

MINUTES
GARDENS OF GULF COVE STREET & DRAINAGE
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD REGULAR MEETING
WEDNESDAY, NOVEMBER 8, 2023

9:27 a.m. – 10:33 a.m.

Mac V. Horton, West County Annex, Room 120
6868 San Casa Drive, Englewood, Florida

Members Present: Martha Vanderbilt, Chair
Benjamin Sinclair, Vice Chair
Raymond Forshee
James Newkirk

Members Absent: None

County Staff: Kellie Stewart, Community Liaison

Call to Order / Roll Call:

The meeting was called to order at 9:27 a.m. A roll call was taken, and a quorum was present.

Changes to the Agenda / Motion to Approve Changes:

None

Citizen Input on Agenda Items Only (3 Minute Limit):

None

Approval of Minutes:

The May 10, 2023, minutes were unanimously approved as written. Mr. Newkirk abstained from voting due to his non-membership on the Advisory Board at that particular time.

Unfinished Business:

- a) Maintenance of Street and Drainage: Ms. Stewart gave a status report on the road crossing pipe beneath SR 776 near Thorman Road. Mr. Forshee asked about the maintenance of the weir and vegetation near Darnell Avenue / Legend Street. The conversation then turned to immersed pipes, pipe lining, and the pipe that extends from Darnell Avenue to Coliseum Boulevard.
- b) Median Landscaping – Coliseum Boulevard / Muriel Avenue: The Advisory Board discussed the leaning palm trees situated along the median on Coliseum Boulevard near Muriel Avenue and opted not to take any action. Ms. Stewart conveyed that if the trees start impeding visibility on the road, Public Works should be notified. Discussion followed.

New Business:

- a) Financial Reports: The fiscal year (FY) 2024-2025 budget, FY 2023 quarter three and quarter four actual expenditure and activity maintenance reports were provided for review. Subsequent discussion occurred about the reports, year-to-date actual balances, reserves, and the estimated paving loan.

Citizen Input on MSBU Items (3 Minute Limit):

None

Advisory Board Open Discussion:

There was discussion on placing a mobile speed radar feedback sign near Myakka River Elementary School, the Charlotte County app, street sweeping, and street sign replacements.

Scheduled Future Meetings as Needed / Items for Next Agenda:


Mr. Sinclair motioned to approve the 2024 meeting dates. It was seconded and unanimously approved. Future meetings are scheduled at 9:30 a.m. in the West County Annex Conference Room 120 as follows:

- Wednesday, February 7, 2024
- Wednesday, May 22, 2024
- Wednesday, August 28, 2024
- Wednesday, November 20, 2024

The meeting adjourned at 10:33 a.m.

Submitted by Kellie Stewart
Public Works Department


Chair Signature


Date



**Gardens of Gulf Cove Street & Drainage
Municipal Service Benefit Unit**

**Advisory Board Attendance
9:30 a.m., Wednesday, November 8, 2023**

**Location: 6868 San Casa Drive, Englewood, FL 33950
West County Annex**

**INFORMATION SUPPLIED ON THIS FORM
BECOMES PUBLIC RECORD**

| NAME (please print) | Email Address | Phone Number |
|---------------------|--|--------------|
| Kellie Stewart | Kellie.Stewart@charlottecountyfl.gov | 941.575.3613 |
| Ben Sinclair | Sinclair.Benjamin@gmail | 8153841 |
| Jim Newkirk | JimTemp1@countyfl.gov | 8302310 |
| Ray Forshee | MFORSHEE2@GMAIL | 201-259-2216 |
| MARTIN VANDERBILT | | 513-280-0130 |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

AGENDA

GARDENS OF GULF COVE STREET & DRAINAGE MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD REGULAR MEETING WEDNESDAY, NOVEMBER 8, 2023

9:30 a.m., Mac V. Horton, West County Annex
6868 San Casa Drive, Englewood, Florida

ADVISORY BOARD: Martha Vanderbilt, Chair
Benjamin Sinclair, Vice Chair
Raymond Forshee
James Newkirk
Vacant

COUNTY STAFF: Kellie Stewart, Community Liaison

PURPOSE: Regular Meeting

1. Call to Order / Roll Call
2. Pledge of Allegiance
3. Changes to the Agenda / Motion to Approve Changes
4. Citizen Input on Agenda Items (3 Minute Limit)
5. Approval of Minutes: May 10, 2023
6. Unfinished Business
 - a. Maintenance of Street and Drainage
 - b. Median Landscaping – Coliseum Boulevard / Muriel Avenue
7. New Business
 - a. Financial Reports
8. Citizen Input on MSBU Items (3 Minute Limit)
9. Advisory Board Open Discussion
10. Meeting Schedule / Items for Next Agenda
11. Motion to Adjourn

MINUTES
GARDENS OF GULF COVE STREET & DRAINAGE
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)

ADVISORY BOARD REGULAR MEETING
WEDNESDAY, MAY 10, 2023

1:30 p.m. – 2:53 p.m.

