

**MINUTES
NORTHWEST PORT CHARLOTTE STREET AND DRAINAGE
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
WEDNESDAY, AUGUST 31, 2022**

**2:01 p.m. – 2:43 p.m.
Port Charlotte Public Library
2280 Aaron Street, Port Charlotte, Florida**

Members Present: Shawn Joannes, Chair
John Reif, Vice-Chair
Robert Cable
Rick Chial
Blair McVety

Members Absent: None

County Staff: Karlene McDonald, Community Liaison
Jamie Boies, Administrative Services Coordinator
Jeff Litherland, Project Engineer
Kelly Slaughter, Projects Manager

Guests: None

Call to Order / Roll Call:

The meeting was called to order at 2:01 p.m. A roll call was taken, and a quorum was established.

Changes to Agenda/ Motion to Approve Changes:

None

Citizen Input on Agenda Items (3 Minute Limit):

None

Approval of Minutes:

The draft minutes from May 9, 2022, were unanimously approved as written.

New Business:

- a. Bridge Maintenance Program: Discussion opened regarding the bridge maintenance program. Jeff Litherland stated the first three bridges that will be rehabbed will be the bridges on Chamberlain Boulevard and they will include a sidewalk on only one side of the bridge. There was further discussion on the cost difference between the bullet rail versus the Texas classic rail and the Advisory Board agreed that even though more costly they would rather go with the Texas classic rail.
- b. Financial Reports: The FY22 third quarter financial reports and preliminary FY23 budget were reviewed.
- c. FY24 & FY25 Budgets: Ms. McDonald noted staff was preparing the FY24 & FY25 budgets and they would be able for review in early 2023.

Citizen Input on MSBU Items (3 Minute Limit):

None

Advisory Board Open Discussion:

Mr. Cable stated he has concerns with the traffic near Ace Hardware/MRT at SR776. Ms. McDonald confirmed that 776 is a state road and provided the appropriate parties to contact for his grievance. Mr. Reif commented on the current conditions around the community entrance signs and noted the solar light for the one on Jacobs Street is not functioning.


Schedule Meetings / Items for Next Agenda:

Future meetings are scheduled at 2:00 p.m. as follows:

- November 7, 2022, Centennial Park Recreation Center

The meeting adjourned at 2:43 p.m.

Submitted by: Jamie Boies
Public Works Department



Chair Signature

11-28-2022
Date

AGENDA
NORTHWEST PORT CHARLOTTE STREET & DRAINAGE
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD REGULAR MEETING
WEDNESDAY, AUGUST 31, 2022

2:00 p.m., Port Charlotte Public Library
2280 Aaron Street, Port Charlotte, Florida

BOARD MEMBERS: Shawn Joannes, Chair
John Reif, Vice-Chair
Robert Cable
Rick Chial
Blair McVety

COUNTY STAFF: Karlene McDonald, Community Liaison
Jamie Boies, Administrative Services Coordinator

PURPOSE: Regular Meeting

1. Call to Order / Roll Call
2. Changes to Agenda / Motion to Approve Changes
3. Citizen Input on Agenda Items (3-Minute Limit)
4. Approval of Minutes: May 9, 2022
5. New Business
 - a. Bridge Maintenance Program
 - b. Financial Reports
 - c. FY24 & FY25 Budgets
6. Citizen Input on MSBU items (3-Minute Limit)
7. Advisory Board Open Discussion
8. Meeting Schedule / Items for Next Agenda
9. Motion to Adjourn



**Northwest Port Charlotte Street & Drainage
Municipal Service Benefit Unit**

Advisory Board Meeting Attendance
Wednesday, August 31, 2022

Location: 2280 Aaron Street, Port Charlotte, Florida
Port Charlotte Public Library

