte County and Hettema Saba, LLC for Review Appraisal Services for Harborview Road Widening Project - Segments 1 & 2 ("Agreement") of fee simple or easement interest in property that may be required for the future implementation of the Harborview Road Widening Project; and b) Approve Resolution authorizing the Manager of Real Estate Services, or his designee, with the advice and counsel of the County Attorney's Office, to supervise and authorize payments for services as indicated in the Agreement; and c) Authorize the Chairman to execute the Agreement; and d) Authorize the Chairman to execute the Resolution. **AGR 2025-034 / RES 2025-042**

Budgeted Action: No action needed. Budgeted in the Capital Improvement Project "Harborview Road Widening - Melbourne to I75" as approved in the FY25 budget process. Funding is supplied from the 2020 Sales Tax Extension.

14. Agreement for Relocation Consulting Services - Harborview Road

Recommended Action: a) Approve the Agreement between Charlotte County and Independence Acquisition and Appraisal, LLC for Relocation Consulting Services for Harborview Road Widening Project - Segments 1 & 2 ("Agreement") of fee simple or easement interest in property that may be required for the future implementation of the Harborview Road Widening Project; and b) Approve Resolution authorizing the Manager of Real Estate Services, or his designee, with the advice and counsel of the County Attorney's Office, to supervise and authorize payments for services as indicated in the Agreement; and c) Authorize the Chairman to execute the Agreement; and d) Authorize the Chairman to execute the Resolution. **AGR 2025-035 / RES 2025-043**

Budgeted Action: No action needed. Budgeted in the Capital Improvement Project "Harborview Road Widening - Melbourne to I75" as approved in the FY25 budget process. Funding is supplied from the 2020 Sales Tax Extension.

15. Amendment #1 to the Agreement for Appraisal Services - Harborview Road

Recommended Action: a) Approve Amendment #1 to the Agreement between Charlotte County and The Spivey Group, Inc. for Appraisal Services for Harborview Road Widening Project - Segments 1 & 2 ("Agreement") of fee simple or easement interest in property that may be required for the future implementation of the Harborview Road Widening Project; and b) Authorize the Chairman to execute Amendment #1 to the Agreement for Appraisal Services. **A.AGR 2025-013**

Budgeted Action: No action needed. Budgeted in the Capital Improvement Project "Harborview Road Widening - Melbourne to I75" as approved in the FY25 budget process. Funding is supplied from the 2020 Sales Tax Extension.

Risk Management

Transit

16. FY25 Block Public Transportation Grant Agreement (PTGA) & Resolution

Recommended Action: a) Approve and accept the Public Transportation Grant Agreement between the State of Florida, Department of Transportation (FDOT), and Charlotte County Board of County Commissioners in the amount of \$408,325 for the purpose of using Block Public Transportation Program funding for the Agency's eligible administration, management, and operational expenses incurred through providing public transportation services within Charlotte County; and b) Approve Resolution authorizing the County Administrator, or his designee, to enter into, modify, or terminate the PTGA; and c) Authorize the Chairman to execute the PTGA and Resolution. **GRT 2025-004 / RES 2025-044**

Budgeted Action: No action needed. The \$408,325 will be budgeted in the Budget & Administrative Services - Transit Fund budget as part of the FY25/26 budget process. Funding for the expenditure comes from State of Florida, Department of Transportation. Local match will come from local funds.

G. Community Development

H. Community Services

I. Economic Development

J. Facilities Management

K. Human Resources

L. Human Services

1. Assignment, Assumption, and Amendment for Genesis Safe House, Bishop House, and Chara House

Recommended Action: a) Approve Resolution amending the 2005 Hurricane Housing Recovery (HHR) Plan; and b) Approve the Assignment, Assumption, and Amendment for Genesis Safe House; and c) Approve the Assignment, Assumption, and Amendment for Genesis Bishop House; and d) Approve the Assignment, Assumption, and Amendment for Genesis Chara House; and e) Authorize the Chairman to sign the Resolution and LURAs. **AGR 2025-036 / AGR 2025-037 / AGR 2025-038 / RES 2025-045**

Budgeted Action: No action needed.

M. Public Safety

N. Public Works

1. Approval of Grant Agreement with the FDOT for Intersection Improvements at SR 776 and Flamingo Blvd

Recommended Action: a) Approval and acceptance of Grant Award 446340-1-58-01 and 446340-1-68-01, and corresponding Resolution; and b) Approve Resolution for budget adjustment BA25-158 in the amount of \$3,021,105; and c) Approve new Capital Improvement Project "El Jobean Road (SR 776) at Flamingo Blvd with a total budget of \$3,021,105"; and d) Authorize the Chairman, or his designee, to execute the attached grant agreement and Resolution. **GRT 2025-005 / RES 2025-046 / RES 2025-047**

Budgeted Action: Approve budget adjustment BA25-158 in the amount of \$3,021,105 adding a new Capital Improvement Project "El Jobean Road (SR 776) at Flamingo Blvd." Allowable grant expenses will be reimbursed by the Florida Department of Transportation (FDOT). There is no local match required.

2. Approval of Grant Agreement with FDOT for a planning study on US41 (SR45) from Kings Highway to the Peace River Bridge

Recommended Action: a) Approval and acceptance of Grant Award 446391-1-18-01 and corresponding Resolution; and b) Authorize the Chairman, or his designee, to execute the attached grant agreement and Resolution. **GRT 2025-006 / RES 2025-048**

Budgeted Action: No action needed. Grant funding in the amount of \$200,000.00 will be budgeted in the next quarterly amendments brought to the Board for approval. There is no local match required.

3. Kings Highway Widening Credit Purchase Agreement

Recommended Action: a) Approve Kings Highway Widening Credit Purchase Agreement between Charlotte County and J.R. Paul Properties and the Certification of Financial Capability for Perpetual Operations and Maintenance Entities; and b) Authorize the Chairman to sign the Kings Highway Widening Credit Purchase Agreement and the Certification of Financial Capability for Perpetual Operations and Maintenance Entities. **AGR 2025-039**

Budgeted Action: No action needed. Budget is available in the Capital Improvement Project "Kings Highway Widening - I75 to Desoto County Line" as approved in the FY25 budget process for the mitigation credit of \$53,200, funded by Road Impact Fees. Annual estimated operating and maintenance in the amount of \$10,908 will be funded by the Mid-Charlotte Stormwater Street and Drainage MSBU assessments.

