



# Charlotte County Government

"To exceed expectations in the delivery of public services."

[www.CharlotteCountyFL.gov](http://www.CharlotteCountyFL.gov)

February 2, 2017

Dear Property Owner

As you may be aware, portions of the East and West Spring Lake Wastewater Expansion Project have begun to bring centralized wastewater service to your neighborhood. We will also be installing new potable water lines as part of this project.

We are sending you this letter to update you on the project, and to invite you to view a presentation. You will have an opportunity to speak with Charlotte County Utilities and the contractors who will be hard at work completing this project. The Utilities Department will host two identical public information sessions on Thursday, February 23 for residents who live in or own property in the area known as "Contract D" for the Charlotte Harbor Water Quality Improvement Initiative Phase 1.

Topics of interest include: what to expect during construction, a tentative timeline, access considerations, restoration and a presentation by the University of Florida Extension Service on Florida Friendly Landscaping. Attendees will also be entered to win a rain barrel at the end of the presentation.

We invite you to attend the session that is the most convenient for you and your family. At the start of the event, for approximately 20 minutes, the Utilities Department will present along with the University of Florida Extension Services. Afterwards, you will have the opportunity to visit the tables and booths that most interest you and ask specific questions. We hope you will come and learn more. Location and times are as follows:

Port Charlotte Beach Complex  
4500 Harbor Blvd, Port Charlotte, FL 33952

Thursday, February 23, 2017, 4:00-5:30 p.m.

Thursday, February 23, 2017, 6:00-7:30 p.m.

Parking is complimentary

**Project Status:** Metro Equipment Services has been awarded the construction contract for the vacuum station and centralized wastewater collection system in your area. They are scheduled to begin construction in March 2017.

## UTILITIES

Administration | Business Services  
Engineering Services | Operations

25550 Harbor View Road, Suite 1 | Port Charlotte, FL 33980-2503

Phone: 941.764.4300 | Fax: 941.764.4319

As construction progresses, residents will be notified of work in their immediate area, via door hangers, delivered by the contractor. Residents may also find progress updates in the Utilities Department section of [CharlotteCountyFL.gov](http://CharlotteCountyFL.gov) and on [facebook.com/ccutilities](https://facebook.com/ccutilities).

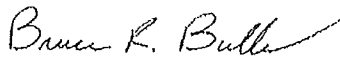
**Customer Survey:** To help facilitate future communications, the Utilities Department is requesting that property owners complete the enclosed customer survey and bring it to the Feb. 23 meeting, or return it to the Utilities Department as indicated at the top of the survey form. Surveys will also be provided at the information sessions and assistance in completing the forms will be available. Charlotte County Utilities will conduct an individual on-site meeting with you prior to making your connection to the central sewer system.

**Agreement for Installation & Temporary Easement:**

Enclosed is the agreement which will authorize the Utilities Department to make the connection to your home. You can complete, sign and bring it to the Feb. 23 meeting, or mail it to Jeanie Whoroski, Engineering Services Coordinator, Charlotte County Utilities, 25550 Harbor View Rd., Suite 1, Port Charlotte, FL 33980.

Should you have any questions, please feel free to contact our office at 941.764.4300, option 3. We hope to see you on February 23.

Sincerely,



Bruce R. Bullert, P.E.  
Engineering Services Manager  
Charlotte County Utilities

Enclosures (2)

**AGREEMENT FOR INSTALLATION OF CUSTOMER SEWER SERVICE LINE  
AND TEMPORARY CONSTRUCTION EASEMENT**

**THIS AGREEMENT** is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between \_\_\_\_\_, whose address is \_\_\_\_\_ (hereinafter "OWNER") and CHARLOTTE COUNTY, (hereinafter "COUNTY").

**WHEREAS**, OWNER owns certain real property, more fully described in Exhibit "A," attached hereto and incorporated herein by reference, that is located in the East West Spring Lake Sewer Expansion area and is required to connect to sewer once the line is available; and

**WHEREAS**, OWNER understands that OWNER has the right to have the customer sewer service line installed on OWNER's property by a properly licensed contractor of OWNER'S choosing and at OWNER's sole expense, but OWNER has voluntarily elected to have COUNTY install the customer sewer service line on OWNER's property and is willing to voluntarily grant COUNTY a temporary construction easement to perform such work.