**INFORMATION SUPPLIED ON THIS FORM
BECOMES PUBLIC RECORD**

NAME (please print)	Email Address	Phone Number
Karlene McDonald	Karlene.McDonald@charlottecountyfl.gov	941.575.3627
Jamie Boies	Jamie.Boies@charlottecountyfl.gov	941.575.3619
BLAIR MCKEY		
Rick Chial	RICK.CHIAL@GMAIL.COM	651-335-2514
BOB CABLE		410-960-9809
JOHN REIF		941 626 6598
SHAWN JOANNES		
Kelly Slaughter	kelly.Slaughter@charlottecountyfl.gov	
Jeff Litherland	on file	

NW Port Charlotte Non-Urban Street and Drainage MSBU

Fund Financial Report
Oct. 1, 2021 - June 30, 2022

	Actual FY2021	Adopted Budget FY2022	Amended Budget FY2022	YTD Actual FY2022	Projected FY2022
Beginning Balance	\$10,954,506	\$8,842,524	\$8,842,524	\$11,998,286	\$11,998,286
Revenues					
Assessments & Earnings	3,894,945	3,613,790		3,309,025	3,613,790
Grant & Subsidy Revenue	-	-		-	-
Loans & Borrowing	4,554,631	75,631		75,631	75,631
Total Revenue	\$8,449,576	\$3,689,421	\$3,689,421	\$3,384,656	\$3,689,421
Expenditures					
Contract Services	30,648	88,000		18,260	88,000
Pipe Lining	-	20,000		-	20,000
ROW Maintenance	152,828	163,144		101,727	163,144
ROW Reclamation	150,000	200,000		-	200,000
Speciality Mowing	-	-		-	-
Public Works Services	348,909	1,292,027		419,187	1,292,027
Internal Charges	39,097	26,290		26,290	26,290
Purchased Services	53,132	71,216		67,388	71,216
Materials and Supplies	-	-		-	-
Capital Outlay	3,510	-		-	-
Debt Services	570,597	1,193,183		542,235	999,566
Project Costs					
NWPC Bridge Rehab	2,798	824,057	949,987	907,585	949,987
NWPC Paving Program	6,054,277	7,401,145		4,044,000	4,922,831
Bridge Maint Master Plan	-	-		-	-
Total Expenditures	\$7,405,796	\$11,279,062	\$11,404,992	\$6,126,672	\$8,733,061
Reserves (Ending Fund Balance)	\$11,998,286	\$1,252,883	\$1,126,953	\$9,256,270	\$6,954,646
Reserve %	61.8%	10.00%		60.2%	44.3%

**Budget amendment to project c410515 increases construction from \$737,895 to \$863,825*

Date Prepared: 7/1/2022

CHARLOTTE COUNTY PUBLIC WORKS DIVISION
 FY 2022/23 BUDGET
 NORTHWEST PORT CHARLOTTE NON-URB MTC (NB)
 FUND # 1386
 PROPOSED MAINTENANCE WORK PROGRAM

**PRELIM
6.5.22**

ESTIMATED ERU'S - FY 22/23 - OCCUPIED		2,525.2
ESTIMATED ERU'S - FY 22/23 - VACANT		14,405.2
COST PER		
ERU		TOTAL
PROJECTED FUND BALANCE - 10/1/22		\$ 8,898,209
ESTIMATED REVENUE AT PROPOSED RATE	vacant	<u>\$ 218.00</u>
	occupied	<u>\$ 218.00</u>
		<u>5,529,441</u>
FUNDS AVAILABLE		14,427,650
GRAND TOTAL MSBU WORK PROGRAM		\$ 656.90
		<u>11,121,520</u>
BALANCE AFTER PROGRAM		3,306,130
OTHER CASH OUTFLOWS (TRANSFERS OUT)		-
PROJECTED FUND BALANCE - 9/30/23		\$ 3,306,130

TRANSFERS AND RESERVES SUMMARY

RESERVE FOR FUTURE CAPITAL OUTLAY	420,600
RESERVE FOR CONTINGENCY-REGULAR	1,442,765
RESERVE-CASH CARRIED FORWARD	1,442,765
<i>TOTAL TRANSFERS AND RESERVES</i>	<u>3,306,130</u>
TOTAL CASH OUTFLOWS AND RESERVES/BALANCES	<u>14,427,650</u>

