

**MINUTES
ROTONDA WEST STREET & DRAINAGE
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
THURSDAY, JUNE 15, 2023**

9:30 a.m. – 10:55 a.m.

**Mac V. Horton, West County Annex, Room 120
6868 San Casa Drive, Englewood, Florida**

Members Present: Carol Delucca, Chair
Laura Ingrassia, Vice Chair
Samuel Besase
Denise Burns
Nicholas Kotzalas

Members Absent: None

County Staff: Karlene McDonald, Operations Supervisor
Jeff Litherland, Project Engineer
Kelly Slaughter, Projects Manger
Denise Kolerski, Senior Financial Analyst
Candice White, Financial Analyst
Pam Kirchner, Financial Manager

Guests: Sign-in sheet attached

Call to Order / Roll Call:

The meeting was called to order at 9:30 a.m. A roll call was taken, and a quorum was present.

Citizen Input on Agenda Items Only (3 Minute Limit):

None

Changes to the Agenda / Motion to Approve Changes:

None

Approval of Minutes:

The March 22, 2023, minutes were unanimously approved as written.

Unfinished Business:

- a. Bridge Maintenance/Repair Update: Updates were provided for all 5 RLIs (Request Letter of Intent) and Ms. Slaughter confirmed delays to the bridge maintenance program due to the hurricane. Discussion followed regarding the impacts to closing bridges for rehabilitation in proximity to the 014113 bridge. Ms. Ingrassia inquired about the cost difference between closing the bridge or closing 1 lane for construction. Updates for Hurricane Ian erosion repairs at bridges 014099 and 014123 were provided, dirt and sod will be added.
- b. Maintenance of Streets and Drainage: Conversation focused on pipe lining.

New Business:

- a. Financial Reports: The FY23 second quarter financial reports were reviewed. Conversation followed regarding the credit from the Beautification Fund in FY19 to FY20 and where funds have been expended under the Maintenance Fund over the years; Ms. Kolerski confirmed

100% of the Beautification Funds were credited at the end of FY19 and have been used to fund the annual specialty mowing costs. Ms. Burns motioned to provide the Commissioners and this Advisory Board the granular details of where the Beautification funds have been expended, the reserves for paving and bridges, and the interest received from the annual MSBU revenue, the motion was seconded, and discussion followed. Ms. McDonald requested clarification on Ms. Burns definition of 'granular details' and confirmed the investments policy is managed by the Clerk of Court Comptroller's Office. Ms. Kirchner confirmed the interest received annual is noted on the annual actual expenditure reports. Madam Chair called for a vote on the question, and it was unanimously approved.

Citizen Input on MSBU Items (3 Minute Limit):

None

Advisory Board Open Discussion:

Mr. Besase inquired about monthly meetings, Ms. McDonald confirmed updates can be provided via email and unless action is needed by the Advisory Boards quarterly meetings will suffice. Mr. Besase inquired about Hurricane Ian updates regarding debris removal from stormwater ditches and from the private HOA park, and street light repairs.

Schedule Meetings / Items for Next Agenda:

Future meetings are scheduled at 9:30 a.m. in the West County Annex as follows:

- Thursday, September 21, 2023
- Thursday, December 7, 2023

Submitted by Karlene McDonald
Public Works Department


Chair Signature

9 · 21 · 23
Date

AGENDA

ROTONDA WEST STREET & DRAINAGE MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD REGULAR MEETING THURSDAY, JUNE 15, 2023

9:30 a.m., Mac V. Horton, West County Annex
6868 San Casa Drive, Englewood, FL

BOARD MEMBERS: Carol Delucca, Chair
Laura Ingrassia, Vice Chair
Samuel Besase
Denise Burns
Nicholas Kotzalas

COUNTY STAFF: Karlene McDonald, Operations Supervisor

PURPOSE: Regular Meeting

1. Call to Order / Roll Call
2. Citizen Input on Agenda Items (3-Minute Limit)
3. Changes to the Agenda / Motion to Approve Changes
4. Approval of Minutes: March 22, 2023
5. Unfinished Business
 - a) Bridge Maintenance/Repair Update
 - b) Maintenance of Streets and Drainage
6. New Business
 - a) Financial Reports
7. Citizen Input on MSBU Items (3-Minute Limit)
8. Advisory Board Open Discussion
9. Meeting Schedule / Items for Next Agenda
10. Motion to Adjourn

Rotonda West Street and Drainage MSBU

Fund Financial Report
Oct. 1, 2022 - Mar. 31, 2023

	Actual FY2022	Adopted Budget FY2023	YTD Actual FY2023	Projected FY2023
Beginning Balance	\$ 6,240,743	\$ 8,576,237	\$ 9,155,055	\$ 9,155,055
Revenues				
Assessments & Earnings	3,747,894	3,788,959	3,483,380	3,788,959
Grant & Subsidy Revenue	-	-	-	-
Loans & Borrowing	-	-	-	-
Total Revenue	\$3,747,894	\$3,788,959	\$3,483,380	\$3,788,959
Expenditures				
Contract Services	26,021	178,625	-	178,625
Pipe Lining	3,040	350,000	38,780	350,000
ROW Maintenance	24,820	31,772	4,410	31,772
ROW Reclamation	-	-	-	-
Speciality Mowing	118,527	102,376	47,634	102,376
Public Works Services	429,913	666,950	16,753	666,950
Internal Charges	7,172	7,531	7,531	7,531
Purchased Services	55,842	86,309	70,654	86,309
Materials and Supplies	-	-	-	-
Capital Outlay	-	-	-	-
Debt Services	-	-	-	-
Project Costs				
Rotonda West Bridge Rehab	168,248	6,641,707	71,634	71,634
Total Expenditures	\$833,582	\$8,065,270	\$257,395	\$1,495,197
Reserves (Ending Fund Balance)	\$9,155,055	\$4,299,926	\$12,381,040	\$11,448,817
<i>Reserve %</i>	91.7%	34.8%	98.0%	88.4%

Date Prepared:

4/27/2023

Monthly Funding Report

START DATE:

10/01/2022

END DATE:

12/31/2022

Rotonda West Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	6449	Asphalt Maintenance		12/12/2022	1.00	78.83	37.00	3.92	0.00		119.75
	Work Order 6449 Total		867 ROTONDA CIR		1.00	78.83	37.00	3.92	0.00	0.50	119.75
	6583	Asphalt Maintenance		12/08/2022	4.00	281.84	55.49	9.34	0.00		346.67
	Work Order 6583 Total		197 BOUNDARY BLVD, ROTONDA WEST, 33947		4.00	281.84	55.49	9.34	0.00	0.08	346.67
	Asphalt Maintenance Total				5.00	360.67	92.49	13.26	0.00		466.42
	6677	Investigation		12/16/2022	1.50	112.17	0.00	5.88	0.00		118.05
	Work Order 6677 Total		515 ROTONDA CIR		1.50	112.17	0.00	5.88	0.00	1.00	118.05
	6684	Investigation		12/19/2022	2.50	186.95	0.00	9.80	0.00		196.75
	Work Order 6684 Total		122 ROTONDA CIR, ROTONDA WEST, 33947		2.50	186.95	0.00	9.80	0.00	1.00	196.75
	Investigation Total				4.00	299.12	0.00	15.68	0.00		314.80
	3711	MSBU Administrative Work		10/19/2022	1.50	113.19	0.00	0.00	0.00		113.19
	3711	MSBU Administrative Work		10/21/2022	0.50	37.73	0.00	0.00	0.00		37.73
	3711	MSBU Administrative Work		10/26/2022	0.75	56.60	0.00	0.00	0.00		56.60
	3711	MSBU Administrative Work		10/27/2022	0.50	37.73	0.00	0.00	0.00		37.73
	3711	MSBU Administrative Work		10/28/2022	0.50	37.73	0.00	0.00	0.00		37.73
	3711	MSBU Administrative Work		11/01/2022	0.25	18.24	0.00	0.00	0.00		18.24
	3711	MSBU Administrative Work		11/03/2022	0.25	18.24	0.00	0.00	0.00		18.24
	3711	MSBU Administrative Work		11/04/2022	0.25	18.24	0.00	0.00	0.00		18.24
	3711	MSBU Administrative Work		11/08/2022	0.75	54.71	0.00	0.00	0.00		54.71