Mac V. Horton, West County Annex, Room 120
6868 San Casa Drive, Englewood, Florida

Members Present: Martha Vanderbilt, Chair
Benjamin Sinclair, Vice-Chair
Raymond Forshee

Members Absent: None

County Staff: Kimberly Kelley, Community Liaison

Call to Order / Roll Call:

The meeting was called to order at 1:30 p.m. A roll call was taken, and a quorum was present.

Changes to the Agenda / Motion to Approve Changes:

None

Citizen Input on Agenda Items Only (3 Minute Limit):

None

Approval of Minutes:

The February 15, 2023, minutes were unanimously approved as submitted.

Unfinished Business:

- a) Maintenance of Street and Drainage: Ms. Kelley confirmed that the paving program will begin in fiscal year (FY) 2026. There was discussion on the radar flashing speed signs, school bus routes, street sweeping, and debris in county ponds, lakes and stormwater ditches/canals. Ms. Vanderbilt inquired on supplies being provided to a private property owner for hurricane debris clean-up; Ms. Kelley recommended contacting Keep Charlotte Beautiful. Mr. Forshee explained the community need and feedback of the radar flashing speed signs. Mr. Sinclair explained pictures he provided of culvert boxes near Thorman Road and noted he has been submitting sidewalk repairs. Ms. Vanderbilt inquired on pipelining updates.

New Business:

- a) Financial Reports: The FY23 quarter two actual expenditure and FY23 quarter one activity maintenance reports were provided for review.

Citizen Input on MSBU Items (3 Minute Limit):

None

Advisory Board Open Discussion:

There was discussion on West Charlotte Stormwater projects, canal sediment removal, eel grass, and water quality. Mr. Sinclair inquired on the ERU calculations.

Scheduled Future Meetings as Needed / Items for Next Agenda:

Future meetings are scheduled at 9:30 a.m. in the West County Annex, Room 120 as follows:

- Wednesday, August 16, 2023
- Wednesday, November 8, 2023

Submitted by: Kimberly Kelley
Public Works Department

Chair Signature

Date

DRAFT

Gardens of Gulf Cove Street and Drainage MSBU
 2 Year Budget
 FY2024 & FY2025

Estimated ERU's and Cost per ERU

| | FY2024 | FY2025 |
|-----------------------------|------------------|-----------|
| Vacant | | |
| <i>Estimated ERU's</i> | 10.200 | 10.200 |
| <i>Cost per ERU</i> | \$ 350.00 | \$ 350.00 |
| Occupied | | |
| <i>Estimated ERU's</i> | 979.900 | 979.900 |
| <i>Cost per ERU</i> | \$ 350.00 | \$ 350.00 |
| Current FY23 Rate | \$ 350.00 | |
| Current Maximum Rate | \$ 350.00 | |

| | Adopted Budget FY2024 | Approved Budget FY2025 |
|--|-----------------------------|------------------------------|
| Beginning Balance | \$ 674,727 | \$ 660,981 |
| <u>Revenues</u> | | |
| Assessments & Earnings | | |
| <i>Assessments</i> | 346,535 | 346,535 |
| <i>Interest</i> | 2,362 | 2,314 |
| <i>Less 5% Reserve - FS 129.01(2)b</i> | (17,327) | (17,327) |
| Grant & Subsidy Revenue | | |
| <i>State Grant</i> | - | - |
| Loans & Borrowing | | |
| <i>Debt Proceeds</i> | - | - |
| Total Revenue | \$ 331,570 | \$ 331,522 |
| <u>Expenditures</u> | | |
| Contract Services | | |
| <i>Engineering</i> | - | - |
| <i>Other Contractual Svcs</i> | - | - |
| <i>Concrete Flatwork</i> | 15,000 | 15,000 |
| <i>Drainage</i> | - | - |
| <i>Street Sweeping</i> | 7,553 | 7,780 |
| <i>Installed Sod</i> | - | - |
| <i>Landscaping</i> | - | - |
| <i>Paving</i> | - | - |

| | Adopted Budget FY2024 | Approved Budget FY2025 |
|---------------------------------------|--------------------------------------|---------------------------------------|
| Contract Services; other | | |
| <i>Pipe Lining</i> | 200,000 | 200,000 |
| <i>Right of Way Maint</i> | - | - |
| <i>ROW Reclamation</i> | - | - |
| <i>Specialty Mowing</i> | - | - |
| Public Works Services | | |
| <i>Equip Repl Charges-PubWrks</i> | 11,783 | 11,783 |
| <i>Operating Exp-PubWrks</i> | 74,915 | 74,915 |
| <i>Road & Bridge Materials</i> | 23,341 | 24,402 |
| <i>Sign Materials</i> | 2,210 | 2,310 |
| Internal Charges | | |
| <i>Central/Indirect Svcs</i> | 3,083 | 3,237 |
| Purchased Services | | |
| <i>Postage-MSBU Notices</i> | - | - |
| <i>Personal Svcs-InterDept</i> | - | - |
| <i>Postage</i> | - | - |
| <i>Utility Service-Electricity</i> | - | - |
| <i>Advertising-Legal</i> | - | - |
| <i>Fees-Landfill</i> | 500 | 500 |
| <i>Collection Fee-Tax Collector</i> | 6,931 | 6,931 |
| Materials and Supplies | | |
| Capital Outlay | | |
| <i>Imprv-Other Than Bldgs</i> | - | - |
| Debt Services | | |
| <i>Principal</i> | - | - |
| <i>Interest</i> | - | - |
| <i>Other Debt Service Costs</i> | - | - |
| Total Expenditures | 345,316 | 346,858 |
| Reserves (Ending Fund Balance) | \$ 660,981 | \$ 645,645 |
| <i>Reserve %</i> | <i>65.7%</i> | <i>65.1%</i> |