Desired Minimum Fund Balance:	\$1,853,587
Allowable Fund Balance:	\$2,885,530

RATE HISTORY:	UNIT OF MEAS	COST PER UOM	PER 80' LOT
FY 2013/14 - Vacant	ERU	\$ 125.00	\$ 125.00
FY 2013/14 - Occupied	ERU	\$ 125.00	\$ 125.00
FY 2014/15 - Vacant	ERU	\$ 125.00	\$ 125.00
FY 2014/15 - Occupied	ERU	\$ 125.00	\$ 125.00
FY 2015/16 - Vacant / Occupied	ERU	\$ 218.00	\$ 218.00
FY 2016/17 - Vacant / Occupied	ERU	\$ 218.00	\$ 218.00
FY 2017/18 - Vacant / Occupied	ERU	\$ 218.00	\$ 218.00
FY 2018/19 - Vacant / Occupied	ERU	\$ 218.00	\$ 218.00
FY 2019/20 - Vacant / Occupied	ERU	\$ 218.00	\$ 218.00
FY 2020/21 - Vacant / Occupied	ERU	\$ 218.00	\$ 218.00
FY 2021/22 - Vacant / Occupied	ERU	\$ 218.00	\$ 218.00
FY 2022/23 - Vacant / OccupiedPropose:	ERU	\$ 218.00	\$ 218.00

CURRENT MAXIMUM RATE \$ 218.00
 Totals may not add due to rounding.

CHARLOTTE COUNTY PUBLIC WORKS DIVISION
 FY 2022/23 BUDGET
 NORTHWEST PORT CHARLOTTE NON-URB MTC (NB)
 FUND # 1386
 PROPOSED MAINTENANCE WORK PROGRAM

**PRELIM
6.5.22**

<u>PUBLIC WORKS SERVICES</u>	<u>TOTAL EXP</u>	
Maintenance Services	1,078,019	
Equipment Replacement Charges	114,726	
Signing & Marking Materials	18,112	
Road/Drainage Maintenance Materials	38,828	
TOTAL PUBLIC WORKS SERVICES	1,249,685	
<u>OTHER DIRECT COSTS</u>		
Postage & Notices		
Central/Indirect Services Allocation	27,605	
Advertising - Legal	150	
TOTAL OTHER DIRECT COST	27,755	
<u>CONTRACT SERVICES</u>	<u>C/O \$</u>	<u>NEW \$</u>
C/S - Installed Sod	10-5003	83,000
Landfill Fees	10-9004	5,000
C/S - ROW Mowing	84-8484	168,038
C/S - Speciality Mowing	84-8496	
C/S - Pipe Liner	84-8492	20,000
P/S - Signage	84-8490	
c410515 OTB - Bridge Rehabilitation - Constr	84-8485	776,173
c410515 OTB - Bridge Rehabilitation- Eng	84-8490	110,694
C/S - ROW Reclamation	84-8484	200,000
c410901 C/S - Paving	84-8487	5,007,206
c410901 R/M - Other	84-8497	
C/S - Landscaping	84-8493	
C/S - Concrete Flatwork	84-8478	5,000
TOTAL CONTRACT SERVICES		6,375,111
TOTAL WORK PROGRAM		7,652,551
TAX COLLECTOR-COLLECTION FEE		64,589
<u>DEBT SERVICE</u>		
	c410901 Principal Pymts	2,880,000
	c410901 Interest Pymts	40,000
Phase 4 & 5	c410901 Principal Pymts	425,000
Phase 4 & 5	c410901 Interest Pymts	59,380
GRAND TOTAL MSBU WORK PROGRAM		11,121,520

