

**MINUTES
EDGEWATER NORTH WATERWAY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
WEDNESDAY, MAY 4, 2022**

**1:30 p.m. - 2:23 p.m.
Port Charlotte Public Library
2280 Aaron Street, Port Charlotte, Florida**

Members Present: Anthony Paolicelli, Chair
Michael Ploskina, Vice-Chair
Elizabeth Groth
Stephanie King

Members Absent: Apologies received from Paul Roberts

County Staff: Karlene McDonald, Community Liaison

Guests: See attached sign-in sheet

Call to Order / Roll Call:

The meeting was called to order at 1:30 p.m. A roll call was taken, and a quorum was present.

Changes to the Agenda / Motion to Approve Changes:

Ms. King requested confirmation that Elkcam & Sunrise Waterways exterior dredge costs can be addressed under financial reports. Ms. Groth requested confirmation that the annual assessment rate can be discussed under Financial Reports. There were no changes to the agenda.

Citizen Input on Agenda Items (3-Minute Limit):

- Mr. Konjoian requested clarification on the locations of the exterior dredge project, expressed his opinion to dissolve this Advisory Board and suggested at some point dredging become mandatory. He will be petitioning the tax collector's office to change the property classification as the waterways eventually will not be navigable.
- Mr. Barrett inquired about who should be contacted for navigational trimming requests.

Approval of Minutes:

The minutes from February 9, 2022, were unanimously approved as submitted.

New Business:

- a. Financial Reports: The FY22 second quarter financial reports were reviewed. Ms. McDonald confirmed the Edgewater North Waterway MSBU's portion for dredging the mouths and access channels for the Sunrise & Elkcam Waterways is approximately \$11,885 for design and permitting, and \$48,000 for dredging; this project can be funded with the current annual assessment rate. Discussion ensued regarding navigational trimming and the purpose of the unit. Ms. McDonald noted a petition to revise the purpose of the unit to only maintain the Elkcam and Sunrise Waterways could be submitted for consideration. Mr. Paolicelli stated dockside dredging is not under this MSBU's purview. Conversation followed regarding the current annual assessment rate and the process to build reserves for future capital projects. Ms. McDonald noted an assessment rate increase could be needed in the future to maintain the remainder of the Elkcam Channel south of Edgewater Drive. Ms. King confirmed any assessment rate increase would require a public hearing. Mr. Paolicelli expressed his opinion to only conduct bathymetric surveys pre-dredging and the potential for future spot dredge projects.

Citizen Input on MSBU Items:

- Mr. Konjoian requested clarification on the upcoming dredge project of the mouths of the Sunrise & Elkcam Waterways, commented on areas in need of dredging off the Sunrise Waterway, and again suggested if there is no dredging, the unit be abolished.
- Mr. Barrett also requested project details.

Advisory Board Open Discussion:

Discussion ensued regarding the exterior dredge project. Mr. Paolicelli confirmed that survey mailers were not sent out prior to the Board of County Commissioners meeting.


Meeting Schedule / Items for Next Agenda:

Future meetings are scheduled at 1:30 p.m. in the Port Charlotte Library as follows:

- ~~August 10, 2022~~
- November 16, 2022

The meeting adjourned at 2:23 p.m.

Submitted by: Karlene McDonald
Public Works Department



Chair Signature

11.16.22

Date

**AGENDA
EDGEWATER NORTH WATERWAY
MUNICIPAL SERVICE BENEFIT UNIT (MSBU)**

**ADVISORY BOARD REGULAR MEETING
WEDNESDAY, MAY 4, 2022**

**1:30 p.m., Port Charlotte Public Library
2280 Aaron Street, Port Charlotte, Florida**

BOARD MEMBERS: Anthony Paolicelli, Chair
Michael Ploskina, Vice-Chair
Elizabeth Groth
Stephanie King
Paul Roberts

COUNTY STAFF: Karlene McDonald, Community Liaison

PURPOSE: Regular Meeting

1. Call to Order / Roll Call
2. Changes to the Agenda / Motion to Approve Changes
3. Citizen Input on Agenda Items (3-Minute Limit)
4. Approval of Minutes: February 9, 2022
5. New Business
 - a. Financial Reports
6. Citizen Input on MSBU Items (3-Minute Limit)
7. Advisory Board Open Discussion
8. Meeting Schedule / Items for Next Agenda
9. Motion to Adjourn