Monthly Funding Report

START DATE:

10/01/2022

END DATE:

12/31/2022

Rotonda West Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	3711	MSBU Administrative Work		11/09/2022	0.50	36.47	0.00	0.00	0.00	0.00	36.47
		Administrative Time Total			5.75	428.86	0.00	0.00	0.00	0.00	428.88
		Work Order 3711 Total			5.75	428.86	0.00	0.00	0.00	0.00	428.88
	6114	MSBU Administrative Work		12/01/2022	0.75	54.71	0.00	0.00	0.00	0.00	54.71
	6114	MSBU Administrative Work		12/02/2022	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	6114	MSBU Administrative Work		12/07/2022	0.50	36.47	0.00	0.00	0.00	0.00	36.47
	6114	MSBU Administrative Work		12/08/2022	1.00	72.94	0.00	0.00	0.00	0.00	72.94
	6114	MSBU Administrative Work		12/09/2022	0.50	36.47	0.00	0.00	0.00	0.00	36.47
	6114	MSBU Administrative Work		12/13/2022	1.50	109.41	0.00	0.00	0.00	0.00	109.41
	6114	MSBU Administrative Work		12/14/2022	0.50	36.47	0.00	0.00	0.00	0.00	36.47
	6114	MSBU Administrative Work		12/16/2022	0.75	54.71	0.00	0.00	0.00	0.00	54.71
	6114	MSBU Administrative Work		12/28/2022	0.50	36.47	0.00	0.00	0.00	0.00	36.47
	6114	MSBU Administrative Work		12/29/2022	0.50	36.47	0.00	0.00	0.00	0.00	36.47
	6114	MSBU Administrative Work		12/30/2022	0.75	54.71	0.00	0.00	0.00	0.00	54.71
		Administrative Time Total			7.50	547.05	0.00	0.00	0.00	0.00	547.07
	6114	MSBU Administrative Work		12/15/2022	4.50	328.23	0.00	3.92	0.00	0.00	332.15
		MSBU Meeting Total			4.50	328.23	0.00	3.92	0.00	0.00	332.15
		Work Order 6114 Total			12.00	875.28	0.00	3.92	0.00	0.00	879.22
		MSBU Administrative Work Total			17.75	1,304.14	0.00	3.92	0.00	0.00	1,308.10
	2838	Project Management		11/03/2022	3.00	256.35	0.00	0.00	0.00	0.00	256.35
	2838	Project Management		11/04/2022	1.00	85.45	0.00	0.00	0.00	0.00	85.45

Monthly Funding Report

START DATE:

10/01/2022

END DATE:

12/31/2022

Rotonda West Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	2838	Project Management		11/08/2022	1.00	85.45	0.00	0.00	0.00		85.45
	2838	Project Management		11/15/2022	2.00	170.90	0.00	0.00	0.00		170.90
	2838	Project Management		11/16/2022	1.00	85.45	0.00	0.00	0.00		85.45
	2838	Project Management		11/18/2022	2.00	170.90	0.00	0.00	0.00		170.90
	2838	Project Management		11/22/2022	1.00	85.45	0.00	0.00	0.00		85.45
	2838	Project Management		11/23/2022	2.00	170.90	0.00	0.00	0.00		170.90
	2838	Project Management		11/29/2022	1.00	85.45	0.00	0.00	0.00		85.45
	2838	Project Management		12/06/2022	1.00	85.45	0.00	0.00	0.00		85.45
	2838	Project Management		12/07/2022	1.00	85.45	0.00	0.00	0.00		85.45
	2838	Project Management		12/09/2022	1.00	85.45	0.00	0.00	0.00		85.45
	2838	Project Management		12/21/2022	2.00	170.90	0.00	0.00	0.00		170.90
	2838	Project Management		12/14/2022	1.00	92.28	0.00	0.00	0.00		92.28
	2838	Project Management		12/15/2022	2.00	184.56	0.00	0.00	0.00		184.56
		Public Outreach Total			3.00	276.84	0.00	0.00	0.00		276.84
	2838	Project Management		10/27/2022	1.00	85.78	0.00	0.00	0.00		85.78
	2838	Project Management		11/01/2022	2.00	170.90	0.00	0.00	0.00		170.90
	2838	Project Management		11/09/2022	2.00	177.73	0.00	0.00	0.00		177.73
	2838	Project Management		11/29/2022	0.50	46.14	0.00	0.00	0.00		46.14
	2838	Project Management		11/30/2022	1.00	92.28	0.00	0.00	0.00		92.28
		Plan/Spec Review Total			6.50	572.83	0.00	0.00	0.00		572.83
		Work Order 2838 Total			28.50	2,473.22	0.00	0.00	0.00	0.00	2,473.22
	3849	Project Management		10/01/2022	0.00	0.00	0.00	0.00	4,209.60		4,209.60

c410517 - Rotonda West Bridge Rehabilitation

Monthly Funding Report

START DATE:

10/01/2022

END DATE:

12/31/2022

Rotonda West Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	3849	Project Management		11/01/2022	0.25	21.45	0.00	0.98	7,016.00		7,038.43
	3849	Project Management		11/02/2022	0.25	21.36	0.00	0.98	0.00		22.35
	3849	Project Management		11/18/2022	0.50	42.73	0.00	1.96	0.00		44.69
	3849	Project Management		11/30/2022	0.50	42.73	0.00	1.96	0.00		44.69
	3849	Project Management		12/01/2022	0.00	0.00	0.00	0.00	22,376.00		22,376.00
	3849	Project Management		12/02/2022	0.25	21.36	0.00	0.98	0.00		22.34
	3849	Project Management		12/06/2022	0.50	42.73	0.00	1.96	0.00		44.69
	3849	Project Management		12/21/2022	0.25	21.36	0.00	0.98	0.00		22.34
	3849	Project Management		11/04/2022	0.25	21.36	0.00	0.98	0.00		22.34
	3849	Project Management		11/15/2022	0.25	21.36	0.00	0.98	0.00		22.34
	3849	Project Management		11/17/2022	0.50	42.73	0.00	1.96	0.00		44.69
	3849	Project Management		11/29/2022	0.25	21.36	0.00	0.98	0.00		22.34
	3849	Project Management		12/08/2022	0.25	21.36	0.00	0.98	0.00		22.34
	3849	Project Management		12/09/2022	0.25	21.36	0.00	0.98	0.00		22.34
	3849	Project Management		12/14/2022	0.25	21.36	0.00	0.98	0.00		22.34
	3849	Project Management		12/16/2022	0.25	21.36	0.00	0.98	0.00		22.34
	3849	Project Management		12/22/2022	0.25	21.36	0.00	0.98	0.00		22.34
Project Inspection Total											
					2.50	213.63	0.00	9.80	0.00		223.41
Work Order 3849 Total					5.00	427.33	0.00	19.61	33,601.60	0.00	34,048.54