4. FDOT Priority Project Information Packet for SR 776 at the Charlotte County Sports Park

Recommended Action: Ratify the authorization of the County's Priority Project Information Packet for the Florida Department of Transportation (FDOT) in the amount of \$1,067,975.28.

Budgeted Action: No action needed. A project and budget amendment will be brought to the Board for approval, if awarded. There is a required County match of 20% in the amount of \$50,000.00. Grant funding will be provided by Florida Department of Transportation. Matching funds in the amount of \$50,000.00 will be supplied from capital gas taxes in the Road Improvement Fund.

O. Tourism Development

P. Utilities

Q. Other Agencies

1. Notice of Award, U.S. Environmental Protection Agency FY25 Grant Agreement Award to Charlotte County - Coastal & Heartland National Estuary Partnership

Recommended Action: a) Approve grant agreement 02D42123-2 (4T) between U.S. Environmental Protection Agency and Charlotte County for the Coastal & Heartland National Estuary Partnership (CHNEP) in the amount of \$909,800 for the Coastal & Heartland National Estuary Partnership (CHNEP); and b) Authorize the County Administrator, or designee, to sign any additional documents necessary to this grant. **A.GRT 2022-025**

Budgeted Action: No action required. Grant funding in the amount of \$909,800 are included in the FY25 budget for CHNEP Fund 1026. Grant funding is provided by U.S. Environmental Protection Agency and no matching funds are required.

Taken Out of Order

PUBLIC HEARING AGENDA

S. 10:00 A.M. Public Hearing

1. First Quarter Budget Adjustments

Budget & Admin Services

a) Conduct a public hearing approving Resolution to adopt budget adjustments that amend the FY24/25 budget. These adjustments which impact various funds are needed to align the FY24/25 budget with required changes and actual activity; and b) Approve Position Modification Form MOD25-02 Resolution for 11 Firemedic positions required by the IAFF Contract previously approved by the Board on October 22, 2024. **RES 2025-050 / RES 2025-051**

Rick Arthur, Fiscal Services Manager highlighted First Quarter Budget Adjustments.

Public Hearing

COMMISSIONER CONSTANCE MOVED TO CLOSE PUBLIC INPUT, SECONDED BY COMMISSIONER DOHERTY

MOTION CARRIED 4:0.

COMMISSIONER DOHERTY MOVED TO APPROVE RESOLUTION 2025-050 TO ADOPT BUDGET ADJUSTMENTS THAT AMEND THE FY24/25 BUDGET. THESE ADJUSTMENTS WHICH IMPACT VARIOUS FUNDS ARE NEEDED TO ALIGN THE FY24/25 BUDGET WITH REQUIRED CHANGES AND ACTUAL ACTIVITY; AND APPROVE POSITION MODIFICATION FORM

MOD25-02 RESOLUTION 2025-051 FOR 11 FIREMEDIC POSITIONS REQUIRED BY THE IAFF CONTRACT PREVIOUSLY APPROVED BY THE BOARD ON OCTOBER 22, 2024, SECONDED BY COMMISSIONER CONSTANCE

MOTION CARRIED 4:0.

PRESENTATION AGENDA

T. 10:00 A.M. Presentations

1. Virginia B. Andes Mobile Clinic

Update on the Virginia B Andes Mobile Clinic presented by Suzanne Roberts.

Suzanne Roberts, Virginia B. Andes Volunteer Community Clinic Chief Executive Officer (CEO) gave a brief overview of Grand Opening, We've Only Just Begun, April 2024 - January 2025, Total Outreach: 1,755, 2025 Budget Expenses, 2025 Budget Income, Challenges – Action Taken, Future Goals and Expansion Plans, responded to grants, Community Organizations Action in Disaster (COAD), Emergency Operations Center (EOC), Clinic Services Director Rebecca Phillips, funding sources, Florida Association of Free and Charitable Clinics (FAFCC), National Association of Free and Charitable Clinics (NAFC), Mobile Healthcare Association, United Way of Charlotte County, community outreach and support services, Emergency Fund, and dental services.

Joseph Pepe, Florida Department of Health (FDOH) Administrator gave a brief overview of Charlotte County Department of Health: Barriers to Success, Improvement Steps Taken, A Shift in Thinking, replied to pediatric and dental emergencies, volunteer program, collaboration, and retired providers.

Chair Tiseo noted baseline data, comparative analysis, and staffing challenges. **Commissioner Constance** spoke to Future Goals and Expansion Plans, Red Cross collaboration, April 2024 - January 2025, Virginia B. Andes Volunteer Community Clinic, Total Outreach: 1,755, FDOH, and funding sources. **Commissioner Doherty** discussed community need.

REGULAR AGENDA

R. Regular Agenda

Taken Out of Order

(Addition #1) 3. Harborview Road Appraisal Process

Community Office

Update on the appraisal process for Harborview Road.

Stephen Kipa, Real Estate Services Manager introduced Adams and Reese Legal Counsel Bob Gil, highlighted Harborview Road Appraisal Process, responded to Florida Department of Transportation (FDOT), and Harborview Road segment and expansion.

Mr. Gil highlighted Harborview Road Appraisal Process, replied to Florida Statutes Chapter 74 requirements and process, eminent domain, segments, and property value.

Chair Tiseo mentioned willing property owners. **Commissioner Constance** commented on appraisal process and date, property values and acquisition, construction funding, and Harborview Road segments.

1. Appoint by Ballot - Grove City Street & Drainage Advisory Board

Commission Office

Choose by ballot to fill the unexpired term of Thomas O'Keefe on the Grove City Street & Drainage Advisory Board. This appointment will be effective immediately and will expire on October 31, 2025.

County Administrator Flores announced ballot majority for Christopher Wilcox.

COMMISSIONER CONSTANCE MOVED TO APPOINT BY BALLOT CHRISTOPHER WILCOX TO THE GROVE CITY STREET AND DRAINAGE ADVISORY BOARD, SECONDED BY COMMISSIONER DOHERTY

MOTION CARRIED 4:0.

Taken Out of Order

(Addition #3) 5. 911 Update From Sheriff

Commission Office

Sheriff to provide an update on 911.