**NOW, THEREFORE**, in consideration of the mutual promises and covenants contained herein, and for other good and valuable consideration, whose receipt and adequacy are hereby acknowledged, the parties agree as follows:

1. OWNER acknowledges and agrees that connecting sewer to OWNER's property will require the installation of piping and equipment on OWNER's property. COUNTY shall perform said installation at no additional cost to OWNER, subject to the terms and conditions of this Agreement.
2. OWNER hereby grants a temporary construction easement to COUNTY, its agents and employees, to enter OWNER's property in order to construct a new sewer service connection, including the abandonment of any existing septic tank. OWNER hereby authorizes COUNTY to obtain any required permits. COUNTY shall provide a one (1) year warranty for materials and workmanship for the installation.
3. Upon completion of installation of the customer sewer service line and related work on OWNER's property, COUNTY agrees to restore all disturbed areas, plants, shrubs, fences and grass to the condition they were at the time the work authorized hereunder began.
4. After installation of the customer sewer service line, all lines and equipment located on OWNER's property shall be maintained solely by OWNER at OWNER's expense. With the exception of warranty work, COUNTY will not thereafter be responsible for any maintenance, operation, replacement, or repair of the customer sewer service line or any other equipment on OWNER's property needed to effectively deliver the wastewater to COUNTY's sewer system.
5. As consideration for COUNTY installing, at no cost to OWNER, the customer sewer service line on OWNER's property, OWNER, and OWNER's heirs, personal representatives, successors and assigns, agrees to hold COUNTY harmless from any and all liability, claims or damages, including, but not limited to reasonable attorney's fees and costs incurred at all levels, resulting from or in any manner related to the installation of the customer sewer service line by COUNTY on OWNER's property, provided, however, that such indemnification shall not extend to liability, claims or damage caused by COUNTY's negligence or intentional acts or the negligence or intentional acts of COUNTY's contractors or agents.
6. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective heirs, personal representative, successors and assigns.
7. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and may only be modified, amended or terminated in writing and signed by both parties.

IN WITNESS WHEREOF, the parties have executed this Agreement the date written above.

Witnesses:

\_\_\_\_\_  
\_\_\_\_\_

OWNER

\_\_\_\_\_

Print Name: \_\_\_\_\_

COUNTY

By: \_\_\_\_\_

# Charlotte Harbor Water Quality Initiative

## East & West Spring Lake Wastewater Expansion (Contract D)

### Customer Survey

Please return the completed survey via email to [Coordinator.Engineering@charlottecountyfl.gov](mailto:Coordinator.Engineering@charlottecountyfl.gov) or via mail to: Engineering Services Coordinator, Charlotte County Utilities, 25550 Harbor View Road, Suite 1, Port Charlotte, FL 33980 or via fax to 941.764.4319. Upon receipt, a representative from Charlotte County Utilities may contact you, or you may call 941.883.6160 to schedule a meeting at your residence to discuss the details of the project. Please indicate your preferred meeting day of the week \_\_\_\_\_ and time \_\_\_\_\_. Completing the survey will assist CCU in determining important information about water and sewer services to your property. Please return **within 30 days** of receiving this form so that we may schedule your on-site meeting.

Thank you very much for your participation.

|  |   |
|--|---|
| Owner's Name   |   |
| Property Address   |   |
| City, State Zip  |   |
| Mailing Address, if different than above                               |   |
| City, State Zip  |   |
| Contact phone number(s)  |   |
| Email address  |   |
| Preferred method of contact  | <input type="checkbox"/> Phone <input type="checkbox"/> Email   |
| Do you have future plans to add any of the following to your property? |   |
| Pool   | <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| Pool cage  | <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| Lanai  | <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| Driveway   | <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| Additions  | <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| Garage   | <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| Shed   | <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| Front porch  | <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| Bathroom   | <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| Utility Room   | <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| Irrigation system  | <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| Culvert pipe   | <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| Other  |   |
| Do you currently have a fence on the property?                         | <input type="checkbox"/> Yes <input type="checkbox"/> No Please check all that apply: <input type="checkbox"/> Wood<br><input type="checkbox"/> Metal <input type="checkbox"/> Vinyl <input type="checkbox"/> Invisible dog fence |
| Do you reside at this property?  | <input type="checkbox"/> Yes <input type="checkbox"/> No If no, please let us know if you have a designated contact. Provide name, phone number(s), email address:<br>_____<br>_____  |
| Do you have any knowledge of a second septic system on your property?  | <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please note location, details, etc.  |
| Any additional information   |   |

\_\_\_\_\_

Date

\_\_\_\_\_

Signature