How to Find an Elevation Certificate Using the Floodplain Management App
(October 2020)

1. Go to www.CharlotteCountyFL.gov and click **"Departments."**

2. Click **"Building Construction"** then click **"Elevation Certificates"** in the right column.

3. Scroll down the to the middle of the page and click **"Search by Address."** The **"Map App Gallery"** will appear.

4. Scroll to find and click the Floodplain Management App.

5. Click the "Close" button to accept the Disclaimer Statement. You are now at the county's GIS System.

6. Enter the address in the search field in the upper left and click the search icon. The "Search result" window will appear with the address displayed.

7. Look to see if the letter "E" in a blue circle pointing to the property appears. If an "E" points to the property, then an Elevation Certificate is on file.

8. Click the "E" and an "Elevation Certificate" window will appear. Click the blue underlined "Elevation Certificate" link near the bottom of the window and then print or save a PDF copy of the certificate.

DJ: How-to-Find-an-Elevation-Certificate-Floodplain-Mgt-App