Charlotte County Sheriff Bill Prummell gave a brief overview of complete and partial dispatch consolidation, City of Punta Gorda City Council Decision and Mayor Debi Lux, Marjory Stoneman Douglas High School incident, School Safety Commission, challenges, 911 and emergency medical call routing, Charlotte County Sheriff Office (CCSO) assistance, radio frequencies, Raptor Alert mobile app, safety, Charlotte County Emergency Medical Services (EMS), Charlotte County and City of Punta Gorda Fire Departments, computer-aided dispatch (CAD), dispatch times and delays, primary and secondary public safety answering points (PSAP), Florida Statute 365.179, authority, nationally accredited communication center, Emergency Medical Dispatch (EMD) program and process, Commission on Accreditation for Law Enforcement Agencies (CALEA), financial impacts, non-emergency dispatch center and phone number, Information Technology (IT) Departments, employee transfers and benefits, cost savings effort, funding responsibility, Next Generation (NG) 911, Sarasota and Lee Counties, budget, Full Time Equivalent (FTE), vacancies, response times, landmarks, hurricane impacts, City of North Port, Sarasota County Sheriff Kurt Hoffman, Pinellas County Sheriff Bob Gualtieri, Pinellas Park Police Department, shooting incident report, and Interlocal Agreement amendment.

Chair Tiseo noted December 17, 2024 Board Workshop, City of Punta Gorda Council Members and Meetings, outreach, timing impacts, standardized questions, Sarasota County, City of North Port, challenges, Marjory Stoneman Douglas High School Public Safety Commission Report, communication failures, improvements, tax payer savings, public safety and service, technology, partnership, CCSO 911 Call Center, response times, mass shootings, recommendations, program implementation, and interlocal agreement. **Commissioner Constance** spoke to partial and complete dispatch consolidation, City of Punta Gorda, call routing, delays, dispatched units, transferred employees, responsibilities, spending, Charlotte County citizens, and City of North Port. **Commissioner Doherty** discussed 911 requirements and system compliance, funding allocation, City of Punta Gorda City Council, fiscal responsibility, dispatch consolidation, non-emergency calls, cost savings, and medical emergencies.

Deputy County Attorney Thomas David interjected on 911 system and jurisdictional responsibility, Interlocal Agreement, funding allocation, Florida Statutes, consolidated dispatch centers, and safety challenges.

Chief Jason Fair, Public Safety Director responded to standardized questions, best practices, accreditation, ProQA software and process, call routing and transfers, and City of Punta Gorda.

Taken Out of Order

(Addition #2) 4. Temporary Emergency Burn Ban Resolution

(Change #4) Added attachment – Presentation.

Public Safety

Approve Resolution declaring a drought emergency and imposing restrictions and prohibitions. **RES 2025-049**

Chief Fair gave a brief overview of Statewide Keetch-Byram Drought Index (KBDI) February 24, 2025 – Charlotte County 586, March Outlook, Seasonal Outlook, County Enacted Bans, and Forecast/Outlook Impacts.

Chair Tiseo mentioned open burning. **Commissioner Doherty** commented on precipitation and dry season.

County Attorney Knowlton interjected on Resolution language and postponement.

COMMISSIONER DOHERTY MOVED TO APPROVE RESOLUTION 2025-049 DECLARING AN INCREASED RISK OF WILD FIRES THROUGHOUT CHARLOTTE COUNTY AND IMPOSING CERTAIN RESTRICTIONS AND PROHIBITIONS ON OPEN BURNING AND DISCHARGE OF FIREWORKS OR INCENDIARY DEVICES IN CHARLOTTE COUNTY, FLORIDA, SECONDED BY COMMISSIONER DEUTSCH

MOTION CARRIED 4:0.

2. Placida Bunkhouse

Community Services

Discussion and direction regarding the Placida Bunkhouse.

Tommy Scott, Community Services Director gave a brief overview of History of Placida Bunkhouse, 2024 Preservation Plan: Phase 1, County preservation efforts, Restoration: Option 1, 2024 report rendering for restoration, Window display #1: 1905-1925, Window display #2: 1925-1940, Window Display #3: 1940-1960, Window display #4: 1960-2007, Restoration: Option 2, Cost estimates, Proposed option #3 for restoration and interpretation, Americans with Disabilities Act (ADA) Pathway/sidewalk around exterior, Examples of interpretive signs at ground level, and Interpretive signs continued.

Chair Tiseo noted public access and interaction, relocation cost estimates and impacts, preservation responsibility, Cookie House, tax payer dollars, fundraising, Boca Grande Historical Society, investment, site preparation, restoration, Proposed option #3 for restoration and interpretation, and challenges. **Commissioner Deutsch** spoke to relocation cost estimate. **Commissioner Doherty** discussed historical preservation, phased approach, funding sources, Federal Emergency Management Agency (FEMA) reimbursements, storm surge issues, Punta Gorda History Park, administrative review, relocation and restoration costs, Sales Tax Referendum, and fundraising contributions.

(Consensus: Direct staff to explore the cost of relocating the Placida Bunkhouse and bring back to the Board for further discussion)

RECESS: 12:17 pm – 1:00 pm

1 P.M. PUBLIC INPUT - ANY SUBJECT

John Fleming mentioned Burnt Store Corridor Coalition, Burnt Store Water Treatment Plant and Reclamation Facility, capacity, new home development, Burnt Store Marina, pollutant exposure, Comprehensive Plan, infrastructure needs and improvements, updates, profits, wastewater treatment facility, timeframe, Staff Reports, **Commissioner Constance**, and Board discussion.

Dr. Mary Ellen Kiss commented on Burnt Store Corridor Coalition, Burnt Store Water Treatment Plant, capacity, Burnt Store Wastewater Treatment Facility, expansion, expansive development, infrastructure construction responsibility, costs, impact fees, service connections, household current and expected usage, pollution, wastewater discharge, and capacity.

Bill Krause remarked on CCSO Firing Range, Waterford Estates, operating hours, noise pollution and buffers, school locations, and acoustics.

Jeff Lustig spoke to Twentieth Judicial Circuit Court of Florida, audits, Amnesty International, political prisoners, and Verification of Completion of Mandatory Training.

Tim Ritchie, March Against Mosaic Founder and President noted Florida Department of Environmental Protection (FDEP), Mosaic Fertilizer, phosphogypsum, roadway construction materials, Heal Our Harbor, Punta Gorda Isles Canal Advisory Committee, U.S. Environmental Protection Agency (EPA), National Pollutant Discharge Elimination System (NPDES) permit, **Commissioner Constance** and **Commissioner Truex** meeting attendance, Governor DeSantis, and elected officials.

AA. County Administrator Comments

County Administrator Flores discussed Burnt Store Corridor and Area Plan, utility facilities, planning, Construction Manager at Risk (CMAR), permit modification, phased approach, plant capacity, and Metro Forecasting.