#21-054 Landscape Maintenance ROW - West County

4159	Project Management			11/16/2022	1.00	85.45	0.00	0.00	0.00		85.45
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Work Order 4159 Total 269 MARINER LN, ROTONDA WEST, 33947

#22-547 FY23 Stormwater Collection System Rehab

1.00	85.45	0.00	0.00	2.75	85.45
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Monthly Funding Report

START DATE:

10/01/2022

END DATE:

12/31/2022

Rotonda West Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	5211	Project Management		12/14/2022	2.00	170.90	0.00	0.00	0.00	0.00	170.90
	5211	Project Management		12/16/2022	2.00	170.90	0.00	0.00	0.00	0.00	170.90
	5211	Project Management		12/20/2022	2.00	170.90	0.00	0.00	0.00	0.00	170.90
		Plan/Spec Review Total			7.00	598.15	0.00	0.00	0.00	0.00	598.15
		Work Order 5211 Total			11.00	946.78	0.00	0.00	0.00	0.00	946.78
		c410517 - Rotonda West Bridge Rehabilitation									
	5212	Project Management		11/22/2022	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	5212	Project Management		12/02/2022	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	5212	Project Management		12/06/2022	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	5212	Project Management		12/09/2022	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	5212	Project Management		12/13/2022	3.00	263.18	0.00	0.00	0.00	0.00	263.18
		Work Order 5212 Total			7.00	604.98	0.00	0.00	0.00	0.00	604.98
		c410517 - Rotonda West Bridge Rehabilitation									
		Project Management Total			65.50	5,648.61	0.00	19.61	33,601.60	0.00	39,269.82
	8123	Vacuum Culvert Cleaning		11/15/2022	20.00	1,367.60	0.00	421.10	0.00	0.00	1,788.70
	8123	Vacuum Culvert Cleaning		11/21/2022	20.00	1,367.60	0.00	421.10	0.00	0.00	1,788.70
	8123	Vacuum Culvert Cleaning		11/22/2022	10.00	683.80	0.00	210.55	0.00	0.00	894.35
	8123	Vacuum Culvert Cleaning		11/28/2022	10.00	683.80	0.00	210.55	0.00	0.00	894.35
	8123	Vacuum Culvert Cleaning		11/29/2022	6.00	410.28	0.00	126.33	0.00	0.00	536.61
	8123	Vacuum Culvert Cleaning		12/05/2022	20.00	1,367.60	0.00	421.10	0.00	0.00	1,788.70
		Work Order 8123 Total	Marker Rd		86.00	5,880.68	0.00	1,810.73	0.00	29.00	7,691.41
		Vacuum Culvert Cleaning Total			86.00	5,880.68	0.00	1,810.73	0.00	0.00	7,691.41

Monthly Funding Report

START DATE:

10/01/2022

END DATE:

12/31/2022

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
					178.25	13,493.22	92.49	1,863.19	33,601.60		49,050.55

Rotonda West Street and Drainage Unit Total

Monthly Funding Report

START DATE:

10/01/2022

END DATE:

12/31/2022

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
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Grand totals for all MSBUs reported 178.25 13,493.22 92.49 1,863.19 33,601.60 49,050.55

Monthly Funding Report

START DATE:

01/01/2023

END DATE:

03/31/2023

Rotonda West Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	3908	Asphalt Maintenance		02/03/2023	6.00	407.88	40.42	37.92	0.00		486.22
	Work Order 3908 Total		861 ROTONDA CIR, ROTONDA WEST, 33947		6.00	407.88	40.42	37.92	0.00	0.47	486.22
	5486	Asphalt Maintenance		01/18/2023	0.00	0.00	43.00	0.00	0.00		43.00
	5486	Asphalt Maintenance		01/19/2023	5.00	329.50	0.00	31.60	0.00		361.10
	Work Order 5486 Total		227 ROTONDA CIR, ROTONDA WEST, 33947		5.00	329.50	43.00	31.60	0.00	0.50	404.10
	5497	Asphalt Maintenance		02/28/2023	4.00	263.60	17.20	25.28	0.00		306.08
	Work Order 5497 Total		229 ROTONDA CIR, ROTONDA WEST, 33947		4.00	263.60	17.20	25.28	0.00	0.20	306.08
	5550	Asphalt Maintenance		02/03/2023	6.00	407.88	41.28	37.92	0.00		487.08
	Work Order 5550 Total		6 BUNKER CIR, ROTONDA WEST, 33947		6.00	407.88	41.28	37.92	0.00	0.48	487.08
	6298	Asphalt Maintenance		01/30/2023	1.00	78.83	0.00	3.92	0.00		82.75
	Work Order 6298 Total		738 BOUNDARY BLVD, ROTONDA WEST, 33947		1.00	78.83	0.00	3.92	0.00	0.01	82.75
	6385	Asphalt Maintenance		02/15/2023	8.00	527.20	32.68	50.56	0.00		610.44
	Work Order 6385 Total		192 BOUNDARY BLVD, ROTONDA WEST, 33947		8.00	527.20	32.68	50.56	0.00	0.38	610.44
	6449	Asphalt Maintenance		01/18/2023	0.00	0.00	43.00	0.00	0.00		43.00
	6449	Asphalt Maintenance		01/19/2023	5.00	329.50	0.00	31.60	0.00		361.10

Monthly Funding Report

START DATE:

01/01/2023

END DATE:

03/31/2023

Rotonda West Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	Work Order 6449 Total		867 ROTONDA CIR		5.00	329.50	43.00	31.60	0.00	0.50	404.10
	7059	Asphalt Maintenance		01/19/2023	7.00	461.30	0.00	44.24	0.00		505.54
	7059	Asphalt Maintenance		01/20/2023	0.00	0.00	29.24	0.00	0.00		29.24
	Work Order 7059 Total		261 MARINER LN, ROTONDA WEST, 33947		7.00	461.30	29.24	44.24	0.00	0.34	534.78
	7229	Asphalt Maintenance		02/02/2023	4.00	263.60	25.80	25.28	0.00		314.68
	Work Order 7229 Total		ROTONDA CIR & MEDALIST RD, ROTONDA WEST, 33947		4.00	263.60	25.80	25.28	0.00	0.30	314.68
	7897	Asphalt Maintenance		02/15/2023	6.00	395.40	31.82	37.92	0.00		465.14
	Work Order 7897 Total		966 BOUNDARY BLVD, ROTONDA WEST, 33947		6.00	395.40	31.82	37.92	0.00	0.37	465.14
	8578	Asphalt Maintenance		03/08/2023	6.00	429.58	25.80	33.12	0.00		488.50
	Work Order 8578 Total		112 Rotonda cir		6.00	429.58	25.80	33.12	0.00	0.30	488.50
	8593	Asphalt Maintenance		03/08/2023	4.00	271.92	25.80	25.28	0.00		323.00
	Work Order 8593 Total		585 BOUNDARY BLVD, ROTONDA WEST, 33947		4.00	271.92	25.80	25.28	0.00	0.30	323.00
	8670	Asphalt Maintenance		03/17/2023	5.00	342.43	17.20	29.20	0.00		388.83
	Work Order 8670 Total		264 ROTONDA CIR, ROTONDA WEST, 33947		5.00	342.43	17.20	29.20	0.00	0.20	388.83
	Asphalt Maintenance Total				67.00	4,508.62	373.24	413.84	0.00		5,295.70