Version Date 9/20/2023

The new Activity Reports are broken down by maintenance activity and then by work order number. You will see a total cost per work order and then a total cost by activity before the report transitions to the next activity. Please be advised that the total per maintenance activity is for the work above the total, not below as shown with the blue & yellow section below.

| Project | WO Number | WO Description | Location | Date Worked | Labor Hours | Labor Cost | Materials Cost | Equip. Cost | Contractor Cost | Work Accomp | Total Cost |
|---------|---|------------------------------|--------------------------------------|-------------|-------------|------------|----------------|-------------|-----------------|-------------|------------|
| | 7992 | Camera/Video | | 03/07/2023 | 1.50 | 109.41 | 0.00 | 5.88 | 0.00 | 1.00 | 115.29 |
| | Work Order 7992 Total | | | | | | | | | | |
| | | | 219 ANTIILLA DR, Rotonda West, 33947 | | 1.50 | 109.41 | 0.00 | 5.88 | 0.00 | 1.00 | 115.29 |
| | Camera/Video Total | | | | | | | | | | |
| | | | | | 1.50 | 109.41 | 0.00 | 5.88 | 0.00 | 1.00 | 115.29 |
| | 7994 | Concrete Catch Basin Repair | | 03/28/2023 | 2.00 | 145.88 | 0.00 | 9.34 | 0.00 | | 155.22 |
| | 7994 | Concrete Catch Basin Repair | | 03/29/2023 | 12.50 | 879.71 | 440.00 | 24.19 | 0.00 | | 1,343.90 |
| | Work Order 7994 Total | | | | | | | | | | |
| | | | 219 ANTIILLA DR | | 14.50 | 1,025.59 | 440.00 | 33.53 | 0.00 | 1.00 | 1,499.12 |
| | 8259 | Concrete Catch Basin Repair | | 02/28/2023 | 6.00 | 407.88 | 319.20 | 35.40 | 0.00 | | 762.48 |
| | Work Order 8259 Total | | | | | | | | | | |
| | | | 177 WRIGHT DR, Rotonda West, 33947 | | 6.00 | 407.88 | 319.20 | 35.40 | 0.00 | 1.00 | 762.48 |
| | Concrete Catch Basin Repair Total | | | | | | | | | | |
| | | | | | 20.50 | 1,433.47 | 759.20 | 68.93 | 0.00 | 2.00 | 2,261.60 |
| | 8304 | Contracted Work - Inspection | | 03/01/2023 | 0.01 | 0.55 | 0.00 | 0.03 | 0.00 | | 0.58 |
| | Work Order 8304 Total | | | | | | | | | | |
| | | | SAN CASA DR, ENGLEWOOD, 34224 | | 0.01 | 0.55 | 0.00 | 0.03 | 0.00 | 7.50 | 0.58 |
| | Contracted Work - Inspection Total | | | | | | | | | | |
| | | | | | 0.01 | 0.55 | 0.00 | 0.03 | 0.00 | 7.50 | 0.58 |

— Data for work order 7994 - 219 Antilla Drive

— Data for work order 8259 - 177 Wright Drive

— Total for Catch Basin Repair maintenance activity

— Start of next maintenance activity

#22-530 Safety Mowing - West County

Gardens of Gulf Cove Street and Drainage MSBU

Fund Financial Report
 Oct. 1, 2022 - Sept. 30, 2023
Unaudited as of 9.30.23

| | Actual FY2022 | Adopted Budget FY2023 | YTD Actual FY2023 | Projected FY2023 |
|---------------------------------------|------------------|-----------------------------|----------------------|---------------------|
| Beginning Balance | \$414,096 | \$462,059 | \$617,882 | \$617,882 |
| Revenues | | | | |
| Assessments & Earnings | 329,661 | 331,066 | 361,946 | 361,946 |
| Grant & Subsidy Revenue | - | - | - | - |
| Loans & Borrowing | - | - | - | - |
| Total Revenue | \$329,661 | \$331,066 | \$361,946 | \$361,946 |
| Expenditures | | | | |
| Contract Services | 17,732 | 22,400 | 1,261 | 1,261 |
| Pipe Lining | 23,860 | 200,000 | - | - |
| ROW Maintenance | - | - | - | - |
| ROW Reclamation | - | - | - | - |
| Speciality Mowing | - | - | - | - |
| Public Works Services | 72,792 | 41,601 | 20,071 | 20,071 |
| Internal Charges | 5,053 | 2,639 | 2,639 | 2,639 |
| Purchased Services | 6,438 | 7,581 | 6,696 | 6,696 |
| Materials and Supplies | - | - | - | - |
| Capital Outlay | - | - | - | - |
| Debt Services | - | - | - | - |
| Total Expenditures | \$125,875 | \$274,221 | \$30,667 | \$30,667 |
| Reserves (Ending Fund Balance) | \$617,882 | \$518,904 | \$949,161 | \$949,161 |
| <i>Reserve %</i> | 83.1% | 65.4% | 96.9% | 96.9% |

