



## Community Action Agency Advisory Board (CAAAB)

### Meeting Minutes

April 28, 2022

<b>Location:</b> Family Services Center 21500 Gibraltar Drive	<b>Time:</b> 1:00 pm to 2:30 pm
<b>Facilitators:</b> Colleen K. Turner, Secretary/Staff	<b>Recorder:</b> Colleen K. Turner, Secretary/Staff

<b>Attendees:</b>		<b>Agency:</b>		<b>Attendees:</b>		<b>Agency:</b>	
Brian Armen	A	Faith-Based Leader		Cara Reynolds	A	Charlotte County School Board	
Joseph Tiseo	P	Board of County Commissioners		Robin Roleson	P	CareerSource of Southwest FL	
Lynn Dorler	P	Boys and Girls Club		Debbie Carey	A	City of Punta Gorda	
Dianne Munson	P	Community Advocate		Paula Wilman	P	Punta Gorda Housing Authority	
Paul Polk	P	County Property Appraiser		Martha Bireda	A	Representing the Low Income	
Noami Guy	P	GCP – Low-income Community Rep		Angela Hogan	P	Community at Large	
Colleen K. Turner	S	Charlotte County Human Services		William Thompson	S	Charlotte County Human Services	
Theresa Lewis	S	Charlotte County Human Services		Tara Blackson	S	Charlotte County Human Services	
Kayleigh Dunna	S	Charlotte County Human Services		Laurie Kimball	S	Charlotte County Human Services	
Keara Davis	S	Charlotte County Human Services		Carrie Walsh	S	Charlotte County Human Services	
Althea Connor	S	Charlotte County Human Services		Jocene Henderson	S	Charlotte County Human Services	
Aaron Stitt	G	Dept. of Children and Families		Dr. Joe Pepe	G	DOH Charlotte, presenter	

*Key = P(Present), E(Excused), A(Absent), G(Guest), S (Staff)*

ITEM	ACTION	FOLLOW-UP
1. Welcome and Roll Call	The meeting was called to order by Chairman, Paul Polk at 1:00 pm. A quorum was established with a majority of members present.	
2. Public Input	None	
3. Trauma-informed Care Training	Dr. Pepe gave a presentation on ACES science and being a trauma-informed organization (FSC). Lots of discussion around mentoring and connections to build resiliency as well as available training resources. Commissioner Tiseo requested the presentation be tailored to a near-future BOCC meeting.	
4. Minutes	Dianne Munson noted that her name was spelled incorrectly in the minutes. Corrected. <i>The January 2022 minutes were approved, as amended, by</i>	Colleen will post on County website and submit to DEO for the record.

	<i>motion of Commissioner Joe Tiseo, second by Lynn Dorler and unanimous vote.</i>	
5. Critical Update	Director Carrie Walsh gave an update on the critical nature of housing and economic stability for our residents/clients. She shared that administration, the board and staff are having regular conversations to strategize ways to address affordable housing development, preservation of the existing inventory, and helping families obtain/maintain housing and economic stability.	
6. Family Services Center Update	Colleen gave an update on phase 1 integration efforts and progress toward the development of shared vision, shared clients, shared activities/inputs/outputs and shared impact. Intake integration progressing nicely. IT solution remains pending. Homeless prevention integration efforts continue through the case conferencing committee and HP providers are being invited to participate. At-risk youth integration efforts have begun in earnest. The first meeting of integration partners (CCHS, DFCC, CBHC, LSF, CCSO, DJJ, etc.) scheduled for 5/9/2022. Staff gave an update on phase 2 design/development and shared a sneak peek at the draft floor plan.	
7. Program/Funding Updates	The Human Services leadership team gave an overview of funding and programs offered by the Department. Carrie noted that she has been invited to the FACA conference to present on the FSC integrated client services model in May.	
8. Strategic Planning Update	Staff thanked CAAAB members that participated in the SWOT analysis. Strategic planning sessions will be held to identify new goals and priorities. Once complete, the CAAAB will be asked to lead/participate in strategic planning for the FSC.	
9. Ad Hoc Committee Update	The Aging, Disabled, Veteran Adult Services ad hoc committee will meet next on 5/26/2022 at 1:00 pm at the FSC.	
10. Member Comments	<ul style="list-style-type: none"> <li>• GCP – Angela shared that the 10 year plan to end homelessness has been redrafted and is now a 5 year plan. The coordinated comp plan for YHDP was the 1<sup>st</sup> to be submitted. RFP apps due 4/29/2022. Encouraged connecting with DFCC to support youth leadership effort.</li> <li>• PGHA – The section 8 waiting list will open in about a week for 10 days. Notice will be shared.</li> <li>• Property Appraiser – Paul noted they are in the midst of evals. Property values have risen significantly. Rental discussion ensued.</li> <li>• Dianne Munson reminded about Hibiscus festival next weekend.</li> </ul>	
11. Adjournment	<p>There being no further business, the meeting was adjourned.</p> <p>Upcoming meetings:</p> <ul style="list-style-type: none"> <li>• Aging, Disabled, Veteran Adult Services Ad Hoc Committee – May 26,</li> </ul>	Proper notice will be made.

	2022 1:00 pm at the FSC	
--	-------------------------	--

- Full CAAAB meeting – July 28, 2022 at 1:00 pm at the FSC.