**Edgewater North Waterway
Municipal Service Benefit Unit**

Advisory Board Meeting Attendance
Wednesday, May 4, 2022

Location: 2280 Aaron Street, Port Charlotte Florida
Port Charlotte Public Library

**INFORMATION SUPPLIED ON THIS FORM
BECOMES PUBLIC RECORD**

NAME (please print)	Email Address	Phone Number
Karlene McDonald	Karlene.McDonald@charlottecountyfl.gov	941.575.3627
Anthony Padicelli		
Michael Puskun's		
STEVE KONTOIAN	SRAKONJOIAN@ ^{EMBARQ} MAIL.COM	941 740 4300
Stephanie King	on file	on file
Elizabeth Groth		317-
Brent Barrett	SALAR SAL brent@yahoo.com	412-6414
Christine Scace	christine-scace a1 yahoo.com	

Monthly MSBU Activity Report

START DATE: 12/1/2021 END DATE: 2/28/2022

PW-EWNWWM Edgewater North WW Unit

Project	WO Number	WO Description	Equipment Code	Equipment Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equipment Cost	Contract or Cost	Work Accompl.	UOM	Total Cost
	1220388	PW-EWNWWM Edgewater North Waterway MS DR Annual Work Order	PW-EWNWWM	Edgewater North WW Unit										
					10-9866 MS DR	12/01/2021	0.50	45.70	0.00	0.00	0.00	0.50	LHR	45.70
						12/02/2021	0.50	45.70	0.00	0.00	0.00	0.50	LHR	45.70
						12/06/2021	0.50	45.70	0.00	0.00	0.00	0.50	LHR	45.70
						12/07/2021	0.50	45.70	0.00	0.00	0.00	0.50	LHR	45.70
						12/08/2021	3.00	274.17	0.00	0.00	0.00	3.00	LHR	274.17
						12/09/2021	2.00	182.78	0.00	0.00	0.00	2.00	LHR	182.78
						12/13/2021	0.75	68.54	0.00	0.00	0.00	0.75	LHR	68.54
						12/14/2021	0.25	22.85	0.00	0.00	0.00	0.25	LHR	22.85
						12/16/2021	0.25	22.85	0.00	0.00	0.00	0.25	LHR	22.85
						12/20/2021	0.50	45.70	0.00	0.00	0.00	0.50	LHR	45.70
						12/21/2021	0.25	22.85	0.00	0.00	0.00	0.25	LHR	22.85
						12/27/2021	0.75	68.54	0.00	0.00	0.00	0.75	LHR	68.54
						12/28/2021	0.50	45.70	0.00	0.00	0.00	0.50	LHR	45.70
						01/03/2022	0.25	22.85	0.00	0.00	0.00	0.25	LHR	22.85
						01/04/2022	0.50	45.70	0.00	0.00	0.00	0.50	LHR	45.70
						01/05/2022	0.75	68.54	0.00	0.00	0.00	0.75	LHR	68.54
						01/06/2022	0.25	22.85	0.00	0.00	0.00	0.25	LHR	22.85
						01/12/2022	0.25	22.85	0.00	0.00	0.00	0.25	LHR	22.85
						01/13/2022	0.25	22.85	0.00	0.00	0.00	0.25	LHR	22.85
						01/18/2022	0.50	45.70	0.00	0.00	0.00	0.50	LHR	45.70
						01/26/2022	1.00	91.39	0.00	0.00	0.00	1.00	LHR	91.39
						02/01/2022	0.25	22.85	0.00	0.00	0.00	0.25	LHR	22.85
						02/02/2022	0.75	68.54	0.00	0.00	0.00	0.75	LHR	68.54
						02/03/2022	0.50	45.70	0.00	0.00	0.00	0.50	LHR	45.70
						02/07/2022	0.75	68.54	0.00	0.00	0.00	0.75	LHR	68.54
						02/08/2022	1.00	91.39	0.00	0.00	0.00	1.00	LHR	91.39
						02/09/2022	2.75	251.32	0.00	0.00	0.00	2.75	LHR	251.32
						02/10/2022	3.25	297.02	0.00	0.00	0.00	3.25	LHR	297.02
						02/14/2022	0.50	45.70	0.00	0.00	0.00	0.50	LHR	45.70
						02/15/2022	1.00	91.39	0.00	0.00	0.00	1.00	LHR	91.39
						02/16/2022	0.75	68.54	0.00	0.00	0.00	0.75	LHR	68.54
						02/22/2022	1.00	91.39	0.00	0.00	0.00	1.00	LHR	91.39
						02/23/2022	0.25	22.85	0.00	0.00	0.00	0.25	LHR	22.85
						02/24/2022	0.25	22.85	0.00	0.00	0.00	0.25	LHR	22.85
						02/28/2022	0.50	45.70	0.00	0.00	0.00	0.50	LHR	45.70
						MSDR Total	27.50	2,513.23	0.00	0.00	0.00	27.50	LHR	2,513.23
						Total WO Number: 1220388	27.50	2,513.23	0.00	0.00	0.00	27.50	LHR	2,513.23
	1761409	PW-EWNWWM Edgewater North Waterway Annual Survey Non-Project	PW-EWNWWM	Edgewater North WW Unit										
					93-9357D Project Management	12/01/2021	2.00	213.58	0.00	0.00	0.00	2.00	LHR	213.58
						12/07/2021	1.00	106.79	0.00	0.00	0.00	1.00	LHR	106.79