Date Prepared: 10/24/2023

Monthly Funding Report

START DATE:

07/01/2023

END DATE:

09/30/2023

Gardens of Gulf Cove Street and Drainage Unit

| Project | WO Number | WO Description | Location | Date Worked | Labor Hours | Labor Cost | Materials Cost | Equip. Cost | Contractor Cost | Work Accomp | Total Cost | |
|---------|---|------------------------------------|---|-------------|-------------|------------|----------------|-------------|-----------------|-------------|------------|--|
| | 7447 | Concrete (Sidewalk) Repair/Replace | | 07/27/2023 | 13.00 | 898.03 | 0.00 | 108.80 | 0.00 | | 1,006.83 | |
| | 7447 | Concrete (Sidewalk) Repair/Replace | | 08/01/2023 | 20.00 | 1,289.50 | 131.05 | 157.40 | 0.00 | | 1,577.95 | |
| | 7447 | Concrete (Sidewalk) Repair/Replace | | 08/02/2023 | 8.00 | 515.80 | 17.75 | 58.84 | 0.00 | | 592.39 | |
| | Work Order 7447 Total | | 6257 DRUCKER CIR, PORT CHARLOTTE, 33981 | | 41.00 | 2,703.33 | 148.80 | 325.04 | 0.00 | 64.00 | 3,177.17 | |
| | Concrete (Sidewalk) Repair/Replace Total | | | | | | | | | | | |
| | 15461 | Contracted Sidewalk Repair/Replace | | 08/28/2023 | 0.25 | 21.36 | 0.00 | 0.00 | 0.00 | | 21.36 | |
| | 15461 | Contracted Sidewalk Repair/Replace | | 09/07/2023 | 0.50 | 42.73 | 0.00 | 0.00 | 0.00 | | 42.73 | |
| | 15461 | Contracted Sidewalk Repair/Replace | | 09/14/2023 | 0.25 | 21.36 | 0.00 | 0.00 | 0.00 | | 21.36 | |
| | Work Order 15461 Total | | 13474 BENNETT DR, PORT CHARLOTTE, 33981 | | 1.00 | 85.45 | 0.00 | 0.00 | 0.00 | 0.00 | 85.45 | |
| | Contract Management Total | | | | | | | | | | | |
| | Contracted Sidewalk Repair/Replace Total | | | | 1.00 | 85.45 | 0.00 | 0.00 | 0.00 | 0.00 | 85.45 | |
| | 15037 | Investigation | | 08/18/2023 | 1.00 | 74.78 | 0.00 | 3.92 | 0.00 | | 78.70 | |
| | Work Order 15037 Total | | 13333 DARNELL AVE, PORT CHARLOTTE, 33981 | | 1.00 | 74.78 | 0.00 | 3.92 | 0.00 | 1.00 | 78.70 | |
| | Investigation Total | | | | | | | | | | | |
| | 6113 | MSBU Administrative Work | | 07/26/2023 | 0.25 | 27.64 | 0.00 | 0.00 | 0.00 | | 27.64 | |
| | 6113 | MSBU Administrative Work | | 07/27/2023 | 0.25 | 27.64 | 0.00 | 0.00 | 0.00 | | 27.64 | |
| | 6113 | MSBU Administrative Work | | 07/28/2023 | 0.75 | 82.93 | 0.00 | 0.00 | 0.00 | | 82.93 | |
| | 6113 | MSBU Administrative Work | | 08/01/2023 | 0.75 | 54.71 | 0.00 | 0.00 | 0.00 | | 54.71 | |

Monthly Funding Report

START DATE:

07/01/2023

END DATE:

09/30/2023

Gardens of Gulf Cove Street and Drainage Unit

| Project | WO Number | WO Description | Location | Date Worked | Labor Hours | Labor Cost | Materials Cost | Equip. Cost | Contractor Cost | Work Accomp | Total Cost |
|---------|-----------|--|---|-------------|-------------|------------|----------------|-------------|-----------------|-------------|------------|
| | | Sign Inspection Total | | | | | | | | | |
| | 15810 | Support (Post) Maintenance | | 09/06/2023 | 2.00 | 127.64 | 0.00 | 10.38 | 0.00 | 487.00 | 138.02 |
| | | Work Order 15810 Total | | | 1.50 | 95.73 | 0.00 | 7.78 | 0.00 | 37.00 | 103.52 |
| | | | 6238 DRUCKER CIR, PORT CHARLOTTE, 33981 | | 1.50 | 95.73 | 0.00 | 7.78 | 0.00 | 37.00 | 103.52 |
| | | Support (Post) Maintenance Total | | | 1.50 | 95.73 | 0.00 | 7.78 | 0.00 | 37.00 | 103.52 |
| | | Gardens of Gulf Cove Street and Drainage Unit Total | | | 56.50 | 3,863.36 | 148.80 | 347.12 | 0.00 | | 4,359.34 |