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	6891	Brush Cutting	339 BOUNDARY BLVD, ROTONDA WEST, 33947	03/22/2023	19.00	1,299.03	0.00	127.02	0.00	125.00	1,426.05
	Work Order 6891 Total					19.00	1,299.03	0.00	127.02	0.00	125.00
	7736	Brush Cutting	ROTONDA CIR & TEE VIEW RD, ROTONDA WEST, 33947	03/22/2023	21.00	1,435.77	0.00	148.19	0.00	444.00	1,583.96
	Work Order 7736 Total					21.00	1,435.77	0.00	148.19	0.00	444.00
	Brush Cutting Total				40.00	2,734.80	0.00	275.21	0.00	0.00	3,010.01
	8145	Camera/Video	161 MARKER RD, ROTONDA WEST, 33947	03/07/2023	1.00	72.94	0.00	3.92	0.00	0.00	76.86
	Work Order 8145 Total					1.00	72.94	0.00	3.92	0.00	0.00
	Camera/Video Total				1.00	72.94	0.00	3.92	0.00	0.00	76.86
	7737	Contracted Work - Inspection	412034456011	02/08/2023	0.60	45.01	0.00	2.36	0.00	9.50	47.37
	Work Order 7737 Total					0.60	45.01	0.00	2.36	0.00	9.50
#22-530 Safety Mowing - West County	8986	Contracted Work - Inspection	SARTO LN, ROTONDA WEST, 33947	03/22/2023	1.00	74.78	0.00	3.92	0.00	0.00	78.70
	Work Order 8986 Total					1.00	74.78	0.00	3.92	0.00	1.00
#22-530 Safety Mowing - West County	Contracted Work - Inspection Total				1.60	119.79	0.00	6.28	0.00	0.00	126.07
	7795	GIS Update	111 BOUNDARY BLVD, ROTONDA WEST, 33947	02/16/2023	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	Work Order 7795 Total					0.25	18.24	0.00	0.00	0.00	1.00

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		GIS Update Total			0.25	18.24	0.00	0.00	0.00		18.24
	6533	Investigation		03/03/2023	1.00	74.78	0.00	3.92	0.00		78.70
		Work Order 6533 Total	259 FAIRWAY RD, ROTONDA WEST, 33947		1.00	74.78	0.00	3.92	0.00	1.00	78.70
	6779	Investigation		03/28/2023	0.80	58.35	0.00	3.74	0.00		62.09
		Work Order 6779 Total	101 NORMANDY WAY		0.80	58.35	0.00	3.74	0.00	1.00	62.09
	7080	Investigation		01/18/2023	3.00	224.34	0.00	11.76	0.00		236.10
		Work Order 7080 Total	9 SPORTSMAN CT		3.00	224.34	0.00	11.76	0.00	1.00	236.10
	8111	Investigation		02/23/2023	1.50	112.17	0.00	5.88	0.00		118.05
		Work Order 8111 Total	161 MARKER RD, ROTONDA WEST, 33947		1.50	112.17	0.00	5.88	0.00	1.00	118.05
	8334	Investigation		01/13/2023	2.00	135.96	0.00	9.34	0.00		145.30
		Work Order 8334 Total	679 ROTONDA BLVD W, ROTONDA WEST, 33947		2.00	135.96	0.00	9.34	0.00	1.00	145.30
	9147	Investigation		03/29/2023	1.50	112.17	0.00	5.88	0.00		118.05
		Work Order 9147 Total	ROTONDA CIR & MEDALIST RD		1.50	112.17	0.00	5.88	0.00	1.00	118.05
		Investigation Total			9.80	717.77	0.00	40.52	0.00		758.29

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	6114	MSBU Administrative Work		02/28/2023	3.00	256.35	0.00	11.76	0.00	0.00	268.11
	6114	MSBU Administrative Work		01/04/2023	0.75	54.71	0.00	0.00	0.00	0.00	54.71
	6114	MSBU Administrative Work		01/05/2023	0.50	36.47	0.00	0.00	0.00	0.00	36.47
	6114	MSBU Administrative Work		01/06/2023	0.75	54.71	0.00	0.00	0.00	0.00	54.71
	6114	MSBU Administrative Work		01/07/2023	0.25	18.24	0.00	0.00	0.00	0.00	18.24
	6114	MSBU Administrative Work		01/09/2023	7.00	598.15	0.00	27.44	0.00	0.00	625.59
	6114	MSBU Administrative Work		01/10/2023	7.50	634.62	0.00	27.44	0.00	0.00	662.06
	6114	MSBU Administrative Work		01/11/2023	0.75	54.71	0.00	0.00	0.00	0.00	54.71
	6114	MSBU Administrative Work		01/12/2023	0.50	36.47	0.00	0.00	0.00	0.00	36.47
	6114	MSBU Administrative Work		01/13/2023	1.50	109.41	0.00	0.00	0.00	0.00	109.41
	6114	MSBU Administrative Work		01/24/2023	1.00	72.94	0.00	0.00	0.00	0.00	72.94
	6114	MSBU Administrative Work		01/25/2023	0.75	54.71	0.00	0.00	0.00	0.00	54.71
	6114	MSBU Administrative Work		01/26/2023	0.75	54.71	0.00	0.00	0.00	0.00	54.71
	6114	MSBU Administrative Work		01/27/2023	0.75	54.71	0.00	0.00	0.00	0.00	54.71
	6114	MSBU Administrative Work		02/14/2023	0.50	36.47	0.00	0.00	0.00	0.00	36.47
	6114	MSBU Administrative Work		02/17/2023	1.50	109.41	0.00	0.00	0.00	0.00	109.41
	6114	MSBU Administrative Work		02/24/2023	1.50	109.41	0.00	0.00	0.00	0.00	109.41
	6114	MSBU Administrative Work		03/16/2023	2.00	145.88	0.00	0.00	0.00	0.00	145.88
	6114	MSBU Administrative Work		03/17/2023	1.50	109.41	0.00	0.00	0.00	0.00	109.41
	6114	MSBU Administrative Work		03/21/2023	2.00	145.88	0.00	0.00	0.00	0.00	145.88
	6114	MSBU Administrative Work		03/24/2023	0.50	36.47	0.00	0.00	0.00	0.00	36.47
	6114	MSBU Administrative Work		03/30/2023	0.50	36.47	0.00	0.00	0.00	0.00	36.47
	6114	MSBU Administrative Work		03/31/2023	0.25	18.24	0.00	0.00	0.00	0.00	18.24

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	2838	Project Management		03/08/2023	1.00	85.45	0.00	0.00	0.00		85.45
	2838	Project Management		03/21/2023	1.00	85.45	0.00	0.00	0.00		85.45
					23.50	2,120.77	0.00	0.00	0.00		2,120.77
		Work Order 2838 Total			29.50	2,633.47	0.00	0.00	5,190.00	0.00	7,823.47
		c410517 - Rotonda West Bridge Rehabilitation									
	3849	Project Management		01/02/2023	0.00	0.00	0.00	0.00	7,016.00		7,016.00
	3849	Project Management		02/01/2023	0.00	0.00	0.00	0.00	7,016.00		7,016.00
	3849	Project Management		03/16/2023	0.25	21.36	0.00	0.00	0.00		21.36
		Plan/Spec Review Total			0.25	21.36	0.00	0.00	0.00		21.36
	3849	Project Management		01/05/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3849	Project Management		01/10/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3849	Project Management		01/11/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3849	Project Management		01/18/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3849	Project Management		01/20/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3849	Project Management		01/24/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3849	Project Management		01/25/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3849	Project Management		01/26/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3849	Project Management		01/31/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3849	Project Management		02/01/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3849	Project Management		02/03/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3849	Project Management		02/07/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3849	Project Management		02/08/2023	0.25	21.36	0.00	0.98	0.00		22.34
	3849	Project Management		02/09/2023	0.25	21.36	0.00	0.98	0.00		22.34

