



# Community Action Agency Advisory Board (CAAAB)

## Meeting Minutes

April 27, 2023

<b>Location:</b> Family Services Center 21500 Gibraltar Dr.	<b>Time:</b> 1:00 pm to 2:30 pm
<b>Facilitators:</b> Colleen K. Turner, Secretary/Staff	<b>Recorder:</b> Laurie Kimball - Staff

<b>Attendees:</b>		<b>Agency:</b>		<b>Attendees:</b>		<b>Agency:</b>	
Brian Armen	A	Faith-Based Leader		Cara Reynolds	P	Charlotte County School Board	
Joseph Tiseo	P	Board of County Commissioners		Mark Kuharski	P	City of Punta Gorda	
Lynn Dorler	P	Boys and Girls Club		Angela Hogan	P	Community at Large	
Dianne Munson	A	Community Advocate		Paula Wilman	P	Punta Gorda Housing Authority	
Paul Polk	P	County Property Appraiser		VACANT	A	Low-income Community	
Noami Guy	P	GCP – Low-income Community		leashea Howard	P	Career Source Center of Southwest FL	
Colleen K. Turner	S	Charlotte County Human Services		Glinda Pruitt	S	Charlotte County Attorneys Office	
Tara Blackson	S	Charlotte County Human Services		Laurie Kimball	S	Charlotte County Human Services	
Althea Connor	S	Charlotte County Human Services		Tracy Damon	G	Guardian Ad Litem	
William Thompson	S	Charlotte County Human Services		Joseph Benesch	G	Citizen	
Carrie Walsh	S	Charlotte County Human Services					
Mary Prod	S	Charlotte County Human Services					

Key = P(Present), E(Excused), A(Absent), G(Guest), S (Staff)

ITEM	ACTION	FOLLOW-UP
1. Welcome and Roll Call	The meeting was called to order by Chairman, Paul Polk at 1:00 pm. A quorum was established with a majority of members present.	
2. Public Input	Joe Benesch had questions about the denial of his SHIP Disaster Relief application.	Tara Blackson met with Mr. Benesch after the meeting.
3. Minutes	<i>The January 2023 minutes were approved, as presented, by motion of Cara Reynolds, seconded by Com. Joseph Tiseo - unanimous vote.</i>	Colleen will post on County website and submit to DEO for the record.
4. New Member/Vacancy Update	<b>Community At Large Member</b> – Colleen introduced leashea Howard, Local Supervisor at the Career Source Center for Southwest FL. Ms. Howard will serve in the seat vacated by Robin Roleson. <i>Commissioner Tiseo made a motion, second by Lynn Dorler, to accept the appointment of Ms. Howard. Motion passed with unanimous vote.</i>	A welcome letter/packet will be sent to Ms. Howard.

<p>New Member/Vacancy Update (continued)</p>	<p><b>Rep of Low-Income Community</b> - The location for the July 2023 meeting has not been confirmed but, will be held at either at the Charlotte Harbor Event Center, Faith Community Church or the Punta Gorda Housing Authority Community Room. Colleen Turner explained that the process for selecting this position requires a publicly noticed, democratic election with nominations being made from the floor and determined by a closed ballot vote for appointment.</p>	<p>Colleen will schedule the July meeting and provide proper notice.</p>
<p>5. Hurricane Ian Disaster Update</p>	<p>Carrie Walsh provided an update on the activities of the long-term recovery group and said that they have launched a coordinated entry process for survivors. Ms. Turner reported that funding for SHIP applications has been fully encumbered and the application process is now closed, any new applications will be referred for eligibility. Commissioner Tiseo led a discussion on the status of temporary housing sites and FEMA Transitional Shelter Assistance.</p> <p>Angela Hogan spoke about the potential benefits of the USDA Rural Housing Program. Non-profits may be eligible to get stipends if they help people apply. Ms. Turner introduced Paul Waldrop, he is the newest Case Manager hired in the Neighborhood Services Division and his work will focus on emergency home repairs and disaster assistance.</p>	<p>Colleen to send out link to the USDA Rural Housing Program.</p>
<p>6. Family Services Center Update</p>	<p>Colleen Turner provided updates for the following:</p> <ul style="list-style-type: none"> <li>• Phase II Construction - the building is now “dried in” and they are on schedule to open in late November.</li> <li>• Partner Applications – Additional applications are currently being reviewed, we have 16 who will be leased partners and several others having interest in being involved in a non-lease capacity.</li> <li>• Integration - staff is currently working closely with at-risk youth to help their families navigate the Civil Citation Process, including the implementation of a new case staffing model.</li> <li>• Renaming the Center – there was discussion about adding this to the next agenda and having the Public Information Officer come make a presentation. Commissioner Tiseo suggested the “Community Resource Center (CRC).</li> </ul>	
<p>7. Department of Economic Opportunity (DEO)</p>	<p>Colleen Turner provided updates on the following:</p> <ul style="list-style-type: none"> <li>• DEO’s loss of Budget Authority – how it impacted the County and community partners over the past few weeks, she noted that their budget authority was restored April 26<sup>th</sup>.</li> <li>• Organizational Standards – Were approved.</li> <li>• CDBG Blue Sky and Disaster Recovery Funds – We would not administer</li> </ul>	

	<p>this program but would encourage developers to apply for funding. We are currently just below the 200,000 population threshold that would make us an entitlement community but, there may be an alternate path to gaining entitlement status which staff will be researching.</p>	
8. Program/Funding Updates	<p>The Human Services leadership team gave an overview of funding and programs offered by the Department.</p>	
9. Ad Hoc Committee Update	<p>Paula Wilman gave an update on the Aging, Disabled, Veteran Adult Services ad hoc committee, they are very close to having their resource guide completed and will be looking into their next project based on the SWOT analysis they did in 2020.</p>	
10. Member Comments	<ul style="list-style-type: none"> <li>• CCPS – Cara Reynolds thanked members for their ongoing participation in recruitment activities for a new Superintendent. Interviews for the 4 finalists will be held May 4, 2023 and afterward there will be a public Meet and Greet event at Education Way for the community to meet the finalists. Commissioner Tiseo commended the school district for their thorough recruitment process and Cara noted that guidance from their consultants, Florida School Associates, kept the community engaged and the process successful.</li> <li>• GCP – Angela Hogan commented that her office will be hosting a discussion about the impact the Florida Legislatures Immigration Law will have on local agencies. The proposed law will make serving undocumented individuals a level 3 felony. A date and time will be announced later.</li> <li>• Habitat for Humanity – They have reopened their application process.</li> <li>• Property Appraiser – Paul Polk shared that 3,000+ applications were received requesting property tax refunds and reported that 9,500 properties were impacted by Hurricane Ian. He believes that there are actually many more but people were hesitant to report because they feared their property being condemned.</li> <li>• Everbridge Company – Carrie Walsh explained that the Everbridge Company was fired as a result of the 4:45 am emergency warning test and Patrick Fuller, Director of Emergency Management is concerned that Everbridge holds 55000, phone numbers connected to the County's CharcoCares program. They will be working to resolve the ownership and use of these phone numbers before the start of hurricane season.</li> </ul>	
11. Adjournment	<p>There being no further business, the meeting was adjourned.at 2:12 pm. Upcoming meetings:</p> <ul style="list-style-type: none"> <li>• Aging, Disabled, Veteran Adult Services Ad Hoc Committee – May</li> </ul>	<p>Proper notice will be made.</p>

	11,2023 1:00 – 2:30 pm, Loveland Blvd Conference, Room • Full CAAAB meeting – July 27, 2023 at 1:00 pm. Location TBD.	
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