Monthly Funding Report

START DATE:

07/01/2023

END DATE:

09/30/2023

| Project | WO Number | WO Description | Location | Date Worked | Labor Hours | Labor Cost | Materials Cost | Equip. Cost | Contractor Cost | Work Accomp | Total Cost |
|---------|-----------|----------------|----------|-------------|-------------|------------|----------------|-------------|-----------------|-------------|------------|
| | | | | | 56.50 | 3,863.36 | 148.80 | 347.12 | 0.00 | | 4,359.34 |

Grand totals for all MSBUs reported

Gardens of Gulf Cove Street and Drainage MSBU

Fund Financial Report
Oct. 1, 2022 - June 30, 2023

| | Actual FY2022 | Adopted Budget FY2023 | YTD Actual FY2023 | Projected FY2023 |
|---------------------------------------|------------------|-----------------------------|----------------------|---------------------|
| Beginning Balance | \$414,096 | \$462,059 | \$617,882 | \$617,882 |
| Revenues | | | | |
| Assessments & Earnings | 329,661 | 331,066 | 346,097 | 331,066 |
| Grant & Subsidy Revenue | - | - | - | - |
| Loans & Borrowing | - | - | - | - |
| Total Revenue | \$329,661 | \$331,066 | \$346,097 | \$331,066 |
| Expenditures | | | | |
| Contract Services | 17,732 | 22,400 | 650 | 8,050 |
| Pipe Lining | 23,860 | 200,000 | - | - |
| ROW Maintenance | - | - | - | - |
| ROW Reclamation | - | - | - | - |
| Speciality Mowing | - | - | - | - |
| Public Works Services | 72,792 | 41,601 | 10,826 | 37,960 |
| Internal Charges | 5,053 | 2,639 | 2,639 | 2,639 |
| Purchased Services | 6,438 | 7,581 | 6,566 | 7,431 |
| Materials and Supplies | - | - | - | - |
| Capital Outlay | - | - | - | - |
| Debt Services | - | - | - | - |
| Total Expenditures | 125,875 | 274,221 | 20,681 | 56,080 |
| Reserves (Ending Fund Balance) | \$617,882 | \$518,904 | \$943,298 | \$892,868 |
| <i>Reserve %</i> | 83.1% | 65.4% | 97.9% | 94.1% |

Date Prepared: 7/20/2023

Monthly Funding Report

START DATE:

04/01/2023

END DATE:

06/30/2023

Gardens of Gulf Cove Street and Drainage Unit

| Project | WO Number | WO Description | Location | Date Worked | Labor Hours | Labor Cost | Materials Cost | Equip. Cost | Contractor Cost | Work Accomp | Total Cost |
|---------|---|------------------------------------|--|-------------|-------------|------------|----------------|-------------|-----------------|-------------|------------|
| | 10488 | ADA Mat | | 05/09/2023 | 2.00 | 145.88 | 0.00 | 9.34 | 0.00 | | 155.22 |
| | 10488 | ADA Mat | | 05/15/2023 | 8.00 | 563.68 | 193.85 | 20.76 | 0.00 | | 778.29 |
| | Work Order 10488 Total | | 13400 ENGLEWOOD RD, PORT CHARLOTTE, 33981 | | 10.00 | 709.56 | 193.85 | 30.10 | 0.00 | 1.00 | 933.51 |
| | ADA Mat Total | | | | 10.00 | 709.56 | 193.85 | 30.10 | 0.00 | 1.00 | 933.51 |
| | 7447 | Concrete (Sidewalk) Repair/Replace | | 06/06/2023 | 4.00 | 257.90 | 0.00 | 19.04 | 0.00 | | 276.94 |
| | Work Order 7447 Total | | 6257 DRUCKER CIR, PORT CHARLOTTE, 33981 | | 4.00 | 257.90 | 0.00 | 19.04 | 0.00 | 64.00 | 276.94 |
| | Concrete (Sidewalk) Repair/Replace Total | | | | 4.00 | 257.90 | 0.00 | 19.04 | 0.00 | 64.00 | 276.94 |
| | 10487 | GIS Update | | 05/17/2023 | 0.25 | 18.24 | 0.00 | 0.00 | 0.00 | | 18.24 |
| | Work Order 10487 Total | | 13400 ENGLEWOOD RD, PORT CHARLOTTE, 33981 | | 0.25 | 18.24 | 0.00 | 0.00 | 0.00 | 1.00 | 18.24 |
| | GIS Update Total | | | | 0.25 | 18.24 | 0.00 | 0.00 | 0.00 | 1.00 | 18.24 |
| | 9776 | Investigation | | 04/09/2023 | 1.00 | 67.98 | 0.00 | 4.67 | 0.00 | | 72.65 |
| | Work Order 9776 Total | | 6299 COLISEUM BLVD, PORT CHARLOTTE, 33981 | | 1.00 | 67.98 | 0.00 | 4.67 | 0.00 | 1.00 | 72.65 |
| | 10473 | Investigation | | 05/03/2023 | 1.50 | 112.17 | 0.00 | 5.88 | 0.00 | | 118.05 |
| | Work Order 10473 Total | | 13400 ENGLEWOOD RD, PORT CHARLOTTE, 33981 | | 1.50 | 112.17 | 0.00 | 5.88 | 0.00 | 1.00 | 118.05 |
| | Investigation Total | | | | 2.50 | 180.15 | 0.00 | 10.55 | 0.00 | 2.00 | 190.70 |
| | 6113 | MSBU Administrative Work | | 04/19/2023 | 0.75 | 54.71 | 0.00 | 0.00 | 0.00 | | 54.71 |