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	3849	Project Management		02/14/2023	0.50	42.73	0.00	1.96	0.00	0.00	44.69
	3849	Project Management		02/15/2023	0.50	42.73	0.00	1.96	0.00	0.00	44.69
	3849	Project Management		02/16/2023	0.75	64.09	0.00	2.94	0.00	0.00	67.03
	3849	Project Management		02/17/2023	0.75	64.09	0.00	2.94	0.00	0.00	67.03
	3849	Project Management		03/01/2023	0.50	42.73	0.00	1.96	0.00	0.00	44.69
	3849	Project Management		03/02/2023	0.25	21.36	0.00	0.98	0.00	0.00	22.34
	3849	Project Management		03/03/2023	0.50	42.73	0.00	1.96	0.00	0.00	44.69
	3849	Project Management		03/07/2023	0.50	42.73	0.00	1.96	0.00	0.00	44.69
	3849	Project Management		03/08/2023	0.50	42.73	0.00	1.96	0.00	0.00	44.69
	3849	Project Management		03/09/2023	0.50	42.73	0.00	1.96	0.00	0.00	44.69
	3849	Project Management		03/10/2023	0.50	42.73	0.00	1.96	0.00	0.00	44.69
	3849	Project Management		03/14/2023	0.50	42.73	0.00	1.96	0.00	0.00	44.69
	3849	Project Management		03/15/2023	0.75	64.09	0.00	2.94	0.00	0.00	67.03
	3849	Project Management		03/16/2023	0.50	42.73	0.00	1.96	0.00	0.00	44.69
	3849	Project Management		03/17/2023	0.50	42.73	0.00	1.96	0.00	0.00	44.69
	3849	Project Management		03/21/2023	0.50	42.73	0.00	1.96	0.00	0.00	44.69
	3849	Project Management		03/22/2023	0.75	64.09	0.00	2.94	0.00	0.00	67.03
	3849	Project Management		03/23/2023	0.75	64.09	0.00	2.94	0.00	0.00	67.03
	3849	Project Management		03/24/2023	0.50	42.73	0.00	1.96	0.00	0.00	44.69
	3849	Project Management		03/28/2023	0.75	64.09	0.00	2.94	0.00	0.00	67.03
	3849	Project Management		03/29/2023	1.00	85.45	0.00	3.92	0.00	0.00	89.37
	3849	Project Management		03/30/2023	1.00	85.45	0.00	3.92	0.00	0.00	89.37
	3849	Project Management		03/31/2023	0.75	64.09	0.00	2.94	0.00	0.00	67.03

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Work Order 3849 Total				Project Inspection Total	17.50	1,495.38	0.00	68.60	0.00	0.00	1,564.02
West County Landscape Maintenance					17.75	1,516.74	0.00	68.60	14,032.00	0.00	15,617.38
#21-054 Landscape Maintenance ROW - West County											
	4159	Project Management		03/15/2023	0.00	0.00	0.00	0.00	38,780.00		38,780.00
	4159	Project Management		03/15/2023	0.75	64.09	0.00	0.00	0.00		64.09
Project Inspection Total					0.75	64.09	0.00	0.00	0.00		64.09
	4159	Project Management		01/04/2023	1.00	85.45	0.00	3.92	0.00		89.37
Site Visits Total					1.00	85.45	0.00	3.92	0.00		89.37
Work Order 4159 Total					1.75	149.54	0.00	3.92	38,780.00	2.75	38,933.46
269 MARINER LN, ROTONDA WEST, 33947											
#22-547 FY23 Stormwater Collection System Rehab											
	4203	Project Management		02/08/2023	0.00	0.00	0.00	0.00	3,125.50		3,125.50
	4203	Project Management		03/06/2023	0.00	0.00	0.00	0.00	9,376.50		9,376.50
	4203	Project Management		01/06/2023	2.00	170.90	0.00	0.00	0.00		170.90
	4203	Project Management		01/18/2023	1.00	85.45	0.00	0.00	0.00		85.45
	4203	Project Management		02/08/2023	1.00	85.45	0.00	0.00	0.00		85.45
	4203	Project Management		03/01/2023	1.00	85.45	0.00	0.00	0.00		85.45
	4203	Project Management		03/07/2023	3.00	263.18	0.00	0.00	0.00		263.18
	4203	Project Management		03/09/2023	1.00	85.45	0.00	0.00	0.00		85.45
	4203	Project Management		03/13/2023	4.00	369.12	0.00	0.00	0.00		369.12
	4203	Project Management		03/14/2023	5.00	461.40	0.00	0.00	0.00		461.40
	4203	Project Management		03/15/2023	1.00	92.28	0.00	0.00	0.00		92.28
	4203	Project Management		03/16/2023	1.00	85.45	0.00	0.00	0.00		85.45
	4203	Project Management		03/17/2023	2.00	170.90	0.00	0.00	0.00		170.90

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Work Order 4203 Total											
c410517 - Rotonda West Bridge Rehabilitation											
	4204	Project Management		02/08/2023	0.00	0.00	0.00	0.00	9,078.00		9,078.00
	4204	Project Management		01/04/2023	1.00	85.45	0.00	0.00	0.00		85.45
	4204	Project Management		02/01/2023	1.00	85.45	0.00	0.00	0.00		85.45
	4204	Project Management		02/07/2023	1.00	85.45	0.00	0.00	0.00		85.45
	4204	Project Management		02/09/2023	1.00	85.45	0.00	0.00	0.00		85.45
	4204	Project Management		03/09/2023	1.00	85.45	0.00	0.00	0.00		85.45
	4204	Project Management		03/16/2023	1.00	85.45	0.00	0.00	0.00		85.45
				Plan/Spec Review Total							
					22.00	1,955.03	0.00	0.00	0.00	0.00	1,955.03
					22.00	1,955.03	0.00	0.00	12,502.00	0.00	14,457.03
Plan/Spec Review Total											
Project Meetings Total											
					6.00	512.70	0.00	0.00	0.00	0.00	512.70
					1.00	85.45	0.00	0.00	0.00	0.00	85.45
					1.00	85.45	0.00	0.00	0.00	0.00	85.45
					2.00	170.90	0.00	0.00	0.00	0.00	170.90
					8.00	683.60	0.00	0.00	9,078.00	0.00	9,761.60
Work Order 4204 Total											
c410517 - Rotonda West Bridge Rehabilitation											
	5211	Project Management		02/07/2023	2.00	170.90	0.00	0.00	0.00		170.90
	5211	Project Management		02/15/2023	1.00	85.45	0.00	0.00	0.00		85.45
	5211	Project Management		02/23/2023	1.00	85.45	0.00	0.00	0.00		85.45
	5211	Project Management		03/01/2023	1.00	85.45	0.00	0.00	0.00		85.45
	5211	Project Management		03/07/2023	1.00	85.45	0.00	0.00	0.00		85.45
	5211	Project Management		03/08/2023	1.00	85.45	0.00	0.00	0.00		85.45
	5211	Project Management		03/10/2023	1.00	85.45	0.00	0.00	0.00		85.45