Budget by Single MSBU

Department: All Departments
Activity: All Activities

Budget Year: 2023-BUDGET
MSBU Code: NW Port Charlotte N-Urb S/Dr Mtc

WO #	Activity	Work Quantity	Work UOM	ADP	Crew Days	Crew Size	Labor Days	Labor Cost	Tool Cost	Parts Cost	Lump Sum	Budget Total
NW Port Charlotte N-Urb S												
1726529	10-1001-A/C Maint. Potholes	10.00	TN	2.00	5.00	2.25	11.25	7,976.96	742.68	1,288.40	0.00	10,008.04
1721122	10-1005-Open Road Cut Repairs	0.00	TN	7.50	0.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00
1724461	10-1006-Pvmnt Rst Builders	0.00	TN	2.00	0.00	2.30	0.00	0.00	0.00	0.00	0.00	0.00
1727746	10-2002-Catch Basins	2.00	CB	1.00	2.00	3.00	6.00	4,338.02	860.80	803.98	0.00	6,002.80
1724421	10-2005-Con Drways	800.00	SF	300.00	2.67	3.25	8.68	6,333.96	950.92	4,060.16	0.00	11,345.04
1724431	10-2007-Mitered Ends	0.00	PE	2.25	0.00	2.36	0.00	0.00	0.00	0.00	0.00	0.00
1724897	10-2009-Fabri Form Concrete	0.00	SF	700.00	0.00	4.70	0.00	0.00	0.00	0.00	0.00	0.00
1724960	10-2010-Concrete Armoring	0.00	CY	12.00	0.00	4.05	0.00	0.00	0.00	0.00	0.00	0.00
1724975	10-2011-Catch Basin Repair	2.00	RPR	1.00	2.00	2.00	4.00	2,872.65	388.39	455.38	0.00	3,716.41
1725017	10-2099-Misc. Concrete	0.00	LHR	23.00	0.00	2.50	0.00	0.00	0.00	0.00	0.00	0.00
1725057	10-3001-Drainage Maint.	100,000.00	SF	3,500.00	28.57	4.25	121.42	89,560.88	15,437.09	13.76	0.00	105,011.73
1725168	10-3003-VAC Cul Clean	150.00	CULV	10.00	15.00	2.00	30.00	21,996.50	6,633.00	0.00	0.00	28,629.50
1725668	10-3004-Sm Pipe Inst	400.00	LF	32.00	12.50	3.00	37.50	27,231.22	5,756.25	16,600.95	0.00	49,588.42
1725711	10-3005-Sm Pipe Rpr	10.00	RPR	2.00	5.00	3.00	15.00	10,892.49	2,302.50	474.78	0.00	13,669.77
1725274	10-3006-Menzi Muck	100,000.00	SF	33,000.00	3.03	1.15	3.48	2,827.38	1,913.14	0.00	0.00	4,740.52
1725750	10-3007-MAN Cul Clean	0.00	SF	1,500.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00
1725768	10-3009-Sidelot Outfall	0.00	SF	2,500.00	0.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00
1725788	10-3010-Lg Pipe Inst	130.00	LF	40.00	3.25	4.00	13.00	9,655.86	1,827.80	13,657.66	0.00	25,141.31
1725804	10-3011-Lg Pipe Rpr	1.00	EA	2.00	0.50	4.00	2.00	1,485.52	230.25	86.08	0.00	1,801.84
1716241	10-3013-Swaled Intersection	0.00	EA	0.75	0.00	4.75	0.00	0.00	0.00	0.00	0.00	0.00
1725828	10-3014-Drg Mtc Regrading	20,000.00	SF	5,000.00	4.00	4.00	16.00	11,884.13	1,537.20	0.00	0.00	13,421.33
1725886	10-4002-Shoulder Repr	2.00	SM	0.50	4.00	4.00	16.00	11,723.19	1,827.20	1,002.10	0.00	14,552.49
1716402	10-4007-Aluminum Handrail	0.00	LF	20.00	0.00	2.75	0.00	0.00	0.00	0.00	0.00	0.00
1725938	10-5000-Brush Cut-Response	20.00	ICD	12.00	1.67	3.00	5.01	3,475.63	432.20	0.00	0.00	3,907.83
1716454	10-5001-Brush Cut-Routine	0.00	CY	2,700.00	0.00	3.75	0.00	0.00	0.00	0.00	0.00	0.00
1725977	10-5002-Sod by M&O	400.00	SF	1,000.00	0.40	2.00	0.80	562.93	87.32	385.00	0.00	1,035.25
1716473	10-5003-C/S-Sod Instlld	83,000.00	DOL	1,000.00	83.00	0.00	0.00	0.00	0.00	0.00	83,000.00	83,000.00
1725997	10-5004-BC Flail Mowr	1,000,000.00	CY	12,000.00	83.33	1.00	83.33	62,689.16	25,623.98	0.00	0.00	88,313.13
1726062	10-5005-Sod Watering	48,000.00	GAL	2,400.00	20.00	1.00	20.00	15,046.00	1,586.00	0.00	0.00	16,632.00
1716611	10-5503-Median Maintenance	0.00	LF	7,000.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00
1726179	10-8003-Fuel Truck	100.00	LHR	10.00	10.00	1.00	10.00	7,711.81	2,161.00	0.00	0.00	9,872.81
1726234	10-8004-Transport	15.00	LHR	3.00	5.00	1.00	5.00	4,057.08	1,456.00	0.00	0.00	5,513.08
1726280	10-9002-Misc. Activity	100.00	LHR	10.00	10.00	1.00	10.00	6,550.17	391.00	0.00	0.00	6,941.17
1716788	10-9004-Landfill Fees	5,000.00	DOL	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00	5,000.00
1726323	10-9007-Bridge Maint	0.00	LHR	10.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00