Monthly Funding Report

START DATE:

04/01/2023

END DATE:

06/30/2023

Gardens of Gulf Cove Street and Drainage Unit

| Project | WO Number | WO Description | Location | Date Worked | Labor Hours | Labor Cost | Materials Cost | Equip. Cost | Contractor Cost | Work Accomp | Total Cost |
|---------|-----------|--------------------------|----------|-------------|-------------|------------|----------------|-------------|-----------------|-------------|------------|
| | 6113 | MSBU Administrative Work | | 04/20/2023 | 0.50 | 36.47 | 0.00 | 0.00 | 0.00 | | 36.47 |
| | 6113 | MSBU Administrative Work | | 04/25/2023 | 1.00 | 72.94 | 0.00 | 0.00 | 0.00 | | 72.94 |
| | 6113 | MSBU Administrative Work | | 04/26/2023 | 1.50 | 109.41 | 0.00 | 0.00 | 0.00 | | 109.41 |
| | 6113 | MSBU Administrative Work | | 04/28/2023 | 0.25 | 18.24 | 0.00 | 0.00 | 0.00 | | 18.24 |
| | 6113 | MSBU Administrative Work | | 05/02/2023 | 0.25 | 18.24 | 0.00 | 0.00 | 0.00 | | 18.24 |
| | 6113 | MSBU Administrative Work | | 05/03/2023 | 1.50 | 109.41 | 0.00 | 0.00 | 0.00 | | 109.41 |
| | 6113 | MSBU Administrative Work | | 05/05/2023 | 0.50 | 36.47 | 0.00 | 0.00 | 0.00 | | 36.47 |
| | 6113 | MSBU Administrative Work | | 05/09/2023 | 1.50 | 109.41 | 0.00 | 0.00 | 0.00 | | 109.41 |
| | 6113 | MSBU Administrative Work | | 05/10/2023 | 1.00 | 72.94 | 0.00 | 0.00 | 0.00 | | 72.94 |
| | 6113 | MSBU Administrative Work | | 05/12/2023 | 1.00 | 72.94 | 0.00 | 0.00 | 0.00 | | 72.94 |
| | 6113 | MSBU Administrative Work | | 05/15/2023 | 0.25 | 18.24 | 0.00 | 0.00 | 0.00 | | 18.24 |
| | 6113 | MSBU Administrative Work | | 05/16/2023 | 0.25 | 18.24 | 0.00 | 0.00 | 0.00 | | 18.24 |
| | 6113 | MSBU Administrative Work | | 06/05/2023 | 0.50 | 36.47 | 0.00 | 0.00 | 0.00 | | 36.47 |
| | 6113 | MSBU Administrative Work | | | 10.75 | 784.11 | 0.00 | 0.00 | 0.00 | | 784.13 |
| | | | | | 1.75 | 127.65 | 0.00 | 2.94 | 0.00 | | 130.59 |
| | | | | | 1.75 | 127.65 | 0.00 | 2.94 | 0.00 | | 130.59 |
| | | | | | 5.00 | 427.25 | 0.00 | 19.60 | 0.00 | | 446.85 |
| | | | | | 10.00 | 854.50 | 0.00 | 39.20 | 0.00 | | 893.70 |
| | | | | | 27.50 | 2,193.50 | 0.00 | 61.74 | 0.00 | 0.00 | 2,255.27 |
| | | | | | 27.50 | 2,193.50 | 0.00 | 61.74 | 0.00 | 0.00 | 2,255.27 |

Administrative Time Total

MSBU Meeting Total

Work Order 6113 Total

MSBU Administrative Work Total

Monthly Funding Report

START DATE:

04/01/2023

END DATE:

06/30/2023

Gardens of Gulf Cove Street and Drainage Unit

| Project | WO Number | WO Description | Location | Date Worked | Labor Hours | Labor Cost | Materials Cost | Equip. Cost | Contractor Cost | Work Accomp | Total Cost |
|---------|--|-------------------------|--|-------------|-------------|------------|----------------|-------------|-----------------|-------------|------------|
| | 9777 | Sidewalk Maintenance | | 04/09/2023 | 1.00 | 67.98 | 0.00 | 4.67 | 0.00 | 0.00 | 72.65 |
| | Work Order 9777 Total | | 13610 MARTHA AVE, PORT CHARLOTTE, 33981 | | 1.00 | 67.98 | 0.00 | 4.67 | 0.00 | 0.00 | 72.65 |
| | Sidewalk Maintenance Total | | | | | | | | | | |
| | 10787 | Vacuum Culvert Cleaning | | 06/05/2023 | 12.00 | 841.46 | 0.00 | 218.39 | 0.00 | 0.00 | 1,059.85 |
| | Work Order 10787 Total | | ENGLEWOOD RD | | 12.00 | 841.46 | 0.00 | 218.39 | 0.00 | 2.00 | 1,059.85 |
| | Vacuum Culvert Cleaning Total | | | | | | | | | | |
| | Gardens of Gulf Cove Street and Drainage Unit Total | | | | | | | | | | |
| | | | | | 57.25 | 4,266.79 | 193.85 | 344.49 | 0.00 | 0.00 | 4,807.16 |