Monthly MSBU Activity Report

START DATE: 12/1/2021 END DATE: 2/28/2022

PW-EWNWWW

Project	WO Number	WO Description	Equipment Code	Equipment Description	Location	Date Worked	Labor Hours	Labor Cost	Parts Cost	Equipment Cost	Contract or Cost	Work Accompl.	UOM	Total Cost
						12/08/2021	1.00	106.79	0.00	0.00	0.00	1.00	LHR	106.79
						02/16/2022	0.50	53.40	0.00	0.00	0.00	0.50	LHR	53.40
						02/23/2022	0.50	53.40	0.00	0.00	0.00	0.50	LHR	53.40
				Project Management Total			5.00	533.95	0.00	0.00	0.00	5.00	LHR	533.95
				93-9351D Meetings		12/07/2021	1.00	106.79	0.00	0.00	0.00	1.00	LHR	106.79
						12/08/2021	3.00	320.37	0.00	0.00	0.00	3.00	LHR	320.37
						02/16/2022	1.00	106.79	0.00	0.00	0.00	1.00	LHR	106.79
				Meetings Total			5.00	533.95	0.00	0.00	0.00	5.00	LHR	533.95
				Total WO Number: 1761409			10.00	1,067.90	0.00	0.00	0.00	10.00	LHR	1,067.90
				Total MSBU: PW-EWNWWW			37.50	3,581.13	0.00	0.00	0.00	37.50	LHR	3,581.13

Edgewater North Waterway MSBU

Fund Financial Report

Oct. 1, 2021 - Mar. 31, 2022

	Actual FY2021	Adopted Budget FY2022	YTD Actual FY2022	Projected FY2022
Beginning Balance	\$67,192	\$13,653	\$41,940	\$41,940
Revenues				
Assessments & Earnings	19,857	19,399	17,105	19,399
Grant & Subsidy Revenue	-	-	-	-
Loans & Borrowing	-	-	-	-
Total Revenue	\$19,857	\$19,399	\$17,105	\$19,399
Expenditures				
Contract Services	-	-	-	-
Survey	32,632	-	8,158	-
Navigational Trimming	-	5,000	-	5,000
Public Works Services	10,174	3,159	5,270	3,159
Internal Charges	292	391	391	391
Purchased Services	252	557	342	557
Materials and Supplies	-	-	-	-
Capital Outlay	-	-	-	-
Debt Services	-	-	-	-
Project Costs				
Buena Vista WW Maint. Dredge FY23	1,759	-	-	10,126
Total Expenditures	\$45,109	\$9,107	\$14,161	\$19,233
Reserves (Ending Fund Balance)	\$41,940	\$23,945	\$44,885	\$42,106
<i>Reserve %</i>	48.2%	72.4%	76.0%	68.6%

Date Prepared: 4/3/2022