Budget by Single MSBU

Department: All Departments
Activity: All Activities

Budget Year: 2023-BUDGET
MSBU Code: NW Port Charlotte N-Urb S/Dr Mtc

WO #	Activity	Work Quantity	Work UOM	ADP	Crew Days	Crew Size	Labor Days	Labor Cost	Tool Cost	Parts Cost	Lump Sum	Budget Total
1726365	10-9020-ROW Clr & Haul	200.00	TN	5.00	40.00	3.00	120.00	87,139.91	28,508.00	0.00	0.00	115,647.91
1726440	10-9030-Inspection - Field	50.00	LHR	10.00	5.00	2.00	10.00	7,539.11	195.50	0.00	0.00	7,734.61
1716962	10-9031-Inspection C/S Mowing	70.00	LHR	10.00	7.00	1.00	7.00	0.00	273.70	0.00	0.00	273.70
1716990	10-9034-Inspection C/S Veg Remvl	0.00	LHR	10.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
1717021	10-9852-Supervision	200.00	LHR	10.00	20.00	1.00	20.00	17,563.02	782.00	0.00	0.00	18,345.02
1717106	10-9866-MSDR	60.00	LHR	10.00	6.00	1.00	6.00	3,942.04	0.00	0.00	0.00	3,942.04
	Program 10 Totals:	1,358,722.00			5,378.92		581.47	425,055.62	101,903.92	38,828.25	88,000.00	653,787.74
1726641	60-6001-Sign Maintenance	1,500.00	SGN	24.00	62.50	1.20	75.00	51,803.23	3,481.25	11,786.90	0.00	67,071.38
1726745	60-6002-Sign Preparation	70.00	SGN	26.00	2.69	1.00	2.69	1,858.01	0.00	1,887.42	0.00	3,7
1730193	60-6003-Striping	7,000.00	FS	30,000.00	0.23	4.00	0.92	701.15	67.36	396.14	0.00	1,164.64
1726874	60-6005-Sign Install	10.00	SGN	20.00	0.50	1.00	0.50	345.35	27.85	281.44	0.00	654.65
1727020	60-6008-Herbicide Sign Shop	3,500.00	SGN	170.00	20.59	1.15	23.68	16,354.97	1,830.35	201.37	0.00	18,386.69
1727078	60-6009-Hand Liners (Legends)	100.00	LGD	50.00	2.00	4.45	8.90	6,353.07	573.80	3,175.11	0.00	10,101.98
1727127	60-6010-Sign Inspection	10,500.00	SGN	160.00	65.63	1.00	65.63	45,331.28	6,221.72	0.00	0.00	51,553.01
1727200	60-6011-RPM Maint./Install	100.00	RPM	475.00	0.21	3.00	0.63	460.56	27.99	100.08	0.00	588.64
1727229	60-6012-Clipping EOP	5,000.00	LF	10,000.00	0.50	3.00	1.50	1,096.58	143.30	0.00	0.00	1,239.88
1717676	60-6013-TSM Trouble Calls	10.00	ICD	2.00	5.00	1.25	6.25	4,452.95	225.25	283.75	0.00	4,961.94
1717745	60-6052-Supervision	40.00	LHR	10.00	4.00	1.00	4.00	2,762.84	222.80	0.00	0.00	2,985.64
	Program 60 Totals:	27,830.00			163.85		189.70	131,519.99	12,821.67	18,112.21	0.00	162,453.88
1717811	84-8478-C/S Concrete Flatwork	5,000.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	5,000.00
1717844	84-8480-C/S Mowing	168,038.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	168,038.00	168,038.00
1717900	84-8484-C/S Vegetation Removal	200,000.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200,000.00	200,000.00