Monthly Funding Report

START DATE:

04/01/2023

END DATE:

06/30/2023

| Project | WO Number | WO Description | Location | Date Worked | Labor Hours | Labor Cost | Materials Cost | Equip. Cost | Contractor Cost | Work Accomp | Total Cost |
|---------|-----------|----------------|----------|-------------|-------------|------------|----------------|-------------|-----------------|-------------|------------|
| | | | | | 57.25 | 4,268.79 | 193.85 | 344.49 | 0.00 | | 4,807.16 |

Grand totals for all MSBUs reported

Gardens of Gulf Cove Street and Drainage MSBU

Fund Financial Report
Oct. 1, 2022 - Mar. 31, 2023

| | Actual FY2022 | Adopted Budget FY2023 | YTD Actual FY2023 | Projected FY2023 |
|---------------------------------------|------------------|-----------------------------|----------------------|---------------------|
| Beginning Balance | \$414,096 | \$462,059 | \$617,882 | \$617,882 |
| Revenues | | | | |
| Assessments & Earnings | 329,661 | 331,066 | 310,543 | 331,066 |
| Grant & Subsidy Revenue | - | - | - | - |
| Loans & Borrowing | - | - | - | - |
| Total Revenue | \$329,661 | \$331,066 | \$310,543 | \$331,066 |
| Expenditures | | | | |
| Contract Services | 17,732 | 22,400 | 650 | 22,400 |
| Pipe Lining | 23,860 | 200,000 | - | 200,000 |
| ROW Maintenance | - | - | - | - |
| ROW Reclamation | - | - | - | - |
| Speciality Mowing | - | - | - | - |
| Public Works Services | 72,792 | 41,601 | 8,904 | 41,601 |
| Internal Charges | 5,053 | 2,639 | 2,639 | 2,639 |
| Purchased Services | 6,438 | 7,581 | 6,028 | 7,581 |
| Materials and Supplies | - | - | - | - |
| Capital Outlay | - | - | - | - |
| Debt Services | - | - | - | - |
| Total Expenditures | 125,875 | 274,221 | 18,222 | 274,221 |
| Reserves (Ending Fund Balance) | \$617,882 | \$518,904 | \$910,203 | \$674,727 |
| <i>Reserve %</i> | 83.1% | 65.4% | 98.0% | 71.1% |

Date Prepared: 4/24/2023

Monthly Funding Report

START DATE:

01/01/2023

END DATE:

03/31/2023

Gardens of Gulf Cove Street and Drainage Unit

| Project | WO Number | WO Description | Location | Date Worked | Labor Hours | Labor Cost | Materials Cost | Equip. Cost | Contractor Cost | Work Accomp | Total Cost |
|---------|-----------|----------------------------------|----------|-------------|-------------|------------|----------------|-------------|-----------------|-------------|------------|
| | 6113 | MSBU Administrative Work | | 02/08/2023 | 3.00 | 256.35 | 0.00 | 11.76 | 0.00 | | 268.11 |
| | 6113 | MSBU Administrative Work | | 02/23/2023 | 2.00 | 170.90 | 0.00 | 7.84 | 0.00 | | 178.74 |
| | 6113 | MSBU Administrative Work | | 01/04/2023 | 5.00 | 427.25 | 0.00 | 19.60 | 0.00 | | 446.85 |
| | 6113 | MSBU Administrative Work | | 01/05/2023 | 0.50 | 36.47 | 0.00 | 0.00 | 0.00 | | 36.47 |
| | 6113 | MSBU Administrative Work | | 01/07/2023 | 0.25 | 18.24 | 0.00 | 0.00 | 0.00 | | 18.24 |
| | 6113 | MSBU Administrative Work | | 01/10/2023 | 0.50 | 36.47 | 0.00 | 0.00 | 0.00 | | 36.47 |
| | 6113 | MSBU Administrative Work | | 01/13/2023 | 1.50 | 109.41 | 0.00 | 0.00 | 0.00 | | 109.41 |
| | 6113 | MSBU Administrative Work | | 01/25/2023 | 0.50 | 36.47 | 0.00 | 0.00 | 0.00 | | 36.47 |
| | 6113 | MSBU Administrative Work | | 01/26/2023 | 0.50 | 36.47 | 0.00 | 0.00 | 0.00 | | 36.47 |
| | 6113 | MSBU Administrative Work | | 01/31/2023 | 0.50 | 36.47 | 0.00 | 0.00 | 0.00 | | 36.47 |
| | 6113 | MSBU Administrative Work | | 02/14/2023 | 2.00 | 145.88 | 0.00 | 0.00 | 0.00 | | 145.88 |
| | 6113 | MSBU Administrative Work | | 02/15/2023 | 2.25 | 164.12 | 0.00 | 1.96 | 0.00 | | 166.08 |
| | 6113 | MSBU Administrative Work | | 02/16/2023 | 3.00 | 218.82 | 0.00 | 0.00 | 0.00 | | 218.82 |
| | 6113 | MSBU Administrative Work | | 02/17/2023 | 1.00 | 72.94 | 0.00 | 0.00 | 0.00 | | 72.94 |
| | 6113 | MSBU Administrative Work | | 02/24/2023 | 0.25 | 18.24 | 0.00 | 0.00 | 0.00 | | 18.24 |
| | 6113 | MSBU Administrative Work | | 03/15/2023 | 0.50 | 36.47 | 0.00 | 0.00 | 0.00 | | 36.47 |
| | 6113 | MSBU Administrative Work | | 03/16/2023 | 3.00 | 218.82 | 0.00 | 0.00 | 0.00 | | 218.82 |
| | 6113 | MSBU Administrative Work | | 03/17/2023 | 1.50 | 109.41 | 0.00 | 0.00 | 0.00 | | 109.41 |
| | 6113 | MSBU Administrative Work | | 03/21/2023 | 3.50 | 255.29 | 0.00 | 0.00 | 0.00 | | 255.29 |
| | | Administrative Time Total | | | 26.25 | 1,977.23 | 0.00 | 21.56 | 0.00 | | 1,998.80 |
| | 6113 | MSBU Administrative Work | | 02/15/2023 | 2.25 | 164.12 | 0.00 | 1.96 | 0.00 | | 166.08 |

