



Community Action Agency Advisory Board (CAAAB)

Meeting Minutes

July 22, 2021

ITEM	ACTION		FOLLOW-UP																																																																														
Location: Eastport Environmental Campus			Time: 3:00 pm to 4:30 pm																																																																														
Facilitators: Colleen K. Turner, Secretary/Staff			Recorder: Colleen K. Turner, Secretary/Staff																																																																														
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<p>Key = P(Present), E(Excused), A(Absent), G(Guest), S (Staff)</p>																																																																																	
1. Welcome and Roll Call	The meeting was called to order by Chairman, Paul Polk. A quorum was established with a majority of members present.																																																																																
2. Public Input	None																																																																																
3. Minutes	<i>The April 2021 minutes were approved, as amended (name correction for Karen Smith), by motion of Paula Wilman, second by Lynn Dorler and unanimous vote.</i>		Colleen will post on County website and submit to DEO for the record.																																																																														
4. Staffing/Member Updates	Angela reported that the GCP is now providing Coordinated Entry for domestic violence and human trafficking.																																																																																

5. Family Services Center Update	Colleen updated on progress toward move-in and integration of partners at the FSC. Human Services will move in August. Leases for partners are on the 07.27.2021 BOCC agenda with effective date of 09.01.2021. Administration, Operations and Safety Committees continue to meet to work through logistics and integration. Jocey shared that the Veterans Service Center in Rochester, NY has a similar model for reference, if needed.	Colleen will send an official welcome letter to Karen and update the website and roster.
6. Ad Hoc Committee Updates	Colleen, Lynn and Paula provided an update on the Family and Children's Services ad hoc and Aging, Disabled Adults and Veterans ad hoc committee meetings that took place in May and June respectively. Excellent turn-out and participation at both. Great steps to forging new and strengthening existing relationships among provider agencies. Meetings will continue to focus on identifying where alignment exists, where it could be beneficial to develop, and where gaps exist to inform priorities. CAAAB members noted the need for community education on problems/priorities. A request was made to add Kay Tvorich to the FCS ad hoc committee invite.	
7. Program/Funding Updates	The Human Services leadership team gave an overview of funding and programs offered by the Department, including: Community Action/Self-sufficiency programs (LIHEAP/CSBG); Homeless Prevention (TANF, SHIP, ESG-CV2, HFSP); Aging and Adult Services (OAA, CCE, ADI, HCE, 3E, 3S, 3G); and CARES/ARP (pending). Colleen updated on the transition of 211 operations to the Crisis Center of Tampa Bay. Colleen will bring the Department's full approved budget to the October meeting to provide an understanding of what funding is available, from where, and how it is allocated.	Budget review, October 2021
8. Member Comments	<ul style="list-style-type: none"> • Jocey shared that there will be a Military Caregiver Coffee on 08.05.2021 at Hurricane Charley's • Robin noted that the PG Chamber will host a job fair at the Charlotte Harbor Event Center on 08.31.2021 from 3-5pm 	
9. Adjournment	<p>There being no further business, the meeting was adjourned.</p> <p>Upcoming meetings:</p> <ul style="list-style-type: none"> • Family and Children's Services Ad Hoc – 08.26.2021 3 pm • Aging, Disable Adults and Veterans Ad Hoc – 09.23.2021 3 pm • Full CAAAB meeting – 10.28.2021 at 3 pm. Location to be determined. 	Proper notice will be made.