1717927	84-8485-C/S Bridge Repair	776,173.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	776,173.00	776,173.00
1717951	84-8487-Contract Paving	5,007,206.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,007,206.00	5,007,206.00
1739185	84-8489-Drainage Project	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1718050	84-8490-Professional Engineer Svcs	110,694.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	110,694.00	110,694.00
1718086	84-8491-Oth Contr Svc 1 (See File)	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1718121	84-8492-Oth Contr Svc 2 (See File)	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1751161	84-8494-C/S Pipe Liner	20,000.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	20,000.00
1718173	84-8495-Oth Contr Svc General	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1718213	84-8497-C/S Pymt Rejuvenation	0.00	DOL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Program 84 Totals:	6,287,111.00			0.00		0.00	0.00	0.00	0.00	6,287,111.00	6,287,111.00
1718355	93-9357-Project Management	22,374.00	LHR	20.00	1,118.70	0.50	559.35	477,702.44	43,741.17	0.00	0.00	521,443.61
	Program 93 Totals:	22,374.00			1,118.70		559.35	477,702.44	43,741.17	0.00	0.00	521,443.61
1718420	94-9415-Bridge Eval Inspection	0.00	LHR	8.00	0.00	0.89	0.00	0.00	0.00	0.00	0.00	0.00

Budget by Single MSBU

Budget Year: 2023-BUDGET
 MSBU Code: NW Port Charlotte N-Urb SvDr Mtc

Department: All Departments
 Activity: All Activities

WO #	Activity	Work Quantity	Work UOM	ADP	Crew Days	Crew Size	Labor Days	Labor Cost	Tool Cost	Parts Cost	Lump Sum	Budget Total
1718432	94-9495-Bridge Repair Inspection	0.00	LHR	8.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
1718434	94-9495-Bridge Repair Inspection	0.00	LHR	8.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
1718459	94-9497-Paving Inspection	0.00	LHR	8.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
	Program 94 Totals:	0.00			0.00		0.00	0.00	0.00	0.00	0.00	0.00
1718504	95-9532-Survey	0.00	LHR	20.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00
	Program 95 Totals:	0.00			0.00		0.00	0.00	0.00	0.00	0.00	0.00
1718526	96-9605-Stormwater Design Support	0.00	LHR	20.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00
	Program 96 Totals:	0.00			0.00		0.00	0.00	0.00	0.00	0.00	0.00
1718589	97-9701-Traffic Engr	0.00	LHR	15.00	0.00	1.50	0.00	0.00	0.00	0.00	0.00	0.00
	Program 97 Totals:	0.00			0.00		0.00	0.00	0.00	0.00	0.00	0.00
	PW-NWPCM Totals:	7,696,037.00			6,661.47		1,330.52	1,034,278.05	158,466.76	56,940.46	6,375,111.00	7,624,796.23