Monthly Funding Report

START DATE:

01/01/2023

END DATE:

03/31/2023

Gardens of Gulf Cove Street and Drainage Unit

| Project | WO Number | WO Description | Location | Date Worked | Labor Hours | Labor Cost | Materials Cost | Equip. Cost | Contractor Cost | Work Accomp | Total Cost | |
|---------|-----------|--|---------------|-------------|-------------|------------|----------------|-------------|-----------------|-------------|------------|--|
| | | MSBU Meeting Total | | | | | | | | | | |
| | | Work Order 6113 Total | | | 33.50 | 2,568.59 | 0.00 | 43.12 | 0.00 | 0.00 | 2,611.73 | |
| | | MSBU Administrative Work Total | | | | | | | | | | |
| | 6426 | Project Management | | 02/09/2023 | 0.00 | 0.00 | 0.00 | 0.00 | 845.00 | | 845.00 | |
| | 6426 | Project Management | | 01/20/2023 | 0.25 | 21.36 | 0.00 | 0.98 | 0.00 | | 22.34 | |
| | 6426 | Project Management | | 01/24/2023 | 0.25 | 21.36 | 0.00 | 0.98 | 0.00 | | 22.34 | |
| | 6426 | Project Management | | 01/25/2023 | 0.25 | 21.36 | 0.00 | 0.98 | 0.00 | | 22.34 | |
| | 6426 | Project Management | | 01/26/2023 | 0.25 | 21.36 | 0.00 | 0.98 | 0.00 | | 22.34 | |
| | 6426 | Project Management | | 01/27/2023 | 0.25 | 21.36 | 0.00 | 0.98 | 0.00 | | 22.34 | |
| | 6426 | Project Management | | 02/01/2023 | 0.25 | 21.36 | 0.00 | 0.98 | 0.00 | | 22.34 | |
| | 6426 | Project Management | | 02/07/2023 | 0.25 | 21.36 | 0.00 | 0.98 | 0.00 | | 22.34 | |
| | 6426 | Project Management | | 02/09/2023 | 0.25 | 21.36 | 0.00 | 0.98 | 0.00 | | 22.34 | |
| | | Project Inspection Total | | | | | | | | | | |
| | | Work Order 6426 Total | 6289 Lori Ter | | 2.00 | 170.90 | 0.00 | 7.84 | 0.00 | 2.00 | 178.72 | |
| | | Project Management Total | | | | | | | | | | |
| | | Work Order 6426 Total | 6289 Lori Ter | | 2.00 | 170.90 | 0.00 | 7.84 | 845.00 | 2.00 | 1,023.72 | |
| | | Gardens of Gulf Cove Street and Drainage Unit Total | | | | | | | | | | |
| | | | | | 35.50 | 2,739.49 | 0.00 | 50.96 | 845.00 | | 3,635.45 | |

Monthly Funding Report

START DATE:

01/01/2023

END DATE:

03/31/2023

| Project | WO Number | WO Description | Location | Date Worked | Labor Hours | Labor Cost | Materials Cost | Equip. Cost | Contractor Cost | Work Accomp | Total Cost |
|---------|-----------|----------------|----------|-------------|-------------|------------|----------------|-------------|-----------------|-------------|------------|
| | | | | | 35.50 | 2,739.49 | 0.00 | 50.96 | 845.00 | | 3,635.45 |

Grand totals for all MSBUs reported