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	5211	Project Management		03/15/2023	2.00	184.56	0.00	0.00	0.00	0.00	184.56
	5211	Project Management		03/17/2023	0.50	46.14	0.00	0.00	0.00	0.00	46.14
	5211	Project Management		03/28/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	5211	Project Management		01/05/2023	4.00	341.80	0.00	0.00	0.00	0.00	341.80
	5211	Project Management		01/19/2023	2.00	170.90	0.00	0.00	0.00	0.00	170.90
	5211	Project Management		01/25/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	5211	Project Management		02/01/2023	2.00	170.90	0.00	0.00	0.00	0.00	170.90
	5211	Project Management		02/14/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	5211	Project Management		02/16/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	5211	Project Management		02/22/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	5211	Project Management		03/15/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	5211	Project Management		03/17/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	5211	Project Management		03/21/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	5211	Project Management		03/30/2023	2.00	170.90	0.00	0.00	0.00	0.00	170.90
		Plan/Spec Review Total			17.00	1,452.65	0.00	0.00	0.00	0.00	1,452.65
	5211	Project Management		03/23/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
		Project Meetings Total			1.00	85.45	0.00	0.00	0.00	0.00	85.45
		Work Order 5211 Total			29.50	2,537.85	0.00	0.00	0.00	0.00	2,537.85
c410517 - Rotonda West Bridge Rehabilitation											
	5212	Project Management		01/25/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45
	5212	Project Management		02/02/2023	2.00	170.90	0.00	0.00	0.00	0.00	170.90
	5212	Project Management		02/08/2023	2.00	170.90	0.00	0.00	0.00	0.00	170.90
	5212	Project Management		02/15/2023	1.00	85.45	0.00	0.00	0.00	0.00	85.45

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03/31/2023

Rotonda West Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	5212	Project Management		02/24/2023	1.00	85.45	0.00	0.00	0.00		85.45
	5212	Project Management		02/28/2023	1.00	85.45	0.00	0.00	0.00		85.45
	5212	Project Management		03/03/2023	1.00	85.45	0.00	0.00	0.00		85.45
	5212	Project Management		03/09/2023	1.00	85.45	0.00	0.00	0.00		85.45
	5212	Project Management		03/15/2023	3.00	270.01	0.00	0.00	0.00		270.01
	5212	Project Management		03/17/2023	0.50	46.14	0.00	0.00	0.00		46.14
	5212	Project Management		03/28/2023	1.00	85.45	0.00	0.00	0.00		85.45
	5212	Project Management		03/29/2023	1.00	85.45	0.00	0.00	0.00		85.45
	5212	Project Management		03/31/2023	1.00	85.45	0.00	0.00	0.00		85.45
	5212	Project Management		01/26/2023	1.00	85.45	0.00	0.00	0.00		85.45
	5212	Project Management		02/14/2023	1.00	85.45	0.00	0.00	0.00		85.45
	5212	Project Management		02/16/2023	1.00	85.45	0.00	0.00	0.00		85.45
	5212	Project Management		02/22/2023	1.00	85.45	0.00	0.00	0.00		85.45
	5212	Project Management		03/23/2023	1.00	85.45	0.00	0.00	0.00		85.45
	5212	Project Management		03/24/2023	1.00	85.45	0.00	0.00	0.00		85.45
Plan/Spec Review Total											
					6.00	512.70	0.00	0.00	0.00		512.70
		Work Order 5212 Total			22.50	1,939.70	0.00	0.00	0.00	0.00	1,939.70
c410517 - Rotonda West Bridge Rehabilitation											
		Project Management Total			131.00	11,415.92	0.00	72.52	79,582.00		91,070.49
	7208	ROW - Clearing / Haul Debris		01/24/2023	9.00	599.34	0.00	65.28	0.00		664.62
		Work Order 7208 Total	130 WHITE MARSH LN, ROTONDA WEST, 33947		9.00	599.34	0.00	65.28	0.00	0.50	664.62

Monthly Funding Report

START DATE:

01/01/2023

END DATE:

03/31/2023

Rotonda West Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	9649	ROW - Clearing / Haul Debris		02/11/2023	2.00	135.96	0.00	0.00	0.00		135.96
	Work Order 9649 Total										
			BRIG ST & BOUNDARY BLVD, PLACIDA, 33946		2.00	135.96	0.00	0.00	0.00	0.01	135.96
	ROW - Clearing / Haul Debris Total										
	10402	ROW - Sod - Install New / Replace		03/02/2023	0.00	0.00	2,925.00	0.00	0.00		2,925.00
	Work Order 10402 Total										
			56 Pine Valley Ct		0.00	0.00	2,925.00	0.00	0.00	6,500.00	2,925.00
	ROW - Sod - Install New / Replace Total										
	7551	Underground Utility Locates		02/03/2023	3.20	365.76	3.49	14.94	0.00		384.20
	Work Order 7551 Total										
					3.20	365.76	3.49	14.94	0.00	4.00	384.20
	Underground Utility Locates Total										
	2717	Vacuum Culvert Cleaning		01/26/2023	3.00	205.14	0.00	63.17	0.00		268.31
	Work Order 2717 Total										
			105 FAIRWAY RD		3.00	205.14	0.00	63.17	0.00	1.00	268.31
	3219	Vacuum Culvert Cleaning		01/26/2023	3.00	205.14	0.00	63.17	0.00		268.31
	Work Order 3219 Total										
			261 MARINER LN		3.00	205.14	0.00	63.17	0.00	1.00	268.31
	3866	Vacuum Culvert Cleaning		01/26/2023	4.00	273.52	0.00	84.22	0.00		357.74
	Work Order 3866 Total										
			183 MARK TWAIN LN, ROTONDA WEST, 33947		4.00	273.52	0.00	84.22	0.00	2.00	357.74

Monthly Funding Report

START DATE:

01/01/2023

END DATE:

03/31/2023

Rotonda West Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	3889	Vacuum Culvert Cleaning	9 BUNKER CIR, ROTONDA WEST, 33947	01/26/2023	8.00	547.04	0.00	168.44	0.00	3.00	715.48
	Work Order 3889 Total				8.00	547.04	0.00	168.44	0.00	3.00	715.48
	3903	Vacuum Culvert Cleaning	18 BROADMOOR RD, ROTONDA WEST, 33947	01/26/2023	2.00	136.76	0.00	42.11	0.00	1.00	178.87
	Work Order 3903 Total				2.00	136.76	0.00	42.11	0.00	1.00	178.87
	5256	Vacuum Culvert Cleaning	175 ROTONDA CIR, ROTONDA WEST, 33947	03/28/2023	2.00	136.76	0.00	42.11	0.00	2.00	178.87
	Work Order 5256 Total				2.00	136.76	0.00	42.11	0.00	2.00	178.87
	5708	Vacuum Culvert Cleaning	585 BOUNDARY BLVD, ROTONDA WEST, 33947	03/06/2023	3.00	205.14	0.00	63.17	0.00	1.00	268.31
	Work Order 5708 Total				3.00	205.14	0.00	63.17	0.00	1.00	268.31
	5983	Vacuum Culvert Cleaning	5 PEBBLE BEACH RD, ROTONDA WEST, 33947	03/23/2023	10.00	704.70	0.00	176.28	0.00	3.00	880.98
	Work Order 5983 Total				10.00	704.70	0.00	176.28	0.00	3.00	880.98
	5998	Vacuum Culvert Cleaning	242 BOUNDARY BLVD, ROTONDA WEST, 33947	02/28/2023	4.00	273.52	0.00	84.22	0.00	3.00	357.74
	Work Order 5998 Total				4.00	273.52	0.00	84.22	0.00	3.00	357.74
	7459	Vacuum Culvert Cleaning	347 BOUNDARY BLVD	03/06/2023	4.00	273.52	0.00	84.22	0.00	2.00	357.74
	Work Order 7459 Total				4.00	273.52	0.00	84.22	0.00	2.00	357.74
	8123	Vacuum Culvert Cleaning		02/28/2023	18.00	1,251.74	0.00	344.72	0.00		1,596.46