Capital Maintenance Schedule
Public Works - MSBU/TU Road Paving
2023

Project Name	2023	2024	2025	2026	2027	2028	TOTAL
Burnt Store Village/Woodland Estates	190	8	7	7	6	5	223
Cook & Brown Paving and Mtc. Program	5	4	3	2	1	1	16
Deep Creek Paving Program	93	74	55	27	14	1	264
Englewood East Paving and Mint Program	0	0	8,670	612	0	0	9,282
Gardens of Gulf Cove Paving Program	0	0	2,205	194	53	47	2,499
Greater Port Charlotte Road Paving Program	4,607	4,607	4,151	4,151	4,151	4,151	25,820
Grove City Paving Program	0	0	0	5,074	645	164	5,883
Harbour Heights Paving Program	307	32	0	0	0	0	339
Lemon Bay Paving and Maintenance Program	6,477	222	206	189	171	152	7,417
Manasota Key Paving Program	14	0	0	0	0	0	14
NW Port Charlotte Paving and Maintenance	5,590	91	82	71	55	28	5,917
Peace River Shores Paving Program	47	42	37	0	0	0	126
Pirate Harbor Paving Program	832	75	31	29	28	26	1,022
Placida Paving and Maintenance Program	0	0	4,017	338	127	119	4,600
Punta Gorda Non Urban Paving Program	466	73	162	6	3	1	710
Rotonda Heights Paving Program	20	14	7	1	0	0	42
Rotonda Meadows and Villas Paving and Mint Program	0	0	0	5,303	231	646	6,180
Rotonda West Paving Program	0	0	17,430	1,571	532	501	20,035
South Burnt Store Paving	0	4,798	376	53	36	19	5,282
South Gulf Cove Paving Program Ph 1	93	71	48	1	0	0	212
South Gulf Cove Paving Program Ph 2-5	0	0	0	8,063	8,849	556	17,468
South Punta Gorda Heights Paving Program	31	27	23	19	6	0	106
South Punta Gorda Heights West Paving Program	30	25	20	5	0	0	80
Suncoast Blvd Paving and Maintenance Program	5	4	3	2	2	1	17
Tropical Gulf Acres Paving and Mint Program	1,020	306	0	306	0	0	1,632
TOTAL	19,826	10,473	37,534	26,025	14,908	6,419	115,185

Capital Maintenance Schedule
 Public Works - MSBU/TU Bridges
 2023

Project Costs (in thousands)	Project Name	2023	2024	2025	2026	2027	2028	TOTAL
	Don Pedro Bridge Maintenance Plan	87	0	33	0	36	0	155
	Englewood East Bridge Maintenance Plan	1,773	391	46	47	49	0	2,305
	Gulf Cove Bridge Maintenance	201	0	15	0	16	0	233
	Grove City Bridge Rehabilitation	0	107	0	17	0	0	124
	NWPC Bridge Maintenance and Rehabilitation Program	926	0	0	0	0	0	926
	Placida Bridge Rehabilitation Plan	324	16	0	17	48	0	405
	Rotonda West Bridge Maintenance Program	6,642	2,798	92	171	565	0	10,267
	South Gulf Cove Bridge Maintenance and Rehabilitation Program	2,567	1,519	662	108	329	0	5,184
	TOTAL	12,519	4,830	847	360	1,042	0	19,599

date 8/31/22

project NWPC S&D MSBU

page 1

- 2:43

AI's

min's

1. All present quorum established
2. none
3. none
4. Roll motion to approve, R cable 2nd unan. apriv
- 5a. JL background on BMP, prioritize bridges on Chamberlain 1st in prep/coord. w/ sidewalk project. Piling issues, joint repairs. rails need to be brought up to current stnds, deck overlay. Texas classic rail vs concrete vertical rail w/ metal classic rail. ADA compliance concerns w/ sidewalk connection, has design plans for sidewalk to intersection. BM conf. on Sidewalk Start FY24 JR conf. on Side walk phases to Jacobs the Chamberlain, costs have gone up
- 5b. Q3 review, FY23 prelim review ? about future sidewalk funding
- 5c. BM rec. funding sidewalks sooner
6. none

7. R cable discussed traffic volume & new construction.

JR → Comm signs not being cut ?

