



Community Action Agency Advisory Board (CAAAB)

Meeting Minutes

July 28, 2022

Location: Eastport Environmental Campus 25550 Harborview Rd.			Time: 1:00 pm to 2:30 pm		
Facilitators: Colleen K. Turner, Secretary/Staff			Recorder: Colleen K. Turner, Secretary/Staff		
Attendees:		Agency:		Attendees:	
Brian Armen	A	Faith-Based Leader	Cara Reynolds	P	Charlotte County School Board
Joseph Tiseo	P	Board of County Commissioners	Robin Roleson	A	CareerSource of Southwest FL
Lynn Dorler	P	Boys and Girls Club	Angela Hogan	P	Community at Large
Dianne Munson	P	Community Advocate	Paula Wilman	P	Punta Gorda Housing Authority
Paul Polk	P	County Property Appraiser	VACANT	A	Low-income Community
Noami Guy	P	GCP – Low-income Community	VACANT	A	City of Punta Gorda
Colleen K. Turner	S	Charlotte County Human Services	Aaron Stitt	G	Dept. of Children and Families
Theresa Lewis	S	Charlotte County Human Services	Hunter Scott	G	DOH Charlotte
Althea Connor	S	Charlotte County Human Services	Meranda Pitt	G	DOH Charlotte
William Thompson	S	Charlotte County Human Services	Kara Rhoden	G	Guardian Ad Litem
Carrie Walsh	S	Charlotte County Human Services	Suzi Barbee	G	Citizen
Jocene Henderson	S	Charlotte County Human Services			
Key = P(Present), E(Excused), A(Absent), G(Guest), S (Staff)					
ITEM	ACTION				FOLLOW-UP
1. Welcome and Roll Call	The meeting was called to order by Chairman, Paul Polk at 1:00 pm. A quorum was established with a majority of members present.				
2. Public Input	None				
3. Minutes	<i>The April 2022 minutes were approved, as presented, by motion of Paula Wilman, second by Commissioner Joe Tiseo and unanimous vote. It was noted after-the-fact that Noami Guy's agency was listed incorrectly. This was corrected. Commissioner Tiseo made a motion, second by Paula Wilman, to amend the motion and approve the CORRECTED minutes. Motion carried unanimously.</i>				Colleen will post on County website and submit to DEO for the record.
4. New Member Recruitment	It was noted that there are 2 vacancies – local elected official and low-income community representative. The City of Punta Gorda has struggled to maintain representation. It was suggested that perhaps a newly elected Council				

	<p>member would be appropriate. Colleen will reach out to the City Manager. Further, it was suggested that a joint BCC/PGCC meeting agenda include the role of the CAAAB for discussion and appointment. The October meeting will be publicly noticed for nominations and election of a low-income community representative. Attendance was discussed, including the County's policy regarding missing more than 2 meetings in a 12-month period as grounds for removal. Colleen will contact potentially affected members directly.</p>	
5. 2022 Community Action Program Monitoring	<p>Staff provided and reviewed the results of June 2022 CSBG and LIHEAP program monitoring. No concerns. No findings. High praise from DEO staff. <i>The monitoring reports were accepted by motion of Commissioner Joe Tiseo, second by Paula Wilman and unanimous vote. Congratulations ensued.</i></p>	
6. Family Services Center Update	<p>Colleen gave an update on integration efforts and progress toward the development of shared vision, shared clients, shared activities/inputs/outputs and shared impact. Intake integration progressing nicely. IT solution remains pending. Homeless prevention integration efforts continue through the case conferencing committee and HP providers are being invited to participate. At-risk youth integration efforts continue. Carrie and Colleen are meeting individually with all partners to discuss outcomes, issues, etc. and determine any changes to lease/MOU needed. A report will be provided to the CAAAB in October. DCF/Child Welfare partner accommodations shared. Staff updated that phase 2 design/development is complete and slated for presentation to the BOCC in September/October with ground-breaking to follow.</p>	
7. Program/Funding Updates	<p>The Human Services leadership team gave an overview of funding and programs offered by the Department. Changes to Housing (SHIP) strategies and HFSP (County funding) were discussed.</p>	
8. Strategic Plan Review	<p>The department's 2022 Strategic Plan was reviewed and discussed. Carrie highlighted priorities including, but not limited to, a trauma-informed integrated client services model at the FSC, affordable housing, staff recruitment/retention/development, etc. <i>The 2022 Strategic Plan was approved by motion of Commissioner Joe Tiseo, second by Dianne Munson and unanimous vote.</i></p>	
9. Ad Hoc Committee Update	<p>Paula gave an update on the Aging, Disabled, Veteran Adult Services ad hoc committee (May minutes provided). The next meeting is 8/11/2022 1:00 pm at the Loveland office.</p>	
10. Member Comments	<ul style="list-style-type: none"> • PGHA – Waiting lists are all closed. • GCP – Angela shared an update on the Youth Homeless Demonstration Project (YHDP) and Youth Action Board (YAB), ESG-CV program close-out (spent \$2.2m!), and a SAMHSA grant recently 	

	<p>awarded for street outreach, mental health and substance abuse services in partnership with CBHC.</p> <ul style="list-style-type: none"> • Boys and Girls Club – Lynn reiterated the urgent need for school-age child care as well as early childhood care. Discussion ensued. • CCPS – Cara reported that school starts 8/10. Of the 1250 teachers, 200 are new this year. There remain 28 open positions, including lots of support positions. Minimum pay \$15+/hour. • DOH/Healthy Charlotte – Staff outlined the Health Equity Plan, including housing stability and access to mental health care. The CHIP has been extended to maintain focus on housing stability and MH/SA. They are finalizing a mentorship program for veterans and youth. • DCF – Aaron shared that their priority is prevention. They are hiring navigators to help families, pre-crisis. Their Economic Self-Sufficiency navigator program is HOPE, FL. They are working to staff the child welfare side. • GAL – Kara reported that CC has 130 children in care and 100% of them are represented by a GAL by 97 volunteers. • Property Appraiser – Paul thanked Colleen for presenting on Human Services and the FSC at their June Kiwanis meeting. 	
11. Adjournment	<p>There being no further business, the meeting was adjourned <i>by motion of Commissioner Tiseo, second by Paula Wilman and unanimous vote.</i></p> <p>Upcoming meetings:</p> <ul style="list-style-type: none"> • Aging, Disabled, Veteran Adult Services Ad Hoc Committee – August 11, 2022 1:00 pm @ 1050 Loveland Blvd. • Full CAAAB meeting – October 27, 2022 at 1:00 pm at the FSC. 	Proper notice will be made.