Monthly Funding Report

START DATE:

01/01/2023

END DATE:

03/31/2023

Rotonda West Street and Drainage Unit

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
	Work Order 8123 Total		Marker Rd		18.00	1,251.74	0.00	344.72	0.00	29.00	1,596.46
	8455	Vacuum Culvert Cleaning		03/29/2023	10.00	704.70	0.00	176.28	0.00		880.98
	Work Order 8455 Total		259 FAIRWAY RD, ROTONDA WEST, 33947		10.00	704.70	0.00	176.28	0.00	3.00	880.98
	8975	Vacuum Culvert Cleaning		03/28/2023	20.00	1,388.50	0.00	386.83	0.00		1,775.33
	8975	Vacuum Culvert Cleaning		03/29/2023	22.00	1,525.26	0.00	428.94	0.00		1,954.20
	8975	Vacuum Culvert Cleaning		03/30/2023	22.00	1,525.26	0.00	428.94	0.00		1,954.20
	8975	Vacuum Culvert Cleaning		03/31/2023	22.00	1,566.86	0.00	428.94	0.00		1,995.80
	Work Order 8975 Total		Broadmoor Section		86.00	6,005.88	0.00	1,673.65	0.00	210.00	7,679.53
	Vacuum Culvert Cleaning Total				157.00	10,923.56	0.00	3,065.74	0.00		13,989.32
	Rotonda West Street and Drainage Unit Total				462.85	34,815.91	3,301.73	4,030.77	79,582.00		121,730.52

Monthly Funding Report

START DATE:

01/01/2023

END DATE:

03/31/2023

Project	WO Number	WO Description	Location	Date Worked	Labor Hours	Labor Cost	Materials Cost	Equip. Cost	Contractor Cost	Work Accomp	Total Cost
Grand totals for all MSBUs reported											
					462.85	34,815.91	3,301.73	4,030.77	79,582.00		121,730.52

**ROTONDA WEST STREET AND DRAINAGE
Municipal Service Benefit Unit (MSBU)
FY 22 Annual Report – Executive Summary
October 1, 2021 – September 30, 2022**

Ordinance 2015-045 adopts a countywide Uniform Standard for Municipal Service Benefit Unit (MSBU) And Municipal Service Taxing Unit (MSTU) Advisory Boards;

Sec. 4-1-18. Duties/Responsibilities

The advisory board shall make recommendations to the Board of County Commissioners and staff, limited to the scope and purpose of the Unit which includes, but is not limited to, the following:

1. To make recommendations to the County for expenditure of the funds within the budget in accordance with the law and Board of County Commissioners approved purchasing guidelines and;
2. To make recommendations to the Board of County Commissioners regarding the annual proposed budget for the Unit.

Purpose

**Code of Laws and Ordinances, ARTICLE XL. - ROTONDA WEST STREET & DRAINAGE UNIT
Sec. 4-6-834.**

The purpose of the unit is to provide for the construction, reconstruction, repair, paving, repaving, hard surfacing, re-hard surfacing, widening, guttering and draining of the platted streets in the unit, including the necessary appurtenances thereto, and beautification projects from funds derived from special assessments within the unit only.

Summary

Current Rate: \$245

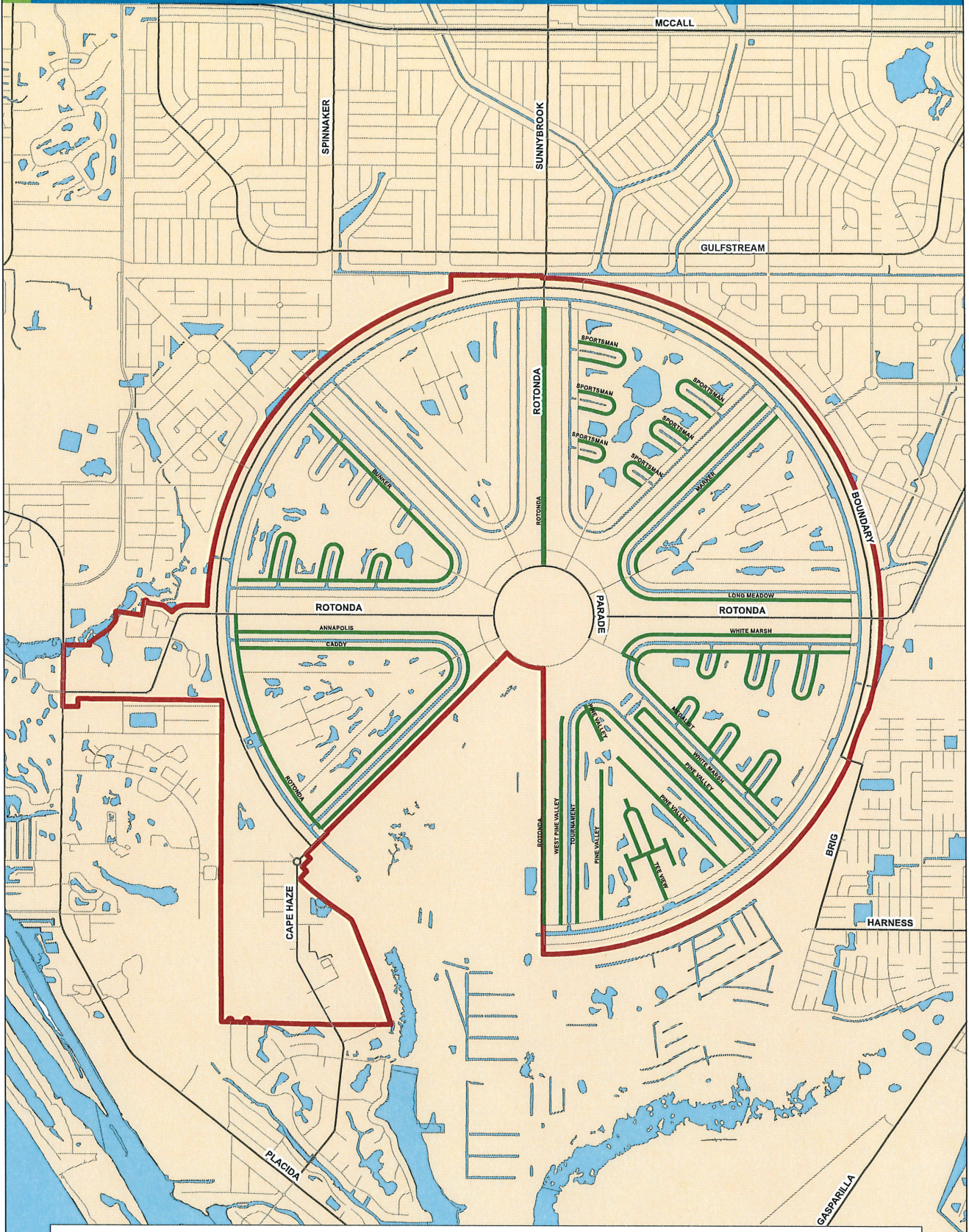
Max Rate: \$300

The FY22 completed work program included all internal maintenance and administrative costs and contracted services for right-of-way and specialty mowing, pipe lining, sod installation, street sweeping, landscaping, and a bridge maintenance/ rehabilitation plan.