Jacobs comm sign light not functioning

task list:

talk to Chuck ←

talk to Ray ←

Agenda Workflow

MSBU Advisory Board: Northwest Port Charlotte S&D

Meeting Date: 8-31-22

- Notes: Cable & Chial terms expire October 31st, provide re-appointment application

- Confirmation of Attendance from County Employees

Name: Kelly Slaughter Name: _____

- Updates for Agenda Items: (Information to provide to the Advisory Board)

Agenda Item: 5a Update: I have no updates, paving completed last meeting they voted to postpone Chamberlain x US41 community sign to after sidewalk project (phase 1 from 41 to Jacob in FY 24 & 25), Ask if they have input

Agenda Item: _____ Update: _____

Agenda Item: 6b Update: Any act'l recommendations?
• Bridge maint. program to be budgeted
• Chamberlain Sidewalk phase 1 budgeted

Agenda Item: _____ Update: _____

Agenda Item: _____ Update: _____

- Any other topic(s) that may arise:
- _____

- Next scheduled meeting date: 11/7 * at centennial park
x will be approving 2023 meeting schedule

McDonald, Karlene

From: Slade, Raymond
Sent: Tuesday, May 17, 2022 3:50 PM
To: McDonald, Karlene
Subject: Re: Northwest Port Charlotte S&D - 5.9.2022 Action Items

Karlene,

The light on the sign has been replaced with a new one the old one had water intrusion into it under warranty.

Sent from my Verizon, Samsung Galaxy smartphone
Get [Outlook for Android](#)

From: Slade, Raymond
Sent: Thursday, May 12, 2022 8:32:47 AM
To: McDonald, Karlene <Karlene.McDonald@charlottecountyfl.gov>
Cc: Slade, Raymond <Raymond.Slade@charlottecountyfl.gov>
Subject: RE: Northwest Port Charlotte S&D - 5.9.2022 Action Items

Karlene,

The contractor that installed the lights is going to go out and see what's up with it and will let me know if it is a warranty item.

Ray Slade
Project Manager, Engineering Division
Public Works Department
410 Taylor Street, Unit 104
Punta Gorda, Fl. 33950
Phone: 941-575-3685
Cell: 941-628-9328
Fax: 941-575-3664
Email: Raymond.slade@charlottecountyfl.gov
County Website: www.CharlotteCountyfl.gov

“To Exceed Expectations in the Delivery of Public Services”

From: McDonald, Karlene <Karlene.McDonald@charlottecountyfl.gov>
Sent: Tuesday, May 10, 2022 3:45 PM
To: Slade, Raymond <Raymond.Slade@charlottecountyfl.gov>
Cc: McDonald, Karlene <Karlene.McDonald@charlottecountyfl.gov>
Subject: Northwest Port Charlotte S&D - 5.9.2022 Action Items

Good afternoon Ray,

Are you submitting the facility work order for the community sign light malfunction at Biscayne x 776 or would you like me to? Also, please let me know if you confirm we're still within the warranty period.

Thank you,

McDonald, Karlene

From: McDonald, Karlene
Sent: Tuesday, May 10, 2022 3:45 PM
To: Slade, Raymond
Cc: McDonald, Karlene
Subject: Northwest Port Charlotte S&D - 5.9.2022 Action Items

Good afternoon Ray,

Are you submitting the facility work order for the community sign light malfunction at Biscayne x 776 or would you like me to? Also, please let me know if you confirm we're still within the warranty period.

Thank you,



Karlene McDonald
Community Liaison
Maintenance and Operations Division
Charlotte County Public Works
7000 Florida Street, Punta Gorda, Florida 33950
941.575.3627
Karlene.McDonald@charlottecountyfl.gov
www.CharlotteCountyFl.gov
[Charlotte County Public Works - Home | Facebook](#)