



Charlotte County Government

"To exceed expectations in the delivery of public services."

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Mobile Home & Recreational Vehicle Permit Application Information

(Revised 07/2015)

Please submit the following for tie-down permits:

1. Survey, signed and sealed by a Florida registered Land Surveyor (note: not required in Mobile Home Parks).
2. Site drainage plan indicating the existing and proposed grade elevations at the corners of the structure and along the property lines. Indicate that the drainage will flow to an approved drainage facility and away from the structure.
3. Homes set in Flood Zones will require Engineered Foundations. An Elevation Certificate and an As-Built Survey indicating the finished grades will also be required prior to final inspections.
4. Provide a floor plan of the Mobile Home or R. V. unit.
5. Submit a copy of state registration or title for a used mobile home.
6. Complete attached forms 99-01, 99-02, & 99-03.
7. Provide a copy of the Manufacturer's Setup Manual.
8. Provide proof of the Mobile Home or R.V. being designed for Zone III Wind Loads.
9. Submit any additional information necessary to show compliance with Florida Administrative Rule 15-C or other applicable Codes.
10. Provide information that water and sewer are available from the park or are existing, or provide an approved septic permit.

COMMUNITY DEVELOPMENT DEPARTMENT

Permits | Inspections | Plans Review | Building Code Enforcement

Building Construction Services Building

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