

**Scrub-jay Review Package  
for Single-family Residence only**

**Please provide the following information for review of your property for scrub-jay impacts. All information is required unless otherwise noted. Return original versions of pages 1-3 with your scrub-jay review package, and retain a copy for your records.**

**Applicant Contact Information**

Name: \_\_\_\_\_

Mailing address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone number(s) where you can be reached if additional information is needed:

Home: \_\_\_\_\_

Work: \_\_\_\_\_

Mobile: \_\_\_\_\_

E-mail address (if available): \_\_\_\_\_

Owner's Name if different from Applicant: \_\_\_\_\_

**Property Location**

Address of property (street name, city, and zip code required):

\_\_\_\_\_

Section, Township, Range \*: Section\_\_\_\_, Township\_\_\_\_South, Range\_\_\_\_East

Latitude and Longitude (if available)\*: Latitude \_\_\_\_\_

Longitude \_\_\_\_\_

County Parcel Identification Number (PID)\*\*: \_\_\_\_\_

\* Can be obtained from county property appraiser's web site.

\*\* This is the number assigned by the property appraiser.

**Project Description/Site Plan**

Type of project proposed (e.g., vegetation clearing, single-family residence, pool):

\_\_\_\_\_

Size of the area, in square feet, to be cleared for proposed project:

\_\_\_\_\_

Describe the vegetation present on the project site. Common names are acceptable.

\_\_\_\_\_

\_\_\_\_\_

Are there scrub oaks present? Yes \_\_\_\_\_ No \_\_\_\_\_

Describe the vegetation that will remain after construction. We encourage preservation of scrub oaks when possible, or replacement of them elsewhere on lot if preservation is not possible. We recommend planting 4 scrub oaks per 0.25 acre.

\_\_\_\_\_

\_\_\_\_\_

Will you be planting scrub oaks after construction? Yes \_\_\_\_\_ No \_\_\_\_\_

On the back of this sheet or on a separate sheet include a sketch or plans showing the location of the project on the lot.

**Photographs of Lot**

Photographs from each corner of lot looking into lot.

Label each picture with:

- compass direction from which picture was taken (e.g., picture was taken from the north corner of the lot)
- applicant's name
- address or PID

**Location map**

Identify the location of your lot within the county. Include major street names. (This can be obtained from county web site or other internet map sites.)

**Aerial Photo**

Include the most recent aerial photograph of your lot and adjacent surrounding lots. (This can be obtained from the county web site.)

**Proof of Intent to Build**

Have you already applied for a building permit for this lot?

Yes \_\_\_\_\_ No \_\_\_\_\_

If so, what is the permit application number? \_\_\_\_\_

If you have not yet applied for a building permit, we will review the package and contact you with the results. Because habitat alteration in preparation for building is the activity that has the potential to harm scrub-jays, we will **only** send a release letter (if applicable) to the county or city when we have proof that a building permit application has been submitted to the county or city and placed on hold.

**Please read and sign the following statements. These agreements are designed to expedite the review process.**

I give employees of the U.S. Fish and Wildlife Service permission to come onto my property in order to observe site conditions and scrub-jay use of the property.

Yes \_\_\_\_\_ No \_\_\_\_\_ Please initial \_\_\_\_\_ Date \_\_\_\_\_

I agree that all vegetation clearing activities on my lot will be conducted outside of the scrub-jay nesting season (March 1 to June 30).

Yes \_\_\_\_\_ No \_\_\_\_\_ Please initial \_\_\_\_\_ Date \_\_\_\_\_

**Summary**

I intend to build on this property and request a scrub-jay review. The information provided herein is correct to the best of my knowledge.

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Owner of Property or Designated Agent

Please print name \_\_\_\_\_

**All information should be on letter size paper (8 1/2 by 11 in).**

**Send a complete copy to:**

Scrub-jay Review  
U.S. Fish and Wildlife Service  
777 37th Street, Suite D-101  
Vero Beach, Florida 32960

Or via email to: [FW4FLESRegs@fws.gov/inbox](mailto:FW4FLESRegs@fws.gov/inbox)

**Additional Information**

You can get more scrub-jay information from us at [www.fws.gov/verobeach](http://www.fws.gov/verobeach).  
Look for [Florida Scrub-jay Information](#) link at the bottom of the page.