The current fiscal year work program includes all internal maintenance and administrative costs and contracted services for right-of-way and specialty mowing, concrete flatwork, street sweeping, pipe lining, and a bridge maintenance/ rehabilitation plan.

For FY24, the Advisory Board recommends budgeting for all internal maintenance and administrative costs and contracted services for right-of-way and specialty mowing, concrete flatwork, street sweeping, pipe lining, and a bridge maintenance/ rehabilitation plan.

Future paving is anticipated in 2025.



Stateplane Projection
Datum: NAD83
Units: Feet
Source: Public Works
Metadata available upon request

- Completed Streets
- Rotonda West MSBU Boundary



(Not To Scale)

This map is a representation of compiled public information. It is believed to be accurate and free from error for the stated purposes. Charlotte County and its employees make no guarantee, legal or otherwise, in the accuracy, or completeness, of the information. No liability is assumed for any errors or omissions. This is not a survey and shall not be used for design. Reflected dimensions are for informational purposes only and may have been rounded to the nearest tenth. For precise dimensions, please refer to recorded plats and related documents.

AGENDA

ROTONDA WEST STREET & DRAINAGE MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD REGULAR MEETING THURSDAY, JUNE 15, 2023

9:30 a.m., Mac V. Horton, West County Annex
6868 San Casa Drive, Englewood, FL

BOARD MEMBERS: Carol Delucca, Chair
Laura Ingrassia, Vice Chair
Samuel Besase
Denise Burns
Nicholas Kotzalas

COUNTY STAFF: Karlene McDonald, Operations Supervisor

PURPOSE: Regular Meeting

1. Call to Order / Roll Call
2. Citizen Input on Agenda Items (3-Minute Limit)
3. Changes to the Agenda / Motion to Approve Changes
4. Approval of Minutes: March 22, 2023
5. Unfinished Business
 - a) Bridge Maintenance/Repair Update
 - b) Maintenance of Streets and Drainage
6. New Business
 - a) Financial Reports
7. Citizen Input on MSBU Items (3-Minute Limit)
8. Advisory Board Open Discussion
9. Meeting Schedule / Items for Next Agenda
10. Motion to Adjourn

Rotonda MSBU Bridge Projects Status

Hurricane Damaged Bridge

014113 Rotonda Blvd. over Rotonda River

- We have finalized the scope and fee negotiations; the final contract was sent to the firm for their signature. Purchasing should be able to issue the Purchase Order next week (week of June 19).

Rotonda RLI#1

014111 Rotonda Cir over White Marsh Creek S

- The design is complete, this project will be shelved until bridge 014113 has been constructed.

Rotonda RLI#2

014061 Rotonda Cir over Oakland Hills Creek

014062 Cape Haze Dr. over Rotonda River

- We have received 100% Plans on June 3, staff is reviewing for comments.

Rotonda RLI#3

014098 Rotonda Cir over Pebble Beach Creek N

014099 Rebel Ct over Rotonda River

- 100% Plans are due June 24, 2023

Rotonda RLI#4

014101 Rotonda Cir over Pinehurst Creek N

014107 Rotonda Cir over Long Meadow Creek S

014104 Rotonda Cir over Broadmor Creek N

- Purchasing should be issuing the Purchase Order this week, then we can start design. Once we have the PO we will schedule our onsite meeting and the kick-off design meeting.

Rotonda RLI#5

014060 Rotonda Cir over Oakland Hills Creek

014063 Rotonda Cir over Canal 32-1

014100 Rotonda Cir over Pinehurst Creek S

- Purchasing should be issuing the Purchase Order this week, then we can start design. Once we have the PO we will schedule our onsite meeting and the kick-off design meeting.

Rotonda RLI#6 – Funded After October 1, 2023

014106 Rotonda Cir over Long Meadow Creek N

014110 Rotonda Cir over White Marsh Creek

014105 Rotonda Cir over Broadmoor Creek S

014112 Rotonda Cir over Pine Valley Creek S

014123 Rotonda Cir over Pine Valley Creek N

- After October 1, 2023, we can submit the final RLI(s) (1 or 2, depending on scope of work) for the last 5 Rotonda MSBU bridges.

**Rotonda West S/D MSBU
Reserve Summary**

as of 3.31.23

	FY2019	FY2020	FY2021	FY2022	Projected FY2023	Planned FY2024	Planned FY2025
Beginning Fund Balance \$	3,799,598	4,355,950	4,553,605	6,240,743	9,155,055	11,448,817	4,200,033
Beginning Balance - Paving	-	-	666,202	2,593,793	3,799,254	5,008,065	6,217,329
Revenues - Paving	-	673,425	1,952,416	1,221,224	1,234,605	1,235,003	18,904,150
Expenses - Paving	-	(7,223)	(24,825)	(15,763)	(25,793)	(25,739)	(16,865,939)
Expenses (Debt)- Paving	-	-	-	-	-	-	(883,840)
Ending Balance - Paving	-	666,202	2,593,793	3,799,254	5,008,065	6,217,329	7,371,699
Beginning Balance - Bridges	-	-	-	-	1,494,457	3,090,148	(4,442,091)
Revenues - Bridges	-	-	-	1,684,447	1,702,903	1,703,452	1,692,620
Expenses - Bridges	-	-	-	(189,990)	(107,211)	(9,235,692)	(127,082)
Ending Balance - Bridges	-	-	-	1,494,457	3,090,148	(4,442,091)	(2,876,553)
Beginning Balance - Maintenance	2,364,396	4,355,950	3,887,403	3,646,949	3,861,345	3,350,604	2,424,796
Revenues - Maintenance	709,260	-	173,548	842,223	851,451	851,726	846,310
Expenses - Maintenance	(456,877)	(468,547)	(414,001)	(627,828)	(1,362,193)	(1,777,534)	(1,606,183)
Ending Balance - Maintenance	2,616,779	3,887,403	3,646,949	3,861,345	3,350,604	2,424,796	1,664,923
Beginning Balance - Beautification	1,435,203	Closed FY20	-	-	-	-	-
Revenues - Beautification	303,968	-	-	-	-	-	-
Expenses - Beautification	-	-	-	-	-	-	-
Ending Balance - Beautification	1,739,171	-	-	-	-	-	-
Ending Fund Balance \$	4,355,950	4,553,605	6,240,743	9,155,055	11,448,817	4,200,033	6,160,069

Allocation of Rate	Beautification	Bridges	Maintenance	Paving	Annual Rate
	\$30.00	\$0.00	\$70.00	\$0.00	\$100.00
	-\$180.00	\$0.00	\$100.00	\$145.00	\$65.00
	\$0.00	\$200.00	\$100.00	\$145.00	\$445.00
	\$0.00	\$200.00	\$100.00	\$145.00	\$445.00
	\$0.00	\$200.00	\$100.00	\$145.00	\$445.00
	\$0.00	\$200.00	\$100.00	\$145.00	\$445.00

- Notes:**
- Rate increase FY20 for future paving
 - One-time rate credit in FY20 refunds balance of Beautification funds
 - Rate increase was needed in FY20 for FY25 paving
 - Rate increase in FY22 was needed for bridge maintenance program
 - When paving bids are received, the amount of borrowing will be recalculated and available reserves will be applied