BB. County Attorney Comments - None

CC. Economic Development Director Comments - None

DD. County Commissioner Comments

Chair Tiseo mentioned Burnt Store Wastewater Treatment Facility, expansion, Burnt Store Corridor, Utilities Department Quarterly Update Meetings, citizen concerns, capacity schedule, advanced wastewater treatment (AWT), cost, hands-free cell and handheld device use legislation support Resolution, insurance rates, fatalities, CCSO Firing Range, semi-enclosed gun range, operating hours, training schedules, developer disclosure, standards, and sound analysis and proofing mitigation. **Commissioner Doherty** commented on Burnt Store Corridor Coalition, Burnt Store Water Treatment Plant and Wastewater Treatment Facility, delivery system, CMAR, plant expansion, AWT, requirements, cost opinion, bid proposals, affordability, challenges, capacity plant increase, Capital Improvement Projects (CIP), Capital Needs Assessment (CNA), regulatory agencies, Utilities Department Quarterly Update Meetings, connection and impact fees, financing options, March 26, 2025 Finance Committee Meeting, February 20, 2025 County Coalition for Responsible Management of Lake Okeechobee and Caloosahatchee Estuaries Meeting, Army Corps of Engineers, South Florida Water Management District (SFWMD), water quality and impairment sources, major rain events, and drainage basins.

County Administrator Flores replied to Raftelis, fee analysis, and funding.

County Attorney Knowlton interjected on firing range reconstruction and noise complaints.

Assistant County Administrator Claire Jubb responded to firing range detailed report, options, and sound study.

RECESS: 1:28 pm – 2:00 pm

2 P.M. LAND USE AGENDA

Minutes Clerk Welsh administered oath for testimony.

PUBLIC INPUT - LAND USE CONSENT AGENDA ITEMS ONLY

Tim Ritchie noted DRC-24-171 Starling Phase I.

Consent Agenda

COMMISSIONER DOHERTY MOVED TO APPROVE THE LAND USE CONSENT AGENDA, SECONDED BY COMMISSIONER DEUTSCH

MOTION CARRIED 3:0.

UA1. DRC-24-171, Starling, Phase I

Community Development

Approve a Resolution requested by Atwell for a PD Modification to the Final Detail Site Plan approval for Starling - Phase I. The project will be developed in three phases, with Phase I consisting of 407 single-family dwelling units. Phases 2 and 3 will consist of the remainder of the project, with a total of 774 dwelling units. Each phase of development will construct the required roadway, utility, drainage, and surface water management infrastructure, as well as landscape and lighting improvements in support thereof. This project site is 180.94± acres within a 296.63± acre boundary site and is located at 26105 Starling Blvd, Punta Gorda, Florida. This project is in the boundary of the Burnt Store Area Plan area. Located in Commission District II. **RES 2025-052**

Quasi-Judicial

UA2. PFP-23-05-02, Babcock Ranch Community Crescent Lakes Phase 2

Community Development

Approve a Bond Reduction request and First Amendment to Developer's Agreement to reduce the amount of the approved surety provided under Bond No. 024268032 in the amount of \$2,557,203.06 to \$268,681.05 for the completion of the remaining infrastructure for Babcock Ranch Community Crescent Lakes Phase 2. The site contains 39.78± acres and is generally located south of Bermont Road, north of the County line with Lee County, west of the County line with Glades County and east of Bluebird Trail. The site is within the boundary of the Babcock Ranch Community Development of Regional Impact (DRI) Increment 2, the East County area. Located in Commission District I. **A.AGR 2023-193**

Quasi-Judicial

UA3. FP-21-03-08, Cove at West Port Phase 4

Community Development

Approve a Bond Reduction request and First Amendment to Developer's Agreement to reduce the amount of the approved surety provided under Bond No. 2318297 in the amount of \$3,585,582.17 to \$86,286.64 for the completion of the remaining infrastructure for Cove at West Port Phase 4. The site contains 37.62± acres and is generally located north of South Port Harbor Boulevard, east of Remington Trace Drive, west of Centennial Boulevard, and south of Franklin Avenue. The subdivision is in the Port Charlotte area, within the Murdock Village Community Redevelopment Area (CRA). Located in Commission District IV. **A.AGR 2022-049**

Quasi-Judicial

UA4. FP-22-06-03, Babcock Ranch Community, Village II, Parcel 1 - Phase 1

Community Development

Approve a Bond Reduction request and First Amendment to Developer's Agreement to reduce the amount of the approved surety provided under Bond No. US00124263SU23A in the amount of \$8,288,545.12 to \$320,896.19 for the completion of the remaining infrastructure for Babcock Ranch Community, Village II, Parcel 1 - Phase 1. The site contains 148.323± acres and is generally located south of Bermont Road, north of the County line with Lee County, west of the County line with Glades County and east of SR 31, in the boundary of the Babcock Ranch Community Development of Regional Impact (DRI) Increment 2, within the East County area. Located in Commission District I. **A.AGR 2023-043**
Quasi-Judicial

Public Hearing

UB1. PD-23-00009, Flagler Storage Group LLC PD Rezoning

Community Development

Approve an Ordinance pursuant to Section 125.66, Florida Statutes, amending the Charlotte County Zoning Atlas from Commercial General (CG) to Planned Development (PD), and adopting its associated Detail PD Concept Plan, in order to develop a self-storage facility; for property, including nine platted lots, located at 342 or 358 N. Spring Lake Boulevard, in the Port Charlotte area, containing 2.2102± acres; Application No. PD-23-00009; Applicant: Flagler Self Storage Group, LLC; providing an effective date. Located in Commission District IV. **ORD 2025-001**
Quasi-Judicial

Chair Tiseo polled the Board for Ex Parte Disclosures. **Chair Tiseo, Commissioner Deutsch, and Commissioner Doherty** advised they submitted the required forms to the Clerk's Office.

Jie Shao, Principal Planner provided qualifications, gave a brief overview of Proposed Change, PD-23-00009: 1,000' Mailed Notice Map, Location Map, Area Image (Mid-Range), Area Image, Framework, US 41 Zoning District Overlay, Future Land Use Map (FLUM) Designations, Existing Zoning Designations, Proposed Zoning Designations, Flood Zones (Subject Property - 10AE Zone), Site Plan, Overall Exterior Elevations, and Landscape Plan.

