

Minutes

CHARLOTTE COUNTY CONSTRUCTION INDUSTRY LICENSING BOARD

Administration Center, County Commission Meeting Room #119
18500 Murdock Circle, Port Charlotte, Florida 33948-1094

October 7, 2021 at 6 pm

Charlotte County Board of County Commissioners does not discriminate on the basis of disability. This nondiscrimination policy involves every aspect of the County's functions, including access to and participation in meetings, programs, and activities. FM Sound Enhancement Units for the Hearing Impaired are available at the Front Security Desk, Building A of the Murdock Administration Complex. Anyone needing other reasonable accommodation or auxiliary aids and services please contact our office at 941.743.1381, TDD/TTY 941.743.1234, or by email to David.Lyles@charlottecountyfl.gov.

A. CALL TO ORDER

Chairman Michael Melton calls meeting to order at 6:00PM

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

MEMBERS PRESENT:

Michael Melton
Louis Green
Angela Wade
Charles Hackbarth
Christopher Knight
Rick Castro

NOT PRESENT:

Robert Overcash
Michael Ferrara
Kelly Munsell-Resigned 10/5/2021

STAFF PRESENT:

Ben Bailey, Community Development Director and Building Official
Daryl Dillow, Deputy Building Official
Erin Mullen-Travis, Licensing Manager
Tom Atkinson, Certified Licensing Officer
Ken Garcia, Certified Licensing Officer
Ryan Maher, Assistant County Attorney
Robert H Berntsson, Board Attorney
Maria Di Pompo, Senior Administrative Assistant, Clerk to the Board
Shawn Horton, Code Enforcement & Zoning Manager
Gail Gursky, Supervisor, Code Compliance

D. OPENING STATEMENT

Read by Chairman Michael Melton.

E. NEXT MEETING DATE

November 4, 2021 at 6:00 pm

F. APPROVAL OF MINUTES

MOTION: Charles Hackbarth made motioned to approve the minutes from September 1, 2021 meeting. Christopher Knight seconds. Motion was passed unanimously.

G. AGENDA CHANGES

Announced by Ryan Maher: DISCIPLINE CASES

H. SWEARING IN OF ALL THOSE GIVING TESTIMONY

Maria Di Pompo administered oath to those who gave testimony

I. PUBLIC INPUT ~~AGENDA ITEMS ONLY~~ is to be removed.

Robert Ely: 1512 Nina Street in Port Charlotte Florida
Discussed: USL&H insurance: not being required when pulling permits on the waterway.
USL&H insurance should be a requirement.
USL&H is United States Longshoremen & Harbor Works Act

J. EXAMINATION

NONE

K. LICENSE REVIEW

NONE

L. CONSENT – AFFIDAVITS OF NONCOMPLIANCE FINES

All matters listed under this item are considered to be routine and action will be accomplished by one motion without separate discussion of each item. If discussion is desired by a member of the Board, that item(s) will be removed from the Consent Agenda and considered separately. Each case has been assessed with an additional \$20.00 for the cost of recording the lien.

- | | |
|--|------------|
| 1. Edwin Perez-Lopez, CIT No. 5956, CIL-21-00479, \$1000 | Ken Garcia |
| • CIL-21-00479- Perez-Lopez - Recorded Lien | |
| 2. Jose Cruz Ledezma-Sanchez, CIT No. 5957, CIL-21-00480, \$1000 | Ken Garcia |
| • CIL-21-00480- Ledezma-Sanchez - Recorded Lien | |
| 3. Carlos Mendoza, CIT No. 5959, CIL-21-00481, \$1000 | Ken Garcia |
| • CIL-21-00481- Mendoza - Recorded Lien | |
| 4. Imer Matamoros, CIT No. 5960, CIL-21-00482, \$1000 | Ken Garcia |
| • CIL-21-00482- Matamoros - Recorded Lien | |
| 5. Noe Garcia, CIT No. 5961, CIL-21-00483, \$1000 | Ken Garcia |
| • CIL-21-00483- Garcia - Recorded Lien | |
| 6. Michael A. Vandenburg, CIT No. 5962, CIL-21-00484, \$1000 | Ken Garcia |
| • CIL-21-00484- Vandenburg - Recorded Lien | |

MOTION: Charles Hackbarth motioned to accept the fines as stated in the Affidavit of Non-Compliance. Louis Green seconds. Motion was passed unanimously.

M. CONTESTING CITATIONS

NONE

N. REINSTATEMENT

NONE

O. OLD BUSINESS

NONE

P. DISCIPLINE CASES

Continuances announced by Ryan Maher (See I. Agenda Changes)

1. TIMOTHY L THIBAUT

Ken Garcia

TLT Contracting Services, LLC
Certified Building Contractor
License No. CBC1259705
CIL-20-00801

Continued to May 5, 2022

2. JOHN R WOOD JR

Tom Atkinson

John Richard Wood Jr Inc
Certified Building Contractor
License No. CBC1258542
CIL-20-00540

Continued to April 7, 2022

Q. REPORT FROM THE LICENSING MANAGER

Erin Mullen-Travis announces:

- Resignation of Board Member: Kelley Munsell on October 5, 2021
- Her retirement effective November 2, 2021

R. REPORT FROM THE BUILDING DEPARTMENT

Ben Bailey:

- Retirement of Erin Mullen-Travis
- Retirement of Inspectors: Wylie Seglum and Greg Schnitzel
- 300-350SFR being issued
- USL&H clarified briefly

S. REPORT FROM THE ASSISTANT COUNTY ATTORNEY

- USL&H can be revisited
- Ryan Maher: Announced his resignation

T. BOARD ATTORNEY COMMENTS

NONE

U. REPORT FROM CONSTRUCTION INDUSTRY LICENSING BOARD MEMBERS

Brief discussion on resignations

V. ADJOURNMENT

Charles Hackbarth made the motion to adjourn and Angela Wade seconds the motion. Motion was passed unanimously at 6:26pm.

CHARLOTTE COUNTY
CONSTRUCTION INDUSTRY LICENSING BOARD
MINUTES OF OCTOBER 7, 2021
READ AND APPROVED ON December 2, 2021



Michael Melton, Chairman

ATTEST:



Maria Di Pompo
Sr. Administrative Assistant
Community Development Department
Code Enforcement and Contractor Licensing Division

Complete files of all cases, as well as taped recordings of all proceedings of this meeting, are kept in the Community Development Department and are available to the public.

Any person who decides to appeal a decision of this Board will need a record of the proceedings pertaining thereto, and therefore may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.