Chair Tiseo spoke to compatibility conditions, adjacent property owners, limited detrimental impacts, language, Staff Report, temporary building moratorium, property rights and uses, zoning, Comprehensive Plan, quorum, Board rules, Site Plan, elevation, landscaping, and wall buffer. **Commissioner Deutsch** discussed property access and rights, traffic flow, car washes, storage units, building moratorium, and vegetation buffer requirement. **Commissioner Doherty** mentioned FLUM Designations, US 41 Zoning District Overlay, Existing Zoning Designations, property access, competent substantial evidence, concerns, Comprehensive Land Use Plan and Zoning Regulations compliance, and private property rights.

Deputy County Attorney David interjected on requirement finding.

James W. Herston, Applicant Representative accepted Ms. Shao as an expert, commented on stormwater management, proposed Planned Development (PD) conditions, property access points, Autoturn Simulation 1 and 2, vegetation buffer, flooding, FDOT, FEMA and building standards, community need, and zoning classification.

Shaun Cullinan, Planning and Zoning Official replied to Staff Report.

Public Input

Courtney Mason spoke against PD-23-00009 Flagler Storage Group LLC PD Rezoning.

Kimberly Houser spoke against PD-23-00009 Flagler Storage Group LLC PD Rezoning.

Christopher Zeitler spoke against PD-23-00009 Flagler Storage Group LLC PD Rezoning.

Tim Ritchie spoke against PD-23-00009 Flagler Storage Group LLC PD Rezoning.

John Martin spoke against PD-23-00009 Flagler Storage Group LLC PD Rezoning.

COMMISSIONER DOHERTY MOVED TO CLOSE PUBLIC INPUT, SECONDED BY COMMISSIONER DEUTSCH

MOTION CARRIED 3:0.

COMMISSIONER DOHERTY MOVED TO APPROVE ORDINANCE 2025-001 OF THE BOARD OF COUNTY COMMISSIONERS OF CHARLOTTE COUNTY, FLORIDA, AMENDING THE CHARLOTTE COUNTY ZONING ATLAS FROM COMMERCIAL GENERAL (CG) TO PLANNED DEVELOPMENT (PD), AND ADOPTING ITS ASSOCIATE DETAIL PD CONCEPT PLAN, IN ORDER TO ALLOW FOR DEVELOPMENT OF A SELF-STORAGE FACILITY; FOR PROPERTY, INCLUDING NINE PLATTED LOTS, LOCATED AT 342 OR 358 NORTH SPRING LAKE BOULEVARD, IN THE PORT CHARLOTTE AREA, CONTAINING 2.2102± ACRES; CHARLOTTE COUNTY, FLORIDA; COMMISSION DISTRICT IV; PETITION PD-23-00009; APPLICANT, FLAGLER SELF STORAGE GROUP, LLC; PROVIDING AN EFFECTIVE DATE, SECONDED BY COMMISSIONER DEUTSCH

MOTION CARRIED 2:1., CHAIR TISEO OPPOSED

UB2, CDD-25-01, Petition to Amend Boundary and Change Name of Eagle Creek Community Development District (CDD)

Community Development

Approve an Ordinance of the Board of County Commissioners of Charlotte County, Florida, pursuant to Chapter 190, Florida Statutes, amending Part IV, Municipal Service Benefit and Taxing Units, Chapter 4-3.5 Municipal Service Districts, by amending Article XVIII: Eagle Creek Community Development District (CDD) to change the name of the CDD to the "Firelight Community Development District (CDD)" by revising Section 4-3.5-231. District Name, and to add 144.82± acres of land by revising Section 4-3.5-232. District External Boundaries, generally located across Zemel Road to the south of the existing CDD; the proposed amended CDD, including two parts, one part is the existing CDD located at 26000 Zemel Road, and another part is generally located north and east of Prada Drive, south of Zemel Road, east of Burnt Store Road, and west of Charlotte County Landfill and Weigh Station, within the boundary of the Burnt Store Area Plan area, in the Punta Gorda area. The amended CDD would contain 459.01± acres upon adoption of the ordinance. providing for severability; Petition No. CDD-25-01; Applicant: Eagle Creek Community Development District; providing for an effective date. Located in Commission District II. **ORD 2025-002**

Legislative

Ms. Shao gave a brief overview of Request, Location, CDD-25-01: Location Map, Area Image (Mid-Range), Area Image, Flood Zones (Subject Property – D Zone), Framework, FLUM Designations, Zoning Designations, History of the Property, and Proposed Facilities and Services.

Chair Tiseo noted name change and boundary extension. **Commissioner Deutsch** spoke to traffic, safety, roundabout, and responsibility.

Mr. Cullinan responded to roundabout, responsibility, maintenance, and on and offsite roadways.

Kyle McGee, Applicant Representative discussed roundabout, name change, and Community Development District (CDD) boundaries extension.

Todd Rebol, Atwell Engineering replied to roundabout design, cost, funding mechanism, and Firelight North and South.

Public Input

COMMISSIONER DOHERTY MOVED TO CLOSE PUBLIC INPUT, SECONDED BY COMMISSIONER DEUTSCH

MOTION CARRIED 3:0.

COMMISSIONER DOHERTY MOVED TO APPROVE ORDINANCE 2025-002 OF THE BOARD OF COUNTY COMMISSIONERS OF CHARLOTTE COUNTY, FLORIDA, PURSUANT TO CHAPTER 190, FLORIDA STATUTES, AMENDING ORDINANCE 2023-12 TO EXPAND THE BOUNDARIES OF THE EAGLE CREEK COMMUNITY DEVELOPMENT DISTRICT, PURSUANT TO CHAPTER 190, FLORIDA STATUTES; CHANGING THE NAME OF THE EAGLE CREEK COMMUNITY DEVELOPMENT DISTRICT TO FIRELIGHT COMMUNITY DEVELOPMENT DISTRICT; AMENDING PART IV, MUNICIPAL SERVICE BENEFIT AND TAXING UNITS, CHAPTER 4-3.5 MUNICIPAL SERVICE DISTRICTS, ARTICLE XVIII, EAGLE CREEK COMMUNITY DEVELOPMENT DISTRICT, BY AMENDING SECTION 4-3.5-231 DISTRICT NAME AND SECTION 4-3.5-232, DISTRICT EXTERNAL BOUNDARIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE, SECONDED BY COMMISSIONER DEUTSCH

MOTION CARRIED 3:0.

UB3. PAL-24-02, TAG Lakeside Large Scale Plan Amendment to Medium Density Residential (Adoption)

Community Development

Approve an Ordinance pursuant to Section 163.3184(3), Florida Statutes, to adopt a Large-scale Plan Amendment to amend Charlotte County FLUM Series Map #1: 2030 Future Land Use from Low Density Residential (LDR) (138.32± acres) and Commercial (COM) (1.56± acres) to Medium Density Residential (MDR) with an annotation to the 2030 Future Land Use Map 1) limiting the overall maximum density up to 1,188 units; increasing density from 135 units to 1,188 units, 2) requiring central water and sanitary sewer services to serve any residential development above 691 units, and 3) prohibiting an onsite package plant; for property located north of Turbak Drive, south of Peace River Shores Boulevard, east of Cobalt Boulevard and west of Duncan Road (US17), in the Punta Gorda area, containing 139.88± acres; Petition No. PAL-24-02; Applicant: TAG Lakeside, LLC; providing an effective date. Located in Commission District I.

Legislative

Ms. Shao gave a brief overview of Proposed Changes, PAL-24-02 and PD-24-02: 1,000' Mailed Notice Map, Location Map, Area Image (Mid-Range), Area Image, Framework, 1988 FLUM Designations, 1997-2010 FLUM Designations, Existing FLUM Designations, Proposed FLUM Designations, Existing Zoning Designations, Proposed Zoning Designations, Coastal High Hazard Area and Proposed General PD Concept Plan, Flood Zones (Subject Property - AE & X Zones) and Proposed General PD Concept Plan, Current approved (expired) PD Concept Plan, Lakeside Village PD Concept Plan, remarked on Concept Plan expiration, and Transfer of Density Units (TDU).

Chair Tiseo mentioned PD Concept Plan and benefits, Conditions, expiration, property rights and entitlements, site plan, building height, water, sewer, and school concurrency, alternative, Staff Report, Charlotte County Utilities (CCU), capacity, availability letters, transmittal hearing, regulatory agencies, continuance, density, Board background and knowledge, language, legislative and quasi-judicial process and standards, compatibility, growth management, preservation, withdrawn application process, and community outreach. **Commissioner Deutsch** commented on buildout timeline and plan, TDU, citizen input and attendance, utility connections, compatibility, and community meetings. **Commissioner Doherty** noted storm surge analysis, finished floor elevation, requirements, transmittal package and hearing, Southwest Florida Water Management District (SWFWMD), regional water supply, Staff Report, water and wastewater availability letters, Comprehensive Plan changes, threshold, environmental issues, challenges, Habitat Conservation Plan (HCP) criteria and compliance, site plan, options, continuance, petition denial, and withdrawn application.

Deputy County Attorney David interjected on concept plan expiration, development rights, Code, good cause determination, public hearing, and legislative and quasi-judicial legal standards.

Mr. Cullinan responded to options, existing PD reinstatement, final detail site plan, density transfer, project change, concept plan expiration, geographic information system (GIS) maps, Code provisions, and withdrawn application.

Attorney Rob Berntsson, Applicant Representative accepted Ms. Shao as an expert and all the proposed PD conditions and approvals, remarked on misinformation, misdirection, dwelling units, storm surge concerns, replied to proposed development schedule, permitting process, final site plan, SWFWMD, expiration, manufactured homes, storm damages, continuance, water and wastewater concurrency management system compliance, good cause, GIS maps, trespassing, scrub jay and gopher tortoise habitat preservation, HCP requirements, school concurrency, final detail site plan, Proposed FLUM Designations, and petition withdrawal.

Todd Rebol, Atwell Engineering gave a brief overview of Current FEMA Flood Zones, Map 14: Coastal High Hazard Areas and Evacuation Routes, Coastal High Hazard Area, Sea, Lake, and Overland Surges from Hurricanes (SLOSH) Data - National Oceanic and Atmospheric Administration (NOAA), National Hurricane Center Storm Surge Risk Maps: Category 1, Category 2, Charlotte County - Category Storm Surge Map, Category 3, Development Summary - Storm Surge, Development Conditions Compared to Data, and responded to building height.

Ben Sanders, Central States Water Resources Business Development Analyst responded to to North Charlotte Utilities, receivership, long term water and sewer operations and connections, DeSoto County, Comprehensive Plan, and threshold requirements.

County Attorney Knowlton interjected on continuance, good cause, public hearing process, application timeframe, and withdrawn applications.

Tina Powell, Parks and Natural Resources Manager replied to HCP compliance and requirements, PD conditions, scrub jay habitat and preservation, staff review process, and U.S. Fish and Wildlife Services conservation easement criteria.

Public Input for Petitions PAL-24-02, TAG Lakeside Large Scale Plan Amendment to Medium Density Residential and PD-24-02, TAG Lakeside PD Residential Development

The following citizens spoke against PAL-24-02, TAG Lakeside Large Scale Plan Amendment to Medium Density Residential and PD-24-02, TAG Lakeside PD Residential Development: Tim Ritchie, Robert Geradi, Sarah McBee, Courtney Mason, Camilla Spicer, Attorney Richard Grosso, Peace River Civic Association President Keith Keeler, Center for Biological Diversity Senior Attorney Jason Totoiu, Denise Gentile, John Briggs, Christopher Zeitler, Brenda Keeler, Mark Braunschweig, Jean Newberry, Patrick Schlosser, Robert Peter, Donald Turner, Dan Kallin, Caroline Pieters, John Martin, Joyce Demitt, Dreama Dolittle, KC Martin-Newberry, Tim Cunningham, Eric Hages, Stefan Molnar, Kimberly Houser, and Peter Gaelick Jr.

Diego Castaneda spoke to wildlife preservation.

COMMISSIONER DOHERTY MOVED TO CLOSE PUBLIC INPUT, SECONDED BY COMMISSIONER DEUTSCH

MOTION CARRIED 3:0.

Attorney Rob Berntsson withdrew Petition PAL-24-02 TAG Lakeside Large Scale Plan Amendment to Medium Density residential.

UB4. PD-24-02, TAG Lakeside PD Residential Development

Community Development

Approve an Ordinance pursuant to Section 125.66, Florida Statutes, amending the Charlotte County Zoning Atlas from Planned Development (PD) (138.32± acres) and Commercial General (CG) (1.56± acres) to PD, and adopting its associated General PD Concept Plan, in order to allow for a residential multi-family development up to 1,188 units; increasing density from 135 units to 1,188 units; requiring a transfer of 1,053 density units to reach the maximum of 1,188 units; for property located north of Turbak Drive, south of Peace River Shores Boulevard, east of Cobalt Boulevard, and west of Duncan Road (US 17), in the Punta Gorda area, containing 139.88± acres; Petition No. PD-24-02; Applicant: TAG Lakeside, LLC; providing an effective date. Located in Commission District I.

Quasi-Judicial

Chair Tiseo polled the Board for Ex Parte Disclosures. **Chair Tiseo, Commissioner Deutsch, and Commissioner Doherty** advised they submitted the required forms to the Clerk's Office.

Ms. Shao gave a brief overview of Proposed Changes, PAL-24-02 and PD-24-02: 1,000' Mailed Notice Map, Location Map, Area Image (Mid-Range), Area Image, Framework, 1988 FLUM Designations, 1997-2010 FLUM Designations, Existing FLUM Designations, Proposed FLUM Designations, Existing Zoning Designations, Proposed Zoning Designations, Coastal High Hazard Area and Proposed General PD Concept Plan, Flood Zones (Subject Property - AE & X Zones) and Proposed General PD Concept Plan, Current approved (expired) PD Concept Plan, Lakeside Village PD Concept Plan, responded to Concept Plan expiration, and TDU.

Chair Tiseo discussed PD Concept Plan and benefits, Conditions, expiration, property rights and entitlements, site plan, building height, water, sewer, and school concurrency, alternative, Staff Report, CCU, capacity, availability letters, transmittal hearing, regulatory agencies, continuance, density, Board background and knowledge, language, legislative and quasi-judicial process and standards, compatibility, growth management, preservation, withdrawn application process, and community outreach. **Commissioner Deutsch** mentioned buildout timeline and plan, TDU, citizen input and attendance, utility connections, compatibility, and community meetings. **Commissioner Doherty** commented on storm surge analysis, finished floor elevation, requirements, transmittal package and hearing, SWFWMD, regional water supply, Staff Report, water and wastewater availability letters, Comprehensive Plan changes, threshold, environmental issues, challenges, HCP criteria and compliance, site plan, options, continuance, petition denial, and withdrawn application.

Deputy County Attorney David interjected on concept plan expiration, development rights, Code, good cause determination, public hearing, and legislative and quasi-judicial legal standards.

Mr. Cullinan replied to options, existing PD reinstatement, final detail site plan, density transfer, project change, concept plan expiration, GIS maps, Code provisions, and withdrawn application.

Attorney Rob Berntsson, Applicant Representative accepted Ms. Shao as an expert, and all the proposed PD conditions and approvals, remarked on misinformation, misdirection, dwelling units, storm surge concerns, responded to proposed development schedule, permitting process, final site plan, SWFWMD, expiration, manufactured homes, storm damages, continuance, water and wastewater concurrency management system compliance, good cause, GIS maps, trespassing, scrub jay and gopher tortoise habitat preservation, HCP requirements, school concurrency, final detail site plan, Proposed FLUM Designations, and withdrawal.

Todd Rebol, Atwell Engineering gave a brief overview of Current FEMA Flood Zones, Map 14: Coastal High Hazard Areas and Evacuation Routes, Coastal High Hazard Area, SLOSH Data (NOAA), National Hurricane Center Storm Surge Risk Maps: Category 1, Category 2, Charlotte County - Category Storm Surge Map, Category 3, Development Summary - Storm Surge, Development Conditions Compared to Data, and responded to building height.

Ben Sanders, Central States Water Resources Business Development Analyst replied to North Charlotte Utilities, receivership, long term water and sewer operations and connections, DeSoto County, Comprehensive Plan, and threshold requirements.

County Attorney Knowlton interjected on continuance, good cause, public hearing process, application timeframe, and withdrawn applications.

Ms. Powell responded to HCP compliance and requirements, PD conditions, scrub jay habitat and preservation, staff review process, and U.S. Fish and Wildlife Services conservation easement criteria.

Public Input for Petitions PAL-24-02, TAG Lakeside Large Scale Plan Amendment to Medium Density Residential and PD-24-02, TAG Lakeside PD Residential Development

The following citizens spoke against PAL-24-02, TAG Lakeside Large Scale Plan Amendment to Medium Density Residential and PD-24-02, TAG Lakeside PD Residential Development: Tim Ritchie, Robert Geradi, Sarah McBee, Courtney Mason, Camilla Spicer, Attorney Richard Grosso, Peace River Civic Association President Keith Keeler, Center for Biological Diversity Senior Attorney Jason Totoiu, Denise Gentile, John Briggs, Christopher Zeitler, Brenda Keeler, Mark Braunschweig, Jean Newberry, Patrick Schlosser, Robert Peter, Donald Turner, Dan Kallin, Caroline Pieters, John Martin, Joyce Demitt, Dreama Dolittle, KC Martin-Newberry, Tim Cunningham, Eric Hages, Stefan Molnar, Kimberly Houser, and Peter Gaelick Jr.

Diego Castaneda noted wildlife preservation.

COMMISSIONER DOHERTY MOVED TO CLOSE PUBLIC INPUT, SECONDED BY COMMISSIONER DEUTSCH

MOTION CARRIED 3:0.

Attorney Rob Berntsson withdrew Petition PD-24-02 TAG Lakeside PD Residential Development.

UB5. PAS-23-00002, Commercial Development at Pinedale and SR776

Community Development

Approve an Ordinance pursuant to Section 163.3187, Florida Statutes, to adopt a Small-scale Plan Amendment to change Charlotte County FLUM Series Map #1: 2030 Future Land Use, from Low Density Residential (LDR) to Commercial (COM), for property, containing 15 platted lots, located at 13343, 13377, 13385, 13393, 13401, and 13405 S Access Road, 6937 Pinedale Drive, 13420, 13410, 13402, 13394, 13386, 13378, 13370, and 13362 Hopkinton Avenue, in the West County area, containing 3.52± acres; Petition No. PAS-23-00002; Applicant: Casto JBCC Hwy 70 LLC; providing an effective date. Located in Commission District IV. **ORD 2025-003**

Legislative

Ms. Shao provided credentials, gave a brief overview of Propose Changes, PAS-23-00002 and PD-24-10: 1,000' Mailed Notice Map, PD-24-10 Location Map, Area Image (Mid-Range), Area Image, Framework, Existing FLUM Designations, Proposed FLUM Designations, Existing Zoning Designations, Proposed Zoning Designations, Multi-Use Development, and Flood Zones (Subject Property – 8AE and X Zones).

Attorney Rob Berntsson, Applicant Representative spoke to Area Image, pending property acquisitions, PD modification and process, and contractual obligations.

Chair Tiseo discussed property acquisitions, site plan, PD condition, and home closing.

Deputy County Attorney David interjected on PD condition and property acquisition agreement.

Public Input for Petitions PAS-23-0002, Commercial Development at Pinedale and SR776 and PD-24-10, Commercial Development at Pinedale and SR776

William Heilig mentioned pending property sale.

COMMISSIONER DOHERTY MOVED TO CLOSE PUBLIC INPUT, SECONDED BY COMMISSIONER DEUTSCH

MOTION CARRIED 3:0.

COMMISSIONER DOHERTY MOVED TO APPROVE ORDINANCE 2025-003 OF THE BOARD OF COUNTY COMMISSIONERS OF CHARLOTTE COUNTY, FLORIDA, PURSUANT TO SECTION 163.3187, FLORIDA STATUTES, ADOPTING A SMALL SCALE PLAN AMENDMENT TO CHANGE THE CHARLOTTE COUNTY FLUM SERIES MAP #1: 2030 FUTURE LAND USE, FROM LOW DENSITY RESIDENTIAL (LDR) TO COMMERCIAL (COM), FOR PROPERTY, CONTAINING 15 PLATTED LOTS, LOCATED AT 13343, 13377, 13385, 13393, 13401, AND 13405 SOUTH ACCESS ROAD, 6937 PINEDALE DRIVE, 13420, 13410, 13402, 13394, 13386, 13378, 13370, AND 13362 HOPKINTON AVENUE, IN THE WEST COUNTY AREA, CONTAINING 3.52 ACRES MORE OR LESS; CHARLOTTE COUNTY, FLORIDA; COMMISSION DISTRICT IV; PETITION NO. PAS-23-00002; APPLICANT: CASTO JBCC HWY 70 LLC; PROVIDING AN EFFECTIVE DATE, SECONDED BY COMMISSIONER DEUTSCH

MOTION CARRIED 5:0.

UB6. PD-24-10, Commercial Development at Pinedale and SR776

Community Development

Approve an Ordinance pursuant to Section 125.66, Florida Statutes, amending the Charlotte County Zoning Atlas from Residential Single-family 3.5 (RSF-3.5) to Planned Development (PD), and adopting its associated General PD Concept Plan, in order to allow for commercial development; for property, containing 15 platted lots, located at 13343, 13377, 13385, 13393, 13401, and 13405 S Access Road, 6937 Pinedale Drive, 13420, 13410, 13402, 13394, 13386, 13378, 13370, and 13362 Hopkinton Avenue, in the West County area, containing 3.52± acres; Application No. PD-24-10; Applicant: Casto JBCC Hwy 70 LLC; providing an effective date. Located in Commission District IV. **ORD 2025-004**

Quasi-Judicial

Chair Tiseo polled the Board for Ex Parte Disclosures. **Chair Tiseo, Commissioner Deutsch, and Commissioner Doherty** advised they submitted the required forms to the Clerk's Office.

Ms. Shao provided credentials, gave a brief overview of Propose Changes, PAS-23-00002 and PD-24-10: 1,000' Mailed Notice Map, PD-24-10 Location Map, Area Image (Mid-Range), Area Image, Framework, Existing FLUM Designations, Proposed FLUM Designations, Existing Zoning Designations, Proposed Zoning Designations, Multi-Use Development, and Flood Zones (Subject Property – 8AE and X Zones).

Attorney Rob Berntsson, Applicant Representative remarked on Area Image, property acquisitions, PD modification and process, and contractual obligations.

Chair Tiseo commented on property acquisitions, site plan, PD condition, and home closing.

Deputy County Attorney David interjected on PD condition and property acquisition agreement.

Public Input for Petitions PAS-23-0002, Commercial Development at Pinedale and SR776 and PD-24-10, Commercial Development at Pinedale and SR776

William Heilig noted pending property sale.

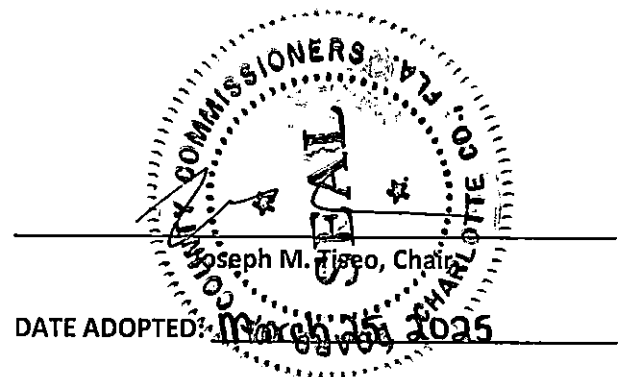
COMMISSIONER DOHERTY MOVED TO CLOSE PUBLIC INPUT, SECONDED BY COMMISSIONER DEUTSCH

MOTION CARRIED 3:0.

COMMISSIONER DOHERTY MOVED TO APPROVE ORDINANCE 2025-004 OF THE BOARD OF COUNTY COMMISSIONERS OF CHARLOTTE COUNTY, FLORIDA, AMENDING THE CHARLOTTE COUNTY ZONING ATLAS FROM RESIDENTIAL SINGLE-FAMILY 3.5 (RSF-3.5) TO PLANNED DEVELOPMENT (PD), AND ADOPTING ITS ASSOCIATED GENERAL PD CONCEPT PLAN, IN ORDER TO ALLOW FOR COMMERCIAL DEVELOPMENT; FOR PROPERTY, CONTAINING 15 PLATTED LOTS, LOCATED AT 13343, 13377, 13385, 13393, 13401, AND 13405 SOUTH ACCESS ROAD, 6937 PINEDALE DRIVE, 13420, 13410, 13402, 13394, 13386, 13378, 13370, AND 13362 HOPKINTON AVENUE, IN THE WEST COUNTY AREA, CONTAINING 3.52 ACRES MORE OR LESS; CHARLOTTE COUNTY, FLORIDA; COMMISSION DISTRICT IV; APPLICATION NO. PD-24-10; APPLICANT: CASTO JBCC HWY 70 LLC; PROVIDING AN EFFECTIVE DATE, SECONDED BY COMMISSIONER DEUTSCH

MOTION CARRIED 3:0.

ADJOURNED: 5:59 pm



ATTEST:

ROGER D. EATON, CLERK
OF THE CIRCUIT COURT AND
EX-OFFICIO OF THE BOARD
OF COUNTY COMMISSIONERS

By: Kimberly A. Blush
